

N.K.T.NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

Triplicane, Chennai – 600 005

MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL

10th March, 2021

Minutes of the Meeting of the Internal Quality Assurance Cell of N.K.T. National College of Education for Women, held online on 10th March 2021, at 11 a.m.

Members Present

Chairperson

Dr. S. Chamundeswari
Principal

Senior Administrative Officer

Mrs. Nalam Arul Poomani,
Assistant

Mrs. V. Pattammal
Jr. Assistant

Senior Faculty Members

Dr. N. Kalai Arasi
Associate Professor of Computer
Science Education

Mrs. V. Jayashree Priyadharshini
Assistant Professor of Biological
Science-Education

Ms. P. Sangeetha
Assistant Professor of English-
Education

Mrs. A.H. Komala
Assistant Professor of Economics-
Education

Mrs. T. Anitha Devi
Assistant Professor of Mathematics-
Education

Dr. T. Sahaya Saila

Assistant Professor of Tamil-
Education

Dr. Deepa Edwin
Assistant Professor of Physical
Science - Education

Member of the Management Committee

Dr. M. Arumugam
Secretary

Nominees from Local Society

Dr. S. Devashayam Selvakumar,
Principal
Meston College of Education,
Chennai

Dr. Joseph Catherine
Principal
Stella Matutina College of Education,
Chennai

Nominees from Students

B.Ed. Student – A. Divya

M.Ed. Student-S. Praveena

Nominees from Alumni

Dr. S. Vasanthi
Principal (Rtd.)
NKT National College of Education
for Women, Chennai

Dr. K. Sai Kumari
Assistant Professor of Biological
Science Education, IASE, Saidapet

Stake Holders

Mrs. V. Shylasree
Headmistress
N.K.T. National Girls Higher
Secondary School, Triplicane
Chennai

Mr. S. Venkatadhri
N.K.T. Boys' High School, Triplicane
Chennai

Member Co-ordinator, IQAC

Dr. S. Malathi
Associate Professor of Education

Prayer

The Internal Quality Assurance Cell Meeting for the Third Quarterly of the academic Year 2020-2021 started with the prayer. The Principal of the College welcomed the members present.

Confirmation of Minutes

Principal presented the minutes of the previous meeting held on 2nd December 2020. The members unanimously resolved to approve and pass the minutes and it was confirmed.

Presentation of the Third Quarterly Report of the College (December 2020-February, 2021)

The Principal presented before the Committee a detailed Report of the Third Quarterly Activities of the College for the period December 2020-February 2021.

Principal expressed the need that aroused to conduct online the Semester-II Practical Examinations and Revision and End Semester Theory Examinations of Semesters-II and III. She also explained in detail the arrangements made for the effective conduct of the Online Examinations. She placed on record her appreciation to the Controller of Examinations, Dr. N. Kalai Arasi, all Teaching Faculty Members and Support Staff for their commitment in conduct of the Online Examinations.

Principal briefed about the Online Academic and Outreach Programmes organized by Faculty Members and students of our College.

Principal also briefed about the various meetings conducted both online and in-campus.

The members appreciated the entire team of Teaching and Non-teaching Staff for their commitment and co-operation in the smooth and effective conduct of all activities and online examinations of the College.

Discussion on the Activities scheduled for the period December 2020-February 2021

The activities planned till end of February 2021 was discussed. It was planned to organize and conduct the following programmes:

- Conduct of all Meetings-Admission Committee, Purchase Committee, Student Welfare Committee, Anti-Ragging Committee & Staff Meetings
- Revision & Semester Examinations
- Online and In-campus Programmes
- Club and Extension Activities

The members of the Internal Quality Assurance Cell of the College unanimously approved the activities conducted for the Third Quarter (December 2020-February 2021) and the activities scheduled for the Fourth Quarter (March-May 2021).

Any other

The meeting came to an end with a note of thanks.