

**N.K.T. National College of Education for Women**  
**(Autonomous)**

The Minutes of the College Committee meeting of N.K.T. National College of Education for Women (Autonomous) which was held on 12<sup>th</sup> May, 2022 at 11.00 a.m. through Online Platform.

Members Present:

|                              |                             |
|------------------------------|-----------------------------|
| Dr. Mrs. Mano Bakthavatsalam | President                   |
| Dr. M. Arumugam              | Secretary                   |
| Dr. S. Siva Subramanian      | Management Member           |
| Mrs. G. Kalayani Sundari     | Management Member           |
| Prof. M. Soundararajan       | University Nominee          |
| Dr. N. KalaiArasi            | Senior Faculty Member       |
| Dr. S. Malathi               | Senior Faculty Member       |
| Mrs. V. Pattammal            | Non-Teaching Representative |
| Dr. S. Chamundeswari         | Principal of the College    |

Dr. Ms. Mano Bakthavatshalam, President of the College Committee took the Chair and the meeting commenced with invocation.

Leave of absence was accorded to Mr. Mathew Thomas

**Agenda No: 2**

**Confirmation of minutes of the previous College Committee Meeting held on 01.04.2022**

After careful perusal of the minutes of the College Committee meeting held on 01.04.2022 members unanimously resolved to approve the minutes of the College Committee meeting held on 01.04.2022

  
PRINCIPAL *i/c*

N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.

***Resolution No. 1***

***It is unanimously resolved to approve and pass the Minutes of the College Committee Meeting held on 1<sup>st</sup> April, 2022.***

**Agenda No: 3**

**Renewal of Institutional Policy Guidelines**

The Principal informed the Institutional Policy Guidelines approved by the College Committee in its meeting held on 27<sup>th</sup> May 2019 are due for renewal after three years in May 2022. The drafts of the Policies reviewed by appropriate bodies were presented before the Committee for approval. After careful scrutiny, the Committee discussed and unanimously decided to approve the Institutional Policy Guidelines due for renewal in May 2022 and pass the following resolution.

***Resolution No. 2: It is unanimously decided to approve the Institutional Policy Guidelines due for renewal in May 2022.***

**Agenda No: 4**

**Approval for promoting Mrs. V. Pattammal from the post of Junior Assistant to the post of Assistant with effect from 10.02.2022 based on provisions available in the Tamil Nadu Private Colleges (Regulation) Act 1976 Rule 11, 4 (i and ii)”**

The Principal of the College informed that the post of ‘Assistant’ is vacant due to the retirement of Mrs. R. Banumathi on 31.05.2017. As per the provisions available in the Tamil Nadu Private Colleges (Regulation) Act 1976 Rule 11, 4(i and ii), the post of ‘Assistant’ should be filled only with the eligible non-teaching member of the College in the cadre of ‘B’. Since Mrs. V. Pattammal, Junior Assistant of the College has given her letter of request to the Secretary of the College, to promote her from the post of Jr. Assistant to the post of ‘Assistant’ and as she is qualified and eligible to hold the post of ‘Assistant’ the promotion was discussed. The Secretary of the College expressed his satisfaction with the committed service rendered by Mrs. V. Pattammal, since 2002 till date, the members of the College

Committee unanimously decided to promote Mrs. V. Pattammal, Jr. Assistant of our College, to hold the post of 'Assistant', with effect from 10.02.2022 and pass the following resolution.


