

N.K.T.NATIONAL COLLEGE OF EDUCATION FOR WOMEN
(Autonomous)
Triplicane, Chennai – 600 005

15.04.2019

NOTICE

We wish to inform you that the Internal Quality Assurance Cell Meeting of N.K.T. National College of Education for Women (Autonomous) will be held on 24th April, 2019 at 10.30 am. in our College premises to discuss the items cited under agenda.

AGENDA
















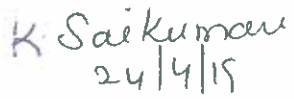
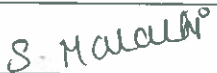
1. Prayer
2. Confirmation of minutes of the previous meeting held on 31st January, 2019
3. Presentation of the Third Quarterly Report of the College (January-March, 2019)
4. Discussion on the Activities of the College to be conducted until 31st of June 2019
5. Discussion on the Institutional Policy Guidelines prepared by the Internal Quality Assurance Cell of the College
6. Any other

Kindly attend the meeting and render your valuable suggestions.



PRINCIPAL
N.K.T. NATIONAL COLLEGE OF
EDUCATION FOR WOMEN
(AUTONOMOUS),
TRIPLICANE, CHENNAI-600 005.

Attendance pertaining to the Internal Quality Assurance Cell Meeting of the College which is held on Wednesday, 24-04-2019 at 10.30 a.m. in our College premises

S.No.	Name and Designation	Position	Signature
1	Dr. S. Chamundeswari, Principal	Chairperson	
2	Mrs. Nalam Arul Poomani, Assistant	Administrative Officer	
3	Mrs. V. Pattamal, Junior Assistant	Administrative Officer	
4	Dr. N. Kalai Arasi Associate Professor of Computer Science -Education	Faculty Member	
5	Dr. V. Jayashree Priyadharshini, Assistant Professor of Biological Science-Education	Faculty Member	
6	Ms. P. Sangeetha, Assistant Professor of English-Education	Faculty Member	Absent
7	Mrs. A.H. Komala, Assistant Professor of Economics- Education	Faculty Member	
8	Mrs. T. Anitha, ^{Dewi} Assistant Professor of Mathematics- Education	Faculty Member	
9	Dr. T. Sahaya Saila, Assistant Professor of Tamil-Education	Faculty Member	
10	Dr. Deepa Edwin, Assistant Professor of Physical Science Education	Faculty Member	
11	Dr. M. Arumugam, Secretary	Management Member	
12	Dr. S. Devashayam Selvakumar, Principal, Meston College of Education, Chennai	Nominee from Local Society	
13	Dr. Joseph Catherine, Principal, Stella Matituna College of Education, Chennai	Nominee from Local Society	
14	Ms. S. Praveena	Nominee from Students (B.Ed.)	
15	Mrs. D. Jhansi	Nominee from Students (M.Ed.)	
16	Dr. S. Vasanthi, Principal (Rtd.), NKT National College of Education for Women, Chennai.	Nominee from Alumini	
17	Dr. K. Sai Kumari, Assistant Professor of Biological Science-Education, Institute of Advanced Study in Education, Saidapet, Chennai.	Nominee from Alumini	
18	Dr. S. Malathi, Associate Professor of Education	Member Co-ordinator, IQAC	

**N.K.T.NATIONAL COLLEGE OF EDUCATION FOR WOMEN
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MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Wednesday

24th April, 2019

10.30.a.m.

AGENDA

1. Prayer
2. Confirmation of minutes of the previous meeting held on 31st January, 2019
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MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL

24th April, 2019

Minutes of the meeting of the Internal Quality Assurance Cell of N.K.T. National College of Education for Women, held on 24th April, 2019 at 10.30 a.m.

Members Present

Chairperson

Dr. S. Chamundeswari
Principal

Administrative Officers

Mrs. Nalam Arul Poomani
Assistant

Mrs. V. Pattammal
Junior Assistant

Faculty Members

Dr. N. Kalai Arasi
Associate Professor of Computer
Science -Education

Dr. V. Jayashree Priyadharshini
Assistant Professor of Biological
Science- Education

Mrs. A.H. Komala
Assistant Professor of Economics-
Education

Mrs. T. Anitha Devi
Assistant Professor of Mathematics-
Education

Dr. T. Sahaya Saila
Assistant Professor of Tamil-
Education

Dr. Deepa Edwin
Assistant Professor of
Physical Science- Education

Member of the Management Committee

Dr. M. Arumugam
Secretary

Nominees from Local Society

Dr. S. Devashayam Selvakumar,
Principal
Meston College of Education,
Chennai

Dr. Joseph Catherine,
Principal,
Stella Matituna College of
Education
Chennai

Nominees from Students

S. Praveena
B.Ed. Student

D. Jhansi
M.Ed. Student

Nominees from Alumini

Dr. S. Vasanthi
Principal (Rtd.)
NKT National College of Education
for Women, Chennai

Dr. K. Sai Kumari
Assistant Professor of
Biological Science Education
IASE, Saidapet

Member Co-ordinator, IQAC

Dr. S. Malathi
Associate Professor of Education

Prayer

The meeting of the Third Quarterly Meeting of Internal Quality Assurance Cell for the Academic Year 2018-2019 of the College started with the prayer. The Principal of the College welcomed the members present.

Confirmation of Minutes:

The members unanimously resolved to approve and pass the minutes of the IQAC meeting held on 31st January, 2019 at 10.30 a.m.

Report by the Principal

The Principal of the College presented before the Committee a detailed report of the academic and other extension activities of the College for the Third Quarterly period January-March 2019.

The members after careful observation of the presentation made by the Principal discussed and unanimously placed on record their appreciation and encomium to the Principal and her team for their excellent work.

The Members also discussed the feasibility of Four Years Integrated B.Ed. Programme.

Discussion on the Plan of Action for the Fourth Quarterly Period year 2019-2020

The activities planned until June 2019 was discussed. It was discussed to conduct the Board of Studies and Academic Council Meetings to carryout a few changes in the B.Ed. and B.Ed. Special Education Syllabus and recommend it to the College Governing Body.

Discussion on the Institutional Policy Guidelines prepared by the Internal Quality Assurance Cell of the College

The Principal of the College placed before the Committee for discussion the following Institutional Policy Guidelines prepared by the IQAC subject to the approval of the College Committee.

- Institutional Policy Guidelines for Welfare of Teaching & Non-Teaching Staff
- Institutional Policy Guidelines for Purchase, Maintenance & Utilization of Physical, Academic & Support Facilities
- Institutional Policy Guidelines for Resource Mobilization
- Institutional Policy Guidelines for Anti-Ragging
- Institutional Policy Guidelines for Anti-Sexual Harassment
- Institutional Policy Guidelines for Stakeholder Feedback
- Institutional Policy Guidelines for Community Extension & Outreach Activities

Any other

It was discussed by the members to send an appeal to the Director, Directorate of Collegiate Education for seeking approval for the additional teaching and non-teaching posts as per the enhanced work load due to the increase in duration of B.Ed. and M.Ed. Programmes from one year to two years.

The meeting concluded with a note of thanks to the chair.


PRINCIPAL
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