

Minutes of the College Committee Meeting of N.K.T. National College of Education for Women (Autonomous) held on 8th January 2020 at 2.30 p.m. in the College premises of address No. 41, Dr. Besant Road, Triplicane, Chennai - 600 005

Members Present:

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| 1. Dr. Mrs. Mano Bakthavatsalam | President of the College Committee |
| 2. Dr. M. Arumugam | Secretary of the College Committee |
| 3. Dr. S. Sivasubramanian | Member of the Society |
| 4. Mrs. G. Kalyani Sundari | Member of the Society |
| 5. Dr. K. Rajasekaran | TNTEU, University Nominee |
| 6. Dr. N. Kalai Arasi | Senior Faculty Member |
| 7. Dr. S. Malathi | Senior Faculty Member |
| 8. Mrs. V. Pattammal | Jr. Assistant |
| 9. Dr. S. Chamundeswari | Principal, Ex-officio |

Dr. Mrs. Mano Bakthavatsalam, President of the College Committee, took the chair and the meeting commenced with invocation.

Leave of absence was accorded to Mr. Mathew Thomas

Item No. 2: Discussion on the Advertisement for the Selection of an eligible and suitable candidate for the post of Typist

The Committee discussed about the advertisement to be given for the selection of an eligible and suitable candidate to fill up the existing non-teaching vacancy for the post of Typist. After discussion on the Communal Rotation followed by the Office of the Joint Director, it was decided unanimously by the members of the Committee to fill up the existing non-teaching vacancy for the post of Typist falling under General Turn category with an eligible and suitable candidate irrespective of gender (men and women).

Further it was unanimously recommended by the Committee to advertise the Non-teaching vacancy for the post of Typist falling under General Turn category open to both men and women candidates satisfying the required norms in the Thinathandhi Tamil Daily News Paper.

Resolution No: 1

It was unanimously resolved by the members of the Committee to fill up the existing non-teaching vacancy for the post of Typist falling under General Turn category with an eligible and suitable candidate irrespective of gender (men and women).

Resolution No: 2

It was unanimously resolved by the Committee to advertise the Non-teaching vacancy for the post of Typist falling under General Turn category open to both men and women candidates satisfying the required norms in the Thinathandhi Tamil Daily News Paper.

Item No. 3: Permission for the Initiation and Launch of Parent-Teacher Association and NKT Alumni Association

Principal of the College expressed before the Committee the need for initiating the Parent-Teacher Association and Alumni Association for the College as per the requirements of National Assessment and Accreditation Council (NAAC) and further the Associations to be registered.

The Principal also explained the requirement to start a new Bank Account for the functioning of the Parent-Teacher Association with the signatory authorities to be the elected Parent as President and the Principal as the Secretary.

Further she also explained that for the new Bank Account for the NKT Alumni, the signatory authorities to be the Secretary of the College and the College Principal for operating the account.

The Members of the Committee after discussion about the functions of both the Associations unanimously agreed to grant permission for the initiation and launch of the Parent-Teacher Association and the NKT Alumni Association and to proceed with the registration of both Associations and to open appropriate accounts in the Central Bank of India, for effective functioning of the Associations.

Resolution No: 3

It was unanimously resolved to grant permission for the initiation and launch of the Parent-Teacher Association and the NKT Alumni Association and to proceed with the registration of both Associations and to open appropriate accounts in the Central Bank of India for effective functioning of the Associations.

Any other

As there was no other item to be discussed under the item Any other, the meeting came to an end with a note of thanks to the Chair.



Dr. M. Arumugam
Secretary of the College Committee
N.K.T. NATIONAL COLLEGE OF
EDUCATION FOR WOMEN
(AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.



Dr. Mano Bakthavatsalam
President of the College Committee
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