***Resolution No. 3: It is unanimously resolved to promote Mrs V. Pattammal, Jr. Assistant of our College to the post of 'Assistant' with effect from the fore noon of 10.02.2022, as per the provisions available in the Tamil Nadu Private Colleges (Regulation) Act 1976 Rule 11, 4(i and ii), which is subject to the approval of Regional Joint Director of Collegiate Education, Chennai Region, Chennai.***

**Agenda No: 5**

**Approval for promoting Mr. R. Kannan from the post of Record Clerk to the post of Junior Assistant with effect from 10.02.2022 based on provisions available in Tamil Nadu Private Colleges (Regulation) Act 1976 Rule 11, 4 (i and ii)"**

The Principal of the College informed that the post of 'Junior Assistant' becomes vacant on promoting Mrs. V. Pattammal w.e.f 10.02.2022. As per the provisions available in Tamil Nadu Private Colleges (Regulation) Act 1976 Rule 11, 4(i and ii), the post of 'Junior Assistant' should be filled with the eligible non-teaching member of the College in the cadre of 'B'. Since Mr. R. Kannan, Record Clerk of the College has given his letter of request to the Secretary of the College to promote him from the post of Record Clerk to the post of 'Junior Assistant' the promotion was discussed. As he is qualified and eligible to hold the post of 'Junior Assistant', the members of the College Committee unanimously decided to promote Mr. R. Kannan, Record Clerk of our College, to hold the post of 'Junior Assistant', with effect from 10.02.2022 and pass the following resolution:

***Resolution No. 4: It is unanimously resolved to promote, Mr R. Kannan, Record Clerk of our College to the post of 'Junior Assistant' with effect from the fore noon of 10.02.2022, as per the provisions available in the Tamil Nadu Private Colleges (Regulation) Act 1976 Rule 11, 4(i and ii), which is subject to the approval of Regional Joint Director of Collegiate Education, Chennai Region, Chennai.***

  
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TRIPPLICANE, CHENNAI-600 005.

#### **Agenda No. 6: Permission for filling up of Permanent Non-Teaching Vacancies**

The Principal addressed on promoting Mr. R. Kannan, Record Clerk to Junior Assistant, the post of Record Clerk becomes vacant and Mrs. D. Baby working in our esteemed Institution as Office Assistant is due for retirement on 31<sup>st</sup> May 2022. Principal sought permission to initiate procedures to fill up the approved vacancy of Record Clerk and that of Office Assistant after the retirement of Mrs. D. Baby on 31<sup>st</sup> May 2022. The Committee discussed and agreed to grant permission for the initiation of procedure to fill up the approved vacancy of Record Clerk and that of Office Assistant after the retirement of Mrs. D. Baby on 31<sup>st</sup> May 2022 and pass the following resolution.


**Resolution No. 5: It is unanimously resolved to grant permission for the initiation of procedure to fill up the approved vacancy of Record Clerk and that of Office Assistant after the retirement of Mrs. D. Baby on 31<sup>st</sup> May 2022.**

#### **Agenda No. 7**

#### **Recruitment of Teaching Faculty Members supported by the Management**

The Secretary informed that as three M.Ed. Faculty members and two B.Ed. Faculty members have resigned due to personal reasons, Faculty members for the B.Ed. and M.Ed. Programmes have been interviewed on the afternoon of 12<sup>th</sup> May 2022 and are recommended for the approval of the College Committee. The Principal presented the list of candidates interviewed and recommended for selection of Teaching Faculty members for the B.Ed. and M.Ed. Programmes by the Selection Committee duly constituted by the College Secretary. The members discussed and unanimously agreed to approve the list of Teaching Faculty members recommended by the Selection Committee for the B.Ed. and M.Ed. Programmes and pass the following resolution

**Resolution No. 6: It is unanimously resolved to approve the list of Teaching Faculty members supported by the Management recommended by the Selection Committee for the B.Ed. and M.Ed. Programmes.**

  
PRINCIPAL i/c  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
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## Agenda No. 8

### Approval for the Ingredients used at the Kamala Nehru Women's Hostel

The Principal informed and discussed about the quality and brand of ingredients used for cooking at the Kamala Nehru Women's Hostel. The Committee discussed and unanimously agreed to approve the List of Ingredients used at the Kamala Nehru Women's Hostel and pass the following resolution.

