

01.10.2019

NOTICE

We wish to inform you that the Internal Quality Assurance Cell Meeting of N.K.T. National College of Education for Women (Autonomous) will be held on 11th October, 2019 at 10.15 am. in our College premises to discuss the items cited under agenda.

AGENDA

1. Prayer
2. Confirmation of minutes of the previous meeting held on 4th July, 2019
3. Presentation of the First Quarterly Report of the College (July-September, 2019)
4. Discussion on the Activities to be conducted until 31st of December, 2019
5. Any other

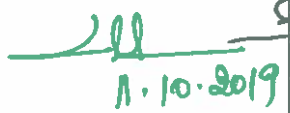
Kindly attend the meeting and render your valuable suggestions.



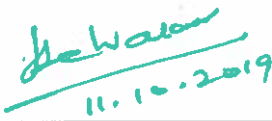



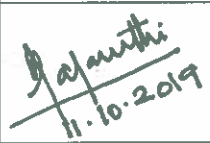
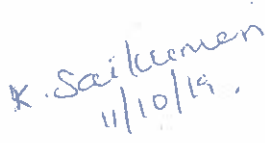


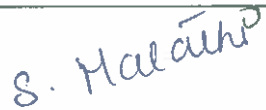


PRINCIPAL

**N.K.T. NATIONAL COLLEGE OF
EDUCATION FOR WOMEN
(AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.**

Attendance pertaining to the Internal Quality Assurance Cell Meeting of the College which is held on Friday, 11-10-2019 at 10.15 a.m. in our college premises.

S.No.	Name and Designation	Position	Signature
1	Dr. S. Chamundeswari, Principal N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Chairperson	 11.10.2019
2	Mrs. Nalam Arul Poomani, Assistant N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Administrative Officer	Absent
3	Mrs. V. Pattamal, Junior Assistant N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Administrative Officer	V Pattamal
4	Dr. N. Kalai Arasi Associate Professor of Computer Science -Education N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Faculty Member	N. Kalai Arasi 11.10.19
5	Dr. V. Jayashree Priyadharshini, Assistant Professor of Biological Science-Education N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Faculty Member	Jt V
6	Ms. P. Sangeetha, Assistant Professor of English-Education N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Faculty Member	Absent
7	Mrs. A.H. Komala, Assistant Professor of Economics- Education N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Faculty Member	AH Komala
8	Mrs. T. Anitha, Assistant Professor of Mathematics- Education N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Faculty Member	Absent
9	Dr. T. Sahaya Saila, Assistant Professor of Tamil-Education N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Faculty Member	T. Sahaya Saila 11.10.19

S.No.	Name and Designation	Position	Signature
10	Dr. Deepa Edwin, Assistant Professor of Physical Science Education N.K.T.National College of Education for Women Triplicane, Chennai – 600 005		 11.10.2019
11	Dr. M. Arumugam, Secretary N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Management Member	
12	Dr. S. Devashayam Selvakumar, Principal, Meston College of Education, Chennai-600 014	Nominee from Local Society	 11.10.2019
13	Dr. Joseph Catherine, Principal, Stella Matituna College of Education, Chennai-600 083	Nominee from Local Society	 11/10/19
14	Ms.Sajeeda Parveen.F N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Nominee from Students (B.Ed.)	 11/10/19
15	Ms.Haleema Rahamat N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Nominee from Students (M.Ed.)	 11.10.2019
16	Dr. S. Vasanthi, Principal (Rtd.), Alumini NKT National College of Education for Women, Chennai-600 005.	Nominee from Alumini	 11.10.2019
17	Dr. K. Sai Kumari, Assistant Professor of Biological Science-Education, Institute of Advanced Study in Education, Saidapet, Chennai – 600 015.	Nominee from Alumini	 11/10/19
18	Mrs.V.Shylasree Headmistress N.K.T.National Girls Higher Secondary School, Triplicane, Chennai-600 005.	Nominee from Stack Holder	 11/10/19
19	Mr.S.Venkatadhri Headmaster N.K.T. Boys' High School, Triplicane Chennai-600 005	Nominee from Stack Holder	 11/10/2019
20	Dr. S. Malathi, Associate Professor of Education N.K.T.National College of Education for Women Triplicane, Chennai – 600 005	Member Co-ordinator, IQAC	

N.K.T.NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

Triplicane, Chennai – 600 005

MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL

11th October 2019

Minutes of the meeting of the Internal Quality Assurance Cell of N.K.T. National College of Education for Women, held on 11th October 2019, at 10.15a.m.

