

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

17.06.2016

NOTICE

STAFF MEETING

This is to inform you that the Staff Meeting for all Teaching Faculty members will be held at 11.00am on 21.06.2016. The agenda to be discussed are as follows.

- Ph.D. Viva-voce Examination of Mrs. V. Shoba under the supervision of Dr. S. Malathi
- Orientation on Different System of Education, Categories of Schools and Schools related activities for B.Ed. Student Teachers



PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.



PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

Minutes of the Faculty Meeting

21st June, 2016

The Second Faculty Meeting, for the academic year 2016-2017, was held on 21st June, 2016 at 11.00 am in the Principal's Room.

The Principal started the meeting with a silent prayer and greeted all Faculty Members for the meeting.

Agenda-1: Ph.D. Viva-voce Examination of Mrs. V. Shoba under the Supervision of Dr. S. Malathi

The Principal appreciated and conveyed her hearty wishes to Dr. S. Malathi, Associate Professor of Education for her supervision and guidance for successful completion of research work of the Research Scholar Mrs. V. Shoba and informed that the Viva-voce Examination has been scheduled on 16th August 2016. She invited all Faculty Members to make their presence on that day.

Agenda-2: Orientation on Different Systems of Education, Categories of Schools and Schools related activities to B.Ed. Student-Teachers

As the two weeks Internship Programme for B.Ed. and B.Ed. Special Education Student-teachers has been scheduled from 22nd June to 1st July 2016, the Principal discussed with the IQAC Coordinator and asked Dr. S. Chamundeswari, Associate Professor of Physical Science-Education to orient students on the same day about different systems of Education, Categories of schools and internship related activities for student-teachers to enhance their professional capabilities with an indepth knowledge of systems of education and categories of schools. The IQAC Coordinator and other Faculty Members were asked to make necessary arrangements for smooth conduct of the Orientation Programme.

The meeting came to end with a note of thanks from the Principal.

PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.

PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

31.08.2016

NOTICE

STAFF MEETING

This is to inform you that the Staff Meeting for all Teaching Faculty members will be held at 11.00 am. on 01.09.2016. The agenda to be discussed are as follows.

- Arrangements for Receiving the New Batch of Students (2016-2018)
- Skill Development Programme for B.Ed. I Year Students
- Medical Check-up and Eye Camp for B.Ed. II Year Students
- Awareness Camp at Ram Nagar
- National Unity Day Celebration
- Orientation towards Teaching Internship Programme for II Year Students


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPLICANE, CHENNAI-600 005.


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPLICANE, CHENNAI-600 005.

**N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN
(Autonomous)**

Minutes of the Faculty Meeting

1st September, 2016

The Third Faculty Meeting for the academic year 2016-2017 was held on 1st September 2016 at 11.00 am in the Principal's Meeting Room. The Principal started the meeting with silent prayer and welcomed the Faculty Members and discussed agenda wise items of the meeting.

Agenda-1: Arrangements for Receiving the New Batch of Students (2016-2018)

The Principal informed the Faculty members to look into all required arrangements to receive the new batch of students (2016-2018) on 7th September 2019. After discussion it was also decided to organize the Student Induction Programme on 8th September 2016.

Agenda-2: Skill Development Programme for B.Ed. I Year Students

The Principal informed that Skill Development Programme: Fun with English and Mathematics by Mr. Rohan has been scheduled on 15th September 2016 and asked Faculty members to do the necessary arrangements.

Agenda-3: Medical Check up and Eye Camp for B.Ed. II Year Students

The necessary arrangements were discussed by the Principal with the Faculty Members for ensuring smooth conduct of Medical Check up and Eye Camp by Dr. Vasumathy Vedantham, Medical Director of Radhatri Nethralaya, Chennai for the II Year B.Ed. students and the date was finalized on 19th September 2016.

Agenda-4: Awareness Camp at Ram Nagar

The Principal informed Faculty members about the Awareness Camp on Safety Measures to Celebrate Diwali at Ram Nagar, Triplicane, Chennai scheduled on 28th October 2016. Faculty members and Non-teaching Staff were asked to do the necessary arrangements to accompany the students and to conduct the programme effectively at Ram Nagar, Triplicane Chennai.

 1

PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-605 005.

Agenda-5: National Unity Day Celebration

The Principal informed the Faculty members to do the needful arrangements for observing the National Unity Day on 31st October 2016 on account of Sardar Patel's Birth Anniversary.

Agenda-6: Orientation towards Teaching Internship Programme for II Year Students

Principal discussed with the Faculty members about the arrangements made towards the teaching Internship Programme of the II year students which is commence on 8th September 2016 and also decided the date for orientating the students for the Internship Programme as 2nd September 2016.

The meeting came to end with a note of thanks from the Principal.