*Resolution No.7: It is unanimously agreed to approve the List of Ingredients used at the Kamala Nehru Women's Hostel.*

## Agenda No. 9

### Any Other

The Principal informed that the College has submitted the Institutional Information for Quality Assessment (IIQA) and is preparing with all required documents and other relevant material for the submission of the Self-Study Report to the National Assessment and Re-Accreditation by the National Assessment & Accreditation Council (NAAC), Bangalore for the 3<sup>rd</sup> Cycle of National Assessment and Re-Accreditation by the National Assessment & Accreditation Council (NAAC). The Committee assured all required support and wished the College for successful completion of the Assessment and Re-Accreditation by NAAC.

The Principal thanked the Management for all efforts taken for resource mobilization to support renovations to maintain basic facilities and placed on record her gratitude to the Management and Members of the College Committee for all their unconditional support and guidance for the smooth functioning of the Institution.

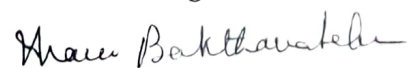
The meeting concluded with vote of thanks to the chair.

### Members

### Signature

Dr. Mano Bakthavatsalam

President




Dr. M. Arumugam

Secretary



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PRINCIPAL *i/c*  
N.K.T. NATIONAL COLLEGE OF EDUCATION  
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TRIPPLICANE, CHENNAI-600 005.

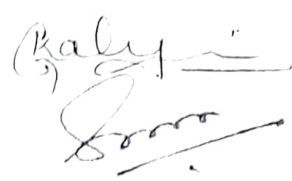
Dr. S. Siva Subramanian

Management Member



Mrs. G. Kalyani Sundari

Management Member



Prof. M. Soundararajan

University Nominee



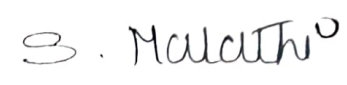
Dr. N. Kalai Arasi

Senior Faculty Member



Dr. S. Malathi

Senior Faculty Member



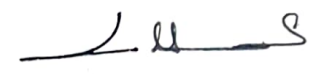
Mrs. V. Pattammal

Non-Teaching Representative



Dr. S. Chamundeswari


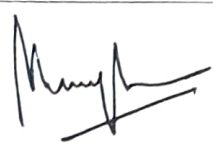

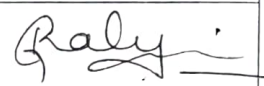
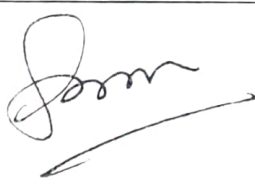

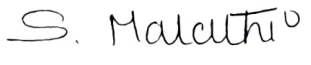

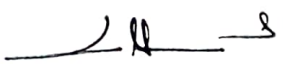
Principal of the College

  
PRINCIPAL *etc*

N.K.T. NATIONAL COLLEGE OF EDUCATION  
FOR WOMEN (AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.

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**Attendance pertaining to the College Committee Meeting of N.K. T.  
National College of Education for Women, held on Thursday,  
12<sup>th</sup> May 2022 at 11.00 a.m. in our College premises**