Members Present

Chairperson

Dr. S. Chamundeswari
Principal

Senior Administrative Officer

Mrs. V. Pattammal
Jr. Assistant

Senior Faculty Members

Dr. N. Kalai Arasi
Associate Professor of Computer
Science Education

Mrs. V. Jayashree Priyadharshini
Assistant Professor of Biological
Science-Education

Mrs. A.H. Komala
Assistant Professor of Economics-
Education

Dr. T. Sahaya Saila

Assistant Professor of Tamil-
Education

Dr. Deepa Edwin

Assistant Professor of Physical
Science - Education

Member of the Management Committee

Dr. M. Arumugam
Secretary

Nominees from Local Society

Dr. S. Devashayam Selvakumar,
Principal
Meston College of Education,
Chennai

Dr. Joseph Catherine
Principal
Stella Matutina College of
Education,
Chennai

Nominees from Students

B.Ed. Student - F. Sajeeda Parveen

M.Ed.Student-Ms.HaleemaRahamat

Nominees from Alumni

Dr. S. Vasanthi
Principal (Rtd.)
NKT National College of Education
for Women,
Chennai

Dr. K. Sai Kumari
Assistant Professor of Biological
Science Education, IASE, Saidapet

Stake Holders

Mrs. V. Shylasree

Headmistress

N.K.T. National Girls Higher
Secondary School, Triplicane
Chennai

Mr. S. Venkatadhri

N.K.T. Boys' High School, Triplicane
Chennai

Member Co-ordinator, IQAC

Dr. S. Malathi

Associate Professor of Education

Prayer

The meeting of the First Quarterly of the Internal Quality Assurance Cell for the academic Year 2019-2020 of the College started with the prayer. The Principal of the College welcomed the members present.

Confirmation of Minutes

Principal presented the minutes of the previous meeting held on 4th July 2019. The members unanimously resolved to approve and pass the minutes and it was confirmed.

Report by the Principal

The Principal presented before the Committee a detailed Report of the First Quarterly Activities of the College for the period July-September, 2019.

During the presentation, Principal invited Dr. N. Kalai Arasi, Contrller of Examinations to share the knowledge gained by attending the National Level Training on Evaluation Reforms in Higher Education organized by UGC on 18th & 19th July 2019. She listed out the core discussion on incorporating technology in evaluation. Techniques that were best practices at various institutions like one minute paper; jig saw, think and pair techniques were discussed and recommended to adopt such techniques in the institution based on the viability of techniques.

Then, Principal invited Dr. S. Malathi, IQAC Co-ordinator who participated in the Two Day National Workshop on Research Integrity & Awareness organized by UGC, at Hyderabad on 5th August 2019 to summarise the proceedings. The workshop focussed on research ethics and publication aspirations of young researcher. The latest consortium for Social Science Research Journals namely the CARE list was emphasised.

Dr. S. Malathi also shared her experiences of her participation in the Three Day Capacity Building Workshop for IQAC Co-ordinators organized by Tamil Nadu Teachers Education University, Chennai from 29th to 31st August 2019. The workshop focused on preparation for NAAC Assessment. The 7 criteria's of assessment were discussed in detail. As the government has not yet announced the assessing body, the director of the programme suggested being prepared on old guidelines as the criteria's would remain the same and only the score allotted to each criteria may vary. Dr. S. Malathi also reported on the emphasis of value oriented course which is of high importance as per the new guidelines. She also recommended the enrollment of students and staff in MOOC (Massive Open Online Courses) offered by Ministry for Human Resource and Development (MHRD) in Swayam platform.

The members placed on record their appreciation to the Principal and her team for meticulous planning and execution of all programmes during the first quarter of the year 2019-2020.

Dr. S. Devashayam Selvakumar, nominee from our local society Principal, Meston College of Education, Chennai appreciated the Principal for the presentation of the report and suggested adding the quarterly reports in the minutes of the meeting. Further he suggested adding action taken under confirmation of the minutes of the previous meeting based on the suggestions made by the members of the IQAC of the College.

He also recommended adding a new nomenclature as Chief Warden to the existing Warden and Warden to Deputy Warden after consulting the appropriate authorities. Further, he suggested to consider referring College Fellowship in the place of the Student Union.

Dr. S. Vasanthi member of Alumini appreciated the team effort for all activities and offered suggestion to discuss evaluation methods, types of question, semester wise results and teaching novelty in Board of Studies apart from changes to be incorporated in the existing Syllabus.

Discussion on the Activities scheduled for the period October- December 2019

The activities planned till end of December 2019 was discussed. It was planned to organize and conduct the following programmes:

- **Conduct of all Meetings**-Board of Studies, Academic Council, College Governing Body, College Committee, Purchase Committee, Student Welfare Committee, Anti-Ragging Committee, Hostel Committee & Staff Meetings
- **Initiation of NKT Centre for Excellence**
 - **SWAYAM (Study Webs of Active Learning for Young Aspiring Minds)-MOOC (Massive Online Open Courses):** Pedagogical Innovation & Research Methodology, Skills for New Educational Architecture, Vocational Yoga Teaching & Training.
 - **TET Coaching** in collaboration with Dhosth Academy)
 - **Platform for Strategy and Operation Planning**
- Initiation of NKT Centre for Outreach
- Club Activities
- Union Activities
- Revision & Semester Examinations

The members of the Internal Quality Assurance Cell of the College unanimously approved the activities conducted for the first quarterly (July-September 2019 and the activities scheduled for the second quarterly (October-December 2019).

Any other

The Committee appreciated Dr. S. Chamundeswari, Principal, for successful completion and submission of the Minor Research Project on Effect of Multiple Intelligence Instructional Strategies on Attitude towards Science Learning and Academic Achievement in Science among Standard IX Students, funded by Sriman N.K. Thirumalachariar National Education Society, Chennai. The Committee also appreciated the Management for extending financial support to Faculty members to promote Research Culture and participate in academic activities for professional enhancement. The meeting came to an end with a note of thanks.



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