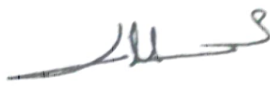





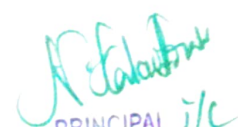


Attendance pertaining to the Meeting held on 5th April, 2022 at 5.30 pm

Members	Signature
1. Dr. S. Chamundeswari Principal & Hostel Warden	
2. Dr. S. Dhanalakshmi Librarian & Assistant Warden	
3. Mrs. M. Amudhavalli Day-In-charge	
4. Ms. S. Swetha Night In-charge	
5. Mr. R. Raju Head, Catering Department	
6. Mrs. V. Malarvizhi Sweeper	
7. Ms. G.R. Shyamala Scavenger	

6. Student Representative

1. S. Dhyalathi
2. day of k.


PRINCIPAL i/c
N.K.T. NATIONAL COLLEGE OF EDUCATION
FOR WOMEN (AUTONOMOUS),
TRIPLICANE, CHENNAI-600 085.

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN
(Autonomous)

Minutes of the Kamala Nehru Women's Hostel
Residents and Administrative Staff Meeting

The Hostel Residents and Administrative Staff of the Hostel met on 5th April, 2022 at 5.30 pm. at Kamala Nehru Womens Hostel.

The Meeting started with a silent prayer.

The Principal of the College and the Warden of the Hostel Dr. S. Chamundeswari met the students and other residents, along with the Assistant Warden, Mrs. S. Dhanalakshmi, and other Administrative Staff to discuss on various hostel related issues.

The Principal welcomed all members, student representatives and other residents present for the meeting.

The Principal enquired students about the cleanliness and maintenance of restrooms and common area in the Hostel building. Students expressed their satisfaction pertaining to the cleanliness and appreciated the sweepers and restroom cleaners for their services. Principal insisted that students maintain their rooms clean and to request for assistance to the Day-in-charge Mrs. B. Amudhavalli if required. Students thanked the Principal for redoing all restrooms and they opined that it is all made brand new.

The Principal enquired about the timings during which food is being served and about the quality and the variety of food that is being served for residents. Students discussed the timings and quality and expressed their satisfaction. Principal insisted that food should not be wasted on any account and they should adhere to discipline in adhering to timings and discipline in the Akshayapathiram Dining Hall. Students just Non-vegetarian dishes at least once a week to be served in the Hostel. Principal gently refused that it is not a custom of the Institution and in addition not good for health.

Principal informed that TV facilities have been provided for students to watch Daily NEWS to keep them updated with the happenings around them. She encouraged students to read both Tamil & English News Papers and also to suggest magazines of their interest.


The maintenance of Technology Laboratory in the Hostel was appreciated by the students and they thanked the Principal for such facilities that helps them to complete assignments and to undergo MOOC Online courses and other self-study courses. Principal ensured uninterrupted wi-fi facilities and insisted students to report in case of any disturbances.


The Principal also asked students to make the best use of other facilities like the Fitness Centre and Library that are kept open for extended hours and also on request. For any grievance/ suggestions, the Principal asked them to use the Grievance Box or to log in at any time of the day in the Online Portal available in the College Website.

The Principal reminded students about the timings for use of open terrace for washing and drying of clothes to be 6.30 to 8.30 in the forenoon and 5.30 to 7.30 in the evenings after which it was instructed to be kept closed and locked. Mr. Raju, Catering Head of the Hostel requested students to use water carefully as the Summer is fast approaching and the Hostel has to get prepared for any water scarcity that is very common in Chennai.

Leave Letters and Permission Letters were insisted to residents to be submitted and the In-charges to file them meticulously.

The meeting came to an end with a note of thanks to all.


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Principal & Hostel Warden
WARDEN
AMALA NEHRU HOSTEL
N.K.T. NATIONAL COLLEGE OF
EDUCATION FOR WOMEN
TRIPPLICANE, MADRAS - 600 005