

**N.K. THIRUMALACHARIAR NATIONAL COLLEGE OF  
EDUCATION FOR WOMEN  
(Autonomous)**

02.08.2017

**NOTICE**

**STAFF MEETING**

This is to inform you that the Staff Meeting for all Teaching Faculty members will be held at 02.00 pm. on 04.08.2017. The agenda to be discussed are as follows.

- Student Induction Programme for I Year Students
- Semester-III School Internship Programme for II Year Student-teachers of 2016-2018 Batch
- Freshers' Day cum Talents' Day
- Educational Visit-NIEPMD by B.Ed. Special Education Students 2017-2019 Batch
- Independence Day 2017 Celebration
- Inauguration of Student Union 2017-2018
- Board of Studies and Academic Council Meetings
- Certificate Course: English Language Development



PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.



PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.

**N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN  
(Autonomous)**

**Minutes of the Faculty Meeting**

**4<sup>th</sup> August, 2017**

The Second Faculty Meeting for the academic year 2017-2018 was held on 4<sup>th</sup> August 2017 at 2.00 pm in the Principal's Meeting Room.

The Principal, Dr. S. Vasanthi started the meeting with silent prayer and welcomed the Faculty Members and discussed agenda wise items of the meeting.

**Agenda-1: Student Induction Programme for I Year Students**

Principal discussed with Faculty members and decided the date for the Student Induction Programme as 9<sup>th</sup> August 2017. Faculty members were asked to do the needful arrangements. Non-teaching Staff were invited for this particular discussion to support the Teaching Faculty in making the needful arrangements.

**Agenda-2: Semester-III School Internship Programme for II Year Student-teachers of 2016-2018 Batch**

The Principal asked the Faculty Members to meet the Headmistress of the Internship Schools along with the student-teachers on 8<sup>th</sup> August 2017 to make arrangements for the student-teachers to start their Internship Programme in their schools and also meet the Mentors for getting the syllabus. The arrangements for submitting Permission Letters and obtaining permission from the Chennai Corporation as well as the CEO, Egmore were discussed and the duties were assigned accordingly.

Orientation to students on the Teaching Internship Programme was scheduled on 18<sup>th</sup> August 2018 as the students are expected to perform their best and behave well during their Teaching Internship from 21<sup>st</sup> August 2017 to 2<sup>nd</sup> December 2017.



1

PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.

### **Agenda-3: Freshers' Day cum Talents' Day**

The Principal discussed on fixing the date for the celebration of Fresher's cum Talents' Day and scheduled the celebration on 10<sup>th</sup> August 2017 which will be organized by the II year students 2016-2018 Batch for the new batch students.

### **Agenda-4: Educational Visit-NIEPMD by B.Ed. Special Education Students 2017-2019 Batch**

The Principal discussed with the Special Education Faculty Members the arrangements for visiting National Institute for the Empowerment of Persons with Multiple Disabilities (NIEPMD) by B.Ed. Special Education students 2017-2019 on 11<sup>th</sup> August 2017.

### **Agenda-5: Independence Day 2017 Celebration**

The Principal informed that the 71<sup>st</sup> Independence Day Celebration would take place on 15<sup>th</sup> August 2017 at the College Campus together with the NKT School. Faculty members were asked to coordinate with the School Teachers for the celebration arrangements.

### **Agenda-6: Inauguration of Student Union 2017-2018**

The Principal informed that the Student Union Inaugural Function would take place in the Multipurpose Hall on 17<sup>th</sup> August 2017 and will be presided by the Secretary of the College, Dr. M. Arumugam. Necessary arrangements for the smooth conduct of the function were discussed and duties were assigned.

### **Agenda-7: Board of Studies and Academic Council Meetings**

The Principal discussed with the Faculty Members on fixing the dates for conducting Board of Studies and Academic Council Meetings scheduled on 25<sup>th</sup> September 2017 and 26<sup>th</sup> September 2017 respectively. The Faculty Members were instructed to prepare and submit the modified regulations and syllabi of the Two-year B.Ed., B.Ed. Special



PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.



PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.

**N.K. THIRUMALACHARIAR NATIONAL COLLEGE OF  
EDUCATION FOR WOMEN  
(Autonomous)**

**04.09.2017**

**NOTICE**

**STAFF MEETING**

This is to inform you that the Staff Meeting for all Teaching Faculty members will be held on 06.09.2017 at 3.00 pm. The agenda to be discussed are as follows.

