

**N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN**

**(Autonomous)**

15.11.2019

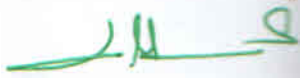
**NOTICE**

We wish to inform you that the First Half Yearly Library Advisory Committee Meeting of N.K.T. National College of Education (Autonomous) will be held on 18<sup>th</sup> November 2019 at 3.00 p.m. in our College premises to discuss the items cited under agenda.





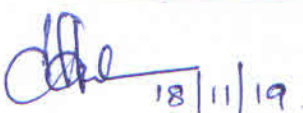
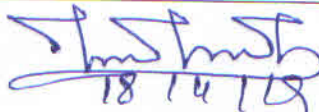
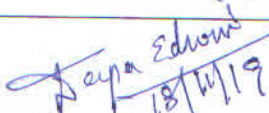


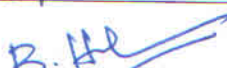
**AGENDA**

1. Prayer
2. Confirmation of Minutes of the previous meeting held on 09.04.2019
3. Discussion on matters pertaining to the functioning of the College Library to be scheduled for the First Half Yearly of the Academic Year 2019-2020
4. Any other

Kindly attend the meeting and render your valuable suggestions

  
**PRINCIPAL**  
N.K.T. NATIONAL COLLEGE OF  
EDUCATION FOR WOMEN  
(AUTONOMOUS).  
TRIPPLICANE, CHENNAI-690 003

Attendance pertaining to the First Half Yearly Library Advisory Committee Meeting of N.K.T. National College of Education (Autonomous) which will be held on 18<sup>th</sup> November 2019 at 3.00 p.m. in our College premises.

S.No.	Name and Designation	Signature
1	Dr. S. Chamundeswari, Principal	
2	Dr. N. Kalai Arasi, Associate Professor of Computer Science-Education	 N. Kalai Arasi 18-11-19
3	Dr. S. Malathi, Associate Professor of Education	 S. Malathi
4	Dr. V. Jayashree Priyadharsini, Assistant Professor of Biological Science-Education	 18.11.19
5	Ms. P. Sangeetha, Assistant Professor of English- Education	Medical Leave
6	Mrs. A.H. Komala, Assistant Professor of Economics- Education	 18/11/19
7	Mrs. T. Anitha Devi, Assistant Professor of Mathematics- Education	Maternity Leave
8	Dr. T. Sahaya Saila, Assistant Professor of Tamil- Education	 18/11/19
9	Dr. Deepa Edwin, Assistant Professor of Physical Science-Education	 Deepa Edwin 18/11/19
10	Dr. S. Dhanalakshmi, Librarian	 18/11/2019
11	Ms. F. Sajeetha Parveen Student Nominee from B.Ed.	
12	Mrs. B. Haleema Rahmath Student Nominee from M.Ed.	 B. Haleema

**N.K.T.NATIONAL COLLEGE OF EDUCATION FOR WOMEN**

**(Autonomous)**

**Minutes of the First Half yearly Library Advisory Committee Meeting**

**18<sup>th</sup> November, 2019**

The First Half Yearly Library Advisory Committee Meeting for the academic year 2019-2020 was held on 18<sup>th</sup> November, 2019 at 3.00 p.m. in the College Library.

**Members Present**

Dr. S. Chamundeswari,

Principal

Dr. N. Kalai Arasi,

Associate Professor of Computer Science-Education

Dr. S. Malathi,

Associate Professor of Education

Dr. V. Jayashree Priyadharsini,

Assistant Professor of Biological Science-Education

Mrs. A.H. Komala,

Assistant Professor of Economics-Education

Dr. T. Sahaya Saila,

Assistant Professor of Tamil-Education

Dr. Deepa Edwin,

Assistant Professor of Physical Science-Education

Mrs. S. Dhanalakshmi,

Librarian



Ms. F. Sajeetha Parveen

Student Nominee from B.Ed.

Mrs. B. Haleema Rahmath

Student Nominee from M.Ed.

The meeting commenced with a silent prayer and the Principal welcomed the Library Advisory Committee members.

### **Confirmation of Minutes of the previous minutes**

The members of the Library Advisory Committee Meeting confirmed the minutes of the Meeting held on 9<sup>th</sup> April 2019 and it was unanimously resolved to approve and pass the previous minutes.

### **Discussion on the Matters pertaining to the functioning of College Library for the First Half-yearly of the Academic Year 2019-2020**

The Librarian, Dr. S. Dhanalakshmi, expressed the need for additional room for keeping the book shelves as the number of books keeps increasing year after year. She also made a request to increase the reading area as the total strength of students (B.Ed., B.Ed. Special Education, M.Ed., M.Phil. and Research Scholars) has increased up to 500. The Committee after scrutinizing the requirement, agreed to recommend the same to the Secretary of the College for additional permission.

It was also discussed by the members of the Committee the need for purchasing more number of Tamil Medium books for Core, Pedagogy and Optional courses utilizing the UGC Autonomous Grant and Special Fees. The Committee agreed and insisted to call for reputed Book Distributors and then decide upon the books with the approval of all Faculty Members.

Dr. V. Jayashree Priyadharsini, Assistant Professor of Biological Science-Education expressed the need to purchase more number of books for M.Ed. course. The

Committee after discussion agreed and insisted to the librarian for necessary arrangements.

The Committee discussed about the working hours of the College Library to make it convenient for students to utilize the library facilities beyond the College working hours. As the College working hours is from 9.30 a.m. to 5.20 p.m. after discussion and concern of the College Librarian the library working hours was decided to be from 9.00 a.m. to 6.00 p.m. in all the working days and from 10.00 a.m. to 12.00 noon on all Saturdays to make it convenient for students who are residing in the hostel.

Dr. S. Chamundeswari, Principal of the College, insisted to the Librarian to encourage students to use online reference and register themselves to the SWAYAM (Study Webs of Active Learning for Young Aspiring Minds) courses as both the Research Centre attached to the Library and the Centre for Excellence at the College Hostel.

Further, as per the need requested by the Librarian, it was unanimously decided by the Committee to grant permission to purchase Silence Boards, Barcode Labels, Barcode Rippons and Naphthalene Balls for books that are required for regular routines and maintenance.

The Committee members unanimously agreed to subscribe INFLIBNET and the list of Indian Periodicals and News Papers by utilizing the UGC Autonomous Grant and Special Fees. The Committee also insisted the librarian to call for quotation from reputed distributors and then decide upon the subscription.

The meeting came to an end with a note of thanks.



**PRINCIPAL**  
**N.K.T. NATIONAL COLLEGE OF**  
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**(AUTONOMOUS),**  
**TRIPLICANE, CHENNAI-600 005.**