






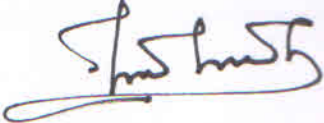






Attendance for the Purchase Committee Meeting held on 18th September, 2019
at 4 pm.

	Members	Signature
1.	Dr. S. Chamundeswari Principal	
2.	Dr. N. Kalai Arasi Associate Professor of Computer Science-Education	
3.	Dr. S. Malathi Associate Professor of Education	
4.	Dr. V. Jayashree Priyadharshini Assistant Professor of Biological Science-Education	
5.	Ms. P. Sangeetha  Assistant Professor of English-Education	ABSENT
6.	Ms. A.H. Komala  Assistant Professor of Economics-Education	ABSENT
7.	Ms. T. Anitha Devi  Assistant Professor of Mathematics-Education	ABSENT
8.	Dr. T. Sahaya Saira Assistant Professor of Tamil-Education	
9.	Dr. V.J. Uma Assistant Professor of Physical Science-Education	
10.	Mrs. V. Sridevi Assistant Professor of Biological Science-Education	
11.	Mrs. A. Enid Ruth Assistant Professor of Education	
12.	Ms. E. Nivedhana Assistant Professor of Special Education	

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

CHENNAI-600 005

(Autonomous)

Minutes of the Purchase Committee Meeting

Minutes of the Purchase Committee Meeting held at 4pm. on 18th September, 2019 in the Principals Office in the premises of N.K.T. National College of Education for Women, situated at No.41, Dr. Besant Road, Triplicane, Chennai-600 005.

Members Present

- 1 Dr. S. Chamundeswari, Principal
- 2 Dr. N. Kalai Arasi, Associate Professor of Computer Science-Education
3. Dr. S. Malathi, Associate Professor Education
4. Dr. V. Jayashree Priyadharshini, Assistant Professor of Biological Science-
Education
5. Dr. T. Sahaya Saila, Assistant Professor of Tamil Education
6. Dr. V.J. Uma, Assistant Professor of Physical Science-Education
7. Mrs. V. Sridevi, Assistant Professor of Biological Science-Education
8. Mrs. A. Enid Ruth, Assistant Professor of Education
9. Ms. E. Nivedhana, Assistant Professor of Special Education

The Purchase Committee met at the Principal's Office on 18th September, 2019 at 4 pm. to discuss about issues pertaining to supply of water to the toilets at Vijayanthimala Block and purchase and repair of other issues at the College campus.

The meeting commenced with invocation.

The Principal presented before the Committee the Letter of Requirement from Faculty members using the Classrooms at the Vijayanthimala Block. It was addressed that the toilets in all the three floors of Vijayanthimala Block does not

have adequate water supply and as result the toilets not usable, causing a lot of inconvenience to students and Faculty Members. Mr. R. Paneerselvam, Watchman and the Plumber, Mr. E. Dhinakaran was called to discuss about the cause for the inadequate water supply at the toilets in Vijayanthimala Block. It was informed that the Bore in front of the TTI Block has to be looked into. The length of the water pipe has to be extended and an appropriate motor has to be fixed. The present motor was suggested to be shifted to the Borewell in front of the Principal's Room has it is almost to be condemned and at present being managed with everyday issues. The Committee looking into the severity of the issue, decided to the needful after getting the quotation for the completion of the work.

The Purchase Committee insisted upon basic cleanliness and maintenance of basic facilities at the College Campus as the strength of the College has increased compared to the previous years.

The Letter of Requirement from the Faculty In-charge of Union Activities, Dr. T. Sahaya Saila, Dr. D.T. Vedagnanam and other faculty members, Mrs. A. Enid FRuth and Mrs. D. Kalpana to repair the wooden stage at the Sarajoini Varadappan Hall and an outdoor wooden stage required for all outdoor programmes was discussed. As repair of both stages are mandatory and to be attended immediately, the Committee decided to ask for quotations and then proceed.

Principal further discussed the need to replace tonner of the Xerox machine at the College Library and printers at the IQAC Room and at the College Office.

It was unanimously agreed by the Purchase Committee Members that all purchase and order will be subject to the approval of the Secretary of the College.

The meeting came to an end with a note of thanks.



PRINCIPAL
N.K.T. NATIONAL COLLEGE OF
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TRIPPLICANE, CHENNAI-600 005.