- Schedule for the College Statutory Body Meetings
- Certificate Courses and Self-Study Programmes
- In-house Discussion on Role of Technology for Inclusive Education



PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPLICANE, CHENNAI-600 005.



PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPLICANE, CHENNAI-600 005.

**N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN  
(Autonomous)**

**Minutes of the Faculty Meeting**

**6<sup>th</sup> September, 2017**

The Third Faculty Meeting for the academic year 2017-2018 was held on 6<sup>th</sup> September, 2017 at 3.00pm in the Principal's Meeting Room. The Principal started the meeting with silent prayer and welcomed all Faculty Members and discussed agenda wise items of the meeting.

**Agenda-1: Schedule for College Statutory Body Meetings**

The Principal announced the finalized schedule for the College Statutory Body Meetings as hereunder.

- |                                               |                                    |
|-----------------------------------------------|------------------------------------|
| ❖ Board of Studies Meeting                    | – 25 <sup>th</sup> September, 2017 |
| ❖ Academic Council Meeting                    | – 26 <sup>th</sup> September, 2017 |
| ❖ College Governing Body (Autonomous) Meeting | – 4 <sup>th</sup> October, 2017    |

The Principal finalized with Faculty members the draft of the syllabi for the B.Ed., B.Ed. Special Education and M.Ed. Programmes and discussed about the presentation to be made at the meetings of appropriate bodies for further suggestions and modifications.

**Agenda-2: Certificate Courses and Self-Study Programmes**

The Principal informed Faculty Members to orient students about the benefits of joining Certificate Courses while pursuing the B.Ed. and M.Ed. Programmes which will help to enhance their professional skills and competencies.

  
**PRINCIPAL**  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.

### Agenda 3: In-house Discussion on Role of Technology for Inclusive Education

The Principal informed Faculty members that technology plays a very significant role for inclusive education and it will be discussed in detail in the In-house discussion scheduled at 4pm this evening. She addressed that role of technology for classroom teaching has to be revisited to upgrade our classroom teaching and to adequately equip students with the latest technology for effective teaching and learning.

The meeting came to end with a note of thanks from the Principal.



PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.



PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.

**N.K. THIRUMALACHARIAR NATIONAL COLLEGE OF  
EDUCATION FOR WOMEN  
(Autonomous)**

30.10.2017

**NOTICE**

**STAFF MEETING**

This is to inform you that the Staff Meeting for all Teaching Faculty members will be held on 01.11.2017 at 10.00am. The agenda to be discussed are as follows.

- Ph.D. Viva-voce Examination of Mrs. Narmadha under the supervision of Dr. S. Chamundeswari
- Completion of Certificate Course: English Language Development
- Discussion on the Outcomes of College Statutory Meetings



PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.



PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.

**N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN  
(Autonomous)**

**Minutes of the Faculty Meeting**

**1<sup>st</sup> November, 2017**

The Fifth Faculty Meeting for the academic year 2017-2018 was held on 1<sup>st</sup> November, 2017 at 10.00am in the Principal's Meeting Room.

The Principal started the meeting with silent prayer and welcomed Faculty Members and discussed agenda wise items of the meeting.

**Agenda 1: Ph.D. Viva-voce Examination of Mrs. U. Narmadha under the supervision of Dr. S. Chamundeswari**

The Principal appreciated and conveyed her hearty wishes to Dr. S. Chamundeswari for her supervision and guidance for successful completion of the research work of her Research Scholar Mrs. U. Narmadha and her Viva-voce Examination being scheduled on 17<sup>th</sup> November, 2017. She invited all Faculty Members to make their presence on that day.

**Agenda-2: Completion of Certificate Course: English Language Development**

The Principal appreciated Faculty members for their cooperation for completion of the Certificate Course: English Language Development which commenced on 5<sup>th</sup> August 2017 and would end on 25<sup>th</sup> November 2017.

**Agenda-3: Discussion on the Outcomes of College Statutory Meetings**

Principal discussed the outcome of the Statutory Body Meetings and it was decided to follow the modified syllabus from the upcoming academic year.

The meeting came to end with a note of thanks from the Principal.



PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.



PRINCIPAL  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005