| S.No. | Name and Designation  | Category                       | Signature   |
|-------|---|--------------------------------|---|
| 1.    | Dr. (Mrs). Mano Bakthavatsalam,<br>President,<br>Sriman N.K. Thirumalachariar National<br>Education Society,<br>Triplicane, Chennai-600 005   | President                      |    |
| 2.    | Dr. M. Arumugam<br>Secretary,<br>Sriman N.K. Thirumalachariar<br>National Education Society,<br>Triplicane, Chennai -5  | Secretary of the Society       |    |
| 3.    | Mr. Mathew Thomas,<br>Joint Secretary,<br>Sriman N.K. Thirumalachariar National<br>Education Society,<br>Triplicane, Chennai-600 005  | Management Member              | —   |
| 4.    | Dr. S. Siva Subramanian<br>Member,<br>Sriman N.K. Thirumalachariar National<br>Education Society,<br>Chennai-600 005  | Management Member              |   |
| 5.    | Ms. G. Kalyani Sundari<br>D 6, BSNL Staff Quarters, V.M. Street,<br>Royapettah, Chennai 600 014   | Management Member              |  |
| 6.    | Prof. M. Soundararajan,<br>Registrar i/c<br>Dean of Faculty and Professor & Head,<br>Department of Value Education,<br>Tamilnadu Teachers Education University,<br>Karapakkam, Chennai -600 097 | Nominee of the<br>University   |  |
| 7.    | Dr.(Mrs.) N. Kalai Arasi,<br>Associate Professor,<br>N.K.Thirumalachariar National College of<br>Education for Women,<br>Triplicane, Chennai-600 005  | Senior faculty member          |  |
| 8.    | Dr.(Mrs.) S. Malathi,<br>Associate Professor,<br>N.K.Thirumalachariar National College of<br>Education for Women,<br>Triplicane, Chennai-600 005  | Senior faculty member          |  |
| 9.    | Mrs. V. Pattammal<br>Jr. Assistant<br>N.K.T. National College of Education for<br>Women, Triplicane, Chennai 600 005.   | Non-Teaching<br>Representative |  |
| 10.   | Dr.(Mrs.) S.Chamundeswari,<br>Principal,<br>N.K.T. National College of Education for<br>Women, Triplicane, Chennai 600 005.   | Principal                      |  |

**N.K. T. National College of Education for Women  
(Autonomous)**

Triplicane

Chennai - 5

**MEETING OF COLLEGE COMMITTEE**


Thursday

12<sup>th</sup> May, 2022

11.00 a.m.

**AGENDA**

1. Prayer
2. Confirmation of minutes of the previous College Committee Meeting held on 01.04.2022
3. Renewal of Institutional Policy Guidelines
4. Approval for promoting Mrs V.Pattammal, Junior Assistant to the Post of Assistant with effect from 10.02.2022 based on Provisions available in Tamil Nadu Private Colleges (Regulation) Act 1976 Rule 11, 4 (i and ii)
5. Approval for promoting Mr.R.Kannan, Record Clerk to the Post of Junior Assistant with effect from 10.02.2022 based on Provisions available in Tamil Nadu Private Colleges (Regulation) Act 1976 Rule 11, 4 (i and ii)
6. Permission for filling up of Permanent Non-Teaching Vacancies
7. Recruitment of Teaching Faculty Members supported by the Management
8. Approval for the Ingredients used at the Kamala Nehru Women's Hostel
9. Any other matter

  
PRINCIPAL *ilc*  
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# **N.K.T. National College of Education for Women**

(UNDER THE MANAGEMENT OF SRIMAN N.K. THIRUMALACHARIAR NATIONAL EDUCATION SOCIETY (REGD.) CHENNAI)

Autonomous

Re-accredited with 'A' grade with cumulative Grade Point of 3.26/4.00 by NAAC

Affiliated to Tamilnadu Teachers Education University

**Dr. MANO BAKTHVATSALAM**

(President - College Governing Body & College Committee)

**Dr. M. ARUMUGAM**

(Secretary)

**Dr. S. CHAMUNDESWARI**

Principal

41, Dr. Besant Road,

Triplicane, Chennai - 600 005.

Date :.....29.04.2022.....

## NOTICE

A meeting of the College Committee of N.K.T. National College of Education for Women (Autonomous) will be held on Thursday, 12<sup>th</sup> May, 2022 at 11.00 a.m. in an Online Platform to discuss the various items cited under agenda.

Kindly attend the meeting.



SECRETARY

COLLEGE COMMITTEE  
N.K.T NATIONAL COLLEGE OF  
EDUCATION FOR WOMEN  
(AUTONOMOUS),  
TRIPPLICANE, CHENNAI-600 005.

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