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

06.09.2016

NOTICE

STAFF MEETING

This is to inform you that the Staff Meeting for all Teaching Faculty members will be held at 10.00 am on 07.09.2016. The agenda to be discussed are as follows.

- Student Induction Programme for New Batch (2016 – 2018 Batch) of Students
- Third Phase (Fifteen Week) School Internship Programme for II Year Students
- Commencement of Certificate Course: English Language Development
- Medical Checkup and Free Eye Camp for B.Ed. I Year Students
- Motivating Students to participate in the Competitions organized by the Department of Tamil, Ethiraj College for Women, Chennai
- Orientation Programme organized by the Tamil Nadu Teachers Education University in collaboration with N.K.T.


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPLICANE, CHENNAI-600 005.


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPLICANE, CHENNAI-600 005.

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

Minutes of the Faculty Meeting

7th September, 2016

The Fourth Faculty Meeting for the academic year 2016-2017 was held on 7th September 2016 at 10.00 am in the Principal's Meeting Room. The Principal started the meeting with silent prayer and welcomed the Faculty Members and discussed agenda wise items of the meeting.

Agenda-1: Student Induction Programme for New Batch (2016 – 2018 Batch) of Students

The Principal discussed with Faculty Members on the arrangements for the Student Induction Programme for the new batch scheduled on 8th September, 2016. The Programme was planned to orient the newly admitted students about the College and its infrastructure facilities, Introduce the Members of the Management Committee, Faculty Members and Non-Teaching Staff. It was also planned to orient students about the Programme Learning Outcomes and Course Learning Outcomes of the Courses offered in the B.Ed. and B.Ed. Special Education Programmes. It was discussed and the Principal asked Mrs. V. Jayashree Priyadharsini, Assistant Professor of Biological Science-Education to orient and highlight and motivate students about the Certificate Courses and Self-Study Courses.

Agenda-2: Third Phase (Fifteen Week) School Internship Programme for II Year Students

As the Fifteen Weeks School Internship Programme for the II year students will commence from 8th September 2016 and end by 21st December 2016, the Principal asked Faculty Members to meet the Headmaster/ Headmistress of the respective Teaching Internship schools along with the copies of Permission Letters issued by the Greater Chennai Corporation and other Government officials to accommodate



PRINCIPAL

N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-606 045.

students in schools for their teaching practice. The necessary arrangements were discussed and the list of students, letters with order copies were issued to Faculty Members.

Agenda-3: Commencement of Certificate Course: English Language Development

The Principal discussed with Faculty Members Ms. P. Sangeetha and Mrs. T. Keziah, Assistant Professors of our College about the arrangements for the commencement of the Weekend Certificate Course: English Language Development scheduled from 10th September, 2016 onwards and insisted on the cleanliness and facilities that should be made available in the English Laboratory and duties were allotted to Faculty Members accordingly.

Agenda-4: Medical Checkup and Free Eye Camp for B.Ed. I Year Students

The Principal recalled the arrangements which were discussed in the previous meeting for the smooth conduct of the Medical Checkup by Dr. Vasumathy Vedantham, Medical Director of Radhatri Nethralaya and Free Eye Camp by the Rotary Club of Chennai, IT City for the I Year B.Ed. students scheduled on 19th September 2016. After discussion duties were allotted to Faculty Members.

Agenda-5: Motivating Students to participate in the Competitions organized by the Department of Tamil, Ethiraj College for Women, Chennai

Pedagogy Faculty Members were informed about the details of Speech, Poetry and Essay Writing competitions organized by the Ethiraj College for Women, Chennai. Principal asked Faculty Members to motivate students to participate in the competitions for winning cash awards and medals.

Agenda-6: Orientation Programme organized by the Tamil Nadu Teachers Education University in collaboration with N.K.T.

Principal announced that the Orientation Programme scheduled from 28th to 30th September, 2016 organized by the Tamil Nadu Teachers Education University in Collaboration with our College at NKT Campus. The Course Director,


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI - 605 005.

Prof. S. Mani, TNTEU, Chennai and the Programme Coordinator, Dr. S. Chamundeswari, N.K.T. National College of Education for Women were asked to be contacted for any required arrangements.

The meeting came to end with a note of thanks from the Principal.



PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPLICANE, CHENNAI-600 005.



PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPLICANE, CHENNAI-600 005.

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

19.12.2016

NOTICE

STAFF MEETING

This is to inform you that the Staff Meeting for all Teaching Faculty members which will be held on 21.12.2016 at 10.00 am. The agenda to be discussed are as follows.

- Theory and Practical Examination Schedules
- Classroom Arrangements and Academic Activities for B.Ed. II Year Students and Allotment of Workload for Faculty Members
- Completion of Certificate Course: English Language Development



PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.



PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

Minutes of the Faculty Meeting

21st December, 2016

The Sixth Faculty Meeting, for the academic year 2016-2017, was held on the 21st December, 2016 at 10.00 am in the Principal's Room.

The Principal started the meeting with a silent prayer and greeted all Faculty Members present for the meeting.

Agenda-1: Theory and Practical Examination Schedules

The Principal discussed with the Controller of Examinations and other Faculty Members and confirmed the schedule for Revision and End Semesters-I & III - Theory and Practical Examinations for B.Ed., B.Ed. in Special Education, M.Ed. and M.Phil. Programmes, which will commence from 1st week of January, 2017 and end by the last week of January 2017. The necessary arrangements and duties were discussed and allotted.

Agenda-2: Classroom Arrangements and Academic Activities for B.Ed. II Year Students and Allotment of Workload for Faculty Members

As the II year students were returning to campus after their Teaching Internship Schedule, Principal discussed with Faculty Members and Non-teaching Staff regarding classroom arrangements, cleanliness, arrangement of furniture, drinking water facilities etc. Further the plan of action pertaining to academic activities for II year B.Ed. and B.Ed. Special Education students were discussed and work load of Faculty members was finalized.

Agenda-3: Completion of Certificate Course: English Language Development

The Principal was overwhelmed and appreciated Ms. P. Sangeetha and Mrs. T. Keziah co-ordinators of the Certificate Course: English Language


PRINCIPAL

Development which commenced on 10th September 2016 and successfully completed by 24th December, 2016. Principal asked Faculty members to motivate more students to take up the Certificate Courses as it would enhance their teaching competency and also to provide adequate support to students taking up Self-Study Programmes.

The meeting came to end with a note of thanks from the Principal.



PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.



PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

03.04.2017

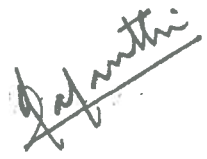
NOTICE

STAFF MEETING

This is to inform you that the Staff Meeting for all Teaching Faculty members will be held on 05.04.2017 at 3.00pm. The agenda to be discussed are as follows.

- Farewell Function for II Year Students
- Planting of Saplings by Rotary Club of Chennai, IT City
- Secretary's Meet by TNTEU at NKT Campus
- Retirement Function of Mrs. R. Banumathi, Assistant
- **Completion of Certificate Course: Basic Computer Skills**


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

Minutes of the Faculty Meeting

5th April, 2017

The Ninth Faculty Meeting for the academic year 2016-2017, was held on 5th April, 2017 at 3.00 pm in the Principal's Room.

The Principal started the meeting with a silent prayer and greeted all Faculty Members present for the meeting.

Agenda-1: Farewell Function for II Year Students

The Principal discussed with Faculty Members regarding Farewell for II year students scheduled on 7th April 2017 to be conducted along with I year students. Necessary arrangements, refreshments and duties were discussed along with Non-Teaching Staff and members of the NKT Student Union invited for discussion of this Agenda.

Agenda-2: Planting of Saplings by Rotary Club of Chennai, IT City

The Principal discussed with the co-ordinator of the NKT Science Club, Dr. V. Jayashree Priyadharsini, Assistant Professor of Biological Science-Education and other Faculty Members about the arrangements to be made for the occasion of 'Planting of Saplings' by the Rotary Club of Chennai, IT City scheduled on 29th April 2017. Faculty Members were asked to make their presence on that day and motivate students to be a part of the Programme.

Agenda-3: Secretary's Meet by TNTEU at NKT Campus

The Principal informed that as our College campus has all facilities to conduct the Secretaries Meeting by the Tamil Nadu Teachers Education University, the meeting has been decided to be conducted at our campus. Principal discussed with Faculty Members about the arrangements to be made for the Secretaries Meet 2017 scheduled on 29th April 2017. Principal announced that Prof. Kokila S. Thangasamy, Vice Chancellor, Tamil

Nadu Teachers Education University would Chair the Meeting along with the Registrar and our Secretary Dr. M. Arumugam will preside over the function. All required arrangements were meticulously discussed for the smooth conduct of the programme at our campus.

Agenda-4: Retirement Function of Mrs. R. Banumathi, Assistant

The Principal discussed with Faculty Members about the retirement Function of Mrs. R. Banumathi, Office Assistant scheduled on 2nd May 2017. Arrangements were also discussed for her Retirement function.

Agenda-5: Completion of Certificate Course: Basic Computer Skills

The Principal discussed that the Certificate Course: Basic Computer Skills which commenced on 11th February 2017 and would ended successfully on 5th May, 2017. She appreciated Faculty members for their meticulous planning and also their commitment in giving support for Self-Study Programmes.

The meeting came to end with a note of thanks from the Principal.


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.