



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		N.K.T. National College of Education for Women
• Name of the Head of the institution	Dr. S. Chamundeswari	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Alternate phone No.	9003519117	
• Mobile No:	09790953062	
• Registered e-mail ID (Principal)	nktnce@yahoo.co.in	
• Alternate Email ID	rajchamu2006@yahoo.co.in	
• Address	No.41, Dr. Besant Road, Triplicane	
• City/Town	Chennai	
• State/UT	Tamil Nadu	
• Pin Code	600005	
2.Institutional status		
• Teacher Education/ Special Education/Physical Education:	Teacher Education	
• Type of Institution	Women	

• Location	Urban				
• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Tamil Nadu Teachers Education University				
• Name of the IQAC Co-ordinator/Director	Mrs. T. Anitha Devi				
• Phone No.	04428445924				
• Alternate phone No.(IQAC)	9003519117				
• Mobile (IQAC)	9840918285				
• IQAC e-mail address	nktnce2020@gmail.com				
• Alternate e-mail address (IQAC)	anithadevit2023@gmail.com				
3.Website address	https://nktnce.ac.in/				
• Web-link of the AQAR: (Previous Academic Year)	https://assessmentonline.naac.gov.in/public/index.php/hei/generateAqar_PDF/MjOyMDk=				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://nktnce.ac.in/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Five Star	Nil	2001	03/08/2001	02/08/2006
Cycle 2	A	3.26/4.00	2011	08/01/2011	07/01/2016
Cycle 3	A+	3.34/4.00	2023	19/04/2023	18/04/2028
6.Date of Establishment of IQAC	25/06/2004				
7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.					

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Dr. V. J. Uma	National Medicinal Plants Board	Ministry of Ayush	22/12/2022	200000
8.Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9.No. of IQAC meetings held during the year		4		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> (Please upload, minutes of meetings and action taken report) 		View File		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 				
11.Significant contributions made by IQAC during the current year (maximum five bullets)				
<p>1. Introducing Value Added Certificate Courses ensuing Choice Based Credit System 2. Inculcating Artificial Intelligence at the Bachelor Programmes 3. Initiative for networking with Industry: MOU with St. Louis Institute for Deaf & Blind, Chennai 4. Collaboration with Non-Government Organization for Waste Management 5. Implementation of Augmented and Virtual Reality in Classroom Teaching</p>				
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).				

Plan of Action	Achievements/Outcomes
<p>(i) Curricular Aspects • To conduct Value-Added Certificate Courses ensuing Choice Based Credit System in collaboration with other Educational Institutions and Non-Governmental Organizations Orientation Programmes Teaching & Non-Teaching Staff Orientation Programmes • To conduct Orientation Programmes for Teaching Faculty members and Non-Teaching Staff on Annual Pedagogical Planning and Strategies for Effective Student Teaching Internship for effective functioning of the Institution. Student Orientation Programmes • To conduct Orientation and Induction Programmes for familiarizing the newly admitted Students to the College; • To conduct Student Orientation Programmes on Strategies for Effective Student Teaching Internship for enhanced teaching performance during Teaching Internship at various schools; • To conduct Orientation Programmes on the Value-Added Certificate Courses offered by the Institution and the support given for Self-Study Courses; and • To conduct Orientation Programmes for adequately equipping Students for effective teaching. School Principal Orientation Programme</p> <p>• To conduct the School Principal Orientation Programme on Strategies for Effective Student Teaching Internship for successful and effective completion of the Teaching</p>	<p>(i) Curricular Aspects As per the directions of UGC, NCTE, Department of Higher Education, State Government of Tamil Nadu and Tamil Nadu Teachers Education University, Chennai regular on campus classes were conducted for B.Ed., B.Ed. Special Education, M.Ed. and M.Phil. students of 2020-2022, 2021-2023 and 2022-2024 batches. The M.Ed. Students of 2022-2024 batch were inducted and regular classes commenced on 7th October 2022. The College reopened for B.Ed. and B.Ed. Special Education Programmes of 2022-2024 Batch students on 12th October 2022. ? Certificate Course on Teacher Eligibility Test Coaching organized in collaboration with Dhosth Guides & Academy, Chennai was conducted from 3rd December 2022 to 25th March 2023. ? The Value-added Certificate Programmes: Yoga for Fitness and Early Childhood Education were conducted ensuing Choice Based Credit System in collaboration with Stella Matutina College of Education, Chennai and Dr. M.G.R. Institute of Special Education & Research, Chennai from 25th March to 10th June 2023. Orientation Programmes Teaching & Non-Teaching Staff Orientation Programmes ? Teacher Orientation Programme on Annual Pedagogical Plan was held to orient Faculty members on the forthcoming activities and to apprise them of their Code of Conduct on 3rd June 2022. ? The Non-Teaching</p>

Internship schedule by Students during their Teaching Internship Schedule in various schools.

Staff Annual Orientation Programme was organized to orient Non-Teaching Staff on the activities of the upcoming academic year and to apprise them for their code of conduct on 3rd June 2022. ? Teacher Orientation Programme on Strategies for Effective Student Teaching Internship was organized to prepare students for effective teaching during their teaching internship was held on 22nd July 2022. Student Orientation Programmes ? Student Orientation Programme on Strategies for Effective Student Teaching Internship was organized on 22nd July 2022 for students in Semester-III to prepare them for effective school teaching during their teaching internship scheduled from 1st August to 25th November 2022. ? Student Orientation Programme for students in Semester-IV was organized to orient them on the schedule of activities to be completed during the last 1 week Semester-IV Teaching Internship phase in schools scheduled from 25th to 31st July 2022. ? Student Induction Programme for the fresh batch of M.Ed. Students of 2022-2024 batch was organized to introduce them to the Institution before the start of regular classes on 7th October 2022. ? Student Induction Programme for B.Ed. & B.Ed. Special Education (2022-2024 Batch) Programmes was organized on 20th and 21st October 2022 to make them feel at home and overcome the disparities found

among them. The students were addressed by the Principal who appraised them about the Institution, the Code of Conduct to be followed and the Infrastructure and Instructional facilities available in the College. The Students were oriented on the following: ? Academic Orientation-Syllabus and Programmes for Transforming Students to Global Educator by Dr. V. Jayashree Priyadharsini, Dean of Academics ? Energy & Waste Management by Dr. T. Sahaya Saila, Assistant Professor of Tamil-Education ? Towards a Sustainable Future by Dr. Anderleen Diana Lauzarus, Assistant Professor of English, SRM Institute of Science and Technology College, Chennai. ? Modern Indian School Education System in India & Diversities in School Education in India & Abroad by Ms. M. Thaiyalnayaki, TGT in English, Hindu Senior Secondary School, Triplicane, Chennai. ? Swayam Courses for Employability by Dr. S. Dhanalakshmi, Librarian. ? Self-Study Courses for Entrepreneurship Skills & Teacher Empowerment by Dr. D. Kalpana, Assistant Professor of Commerce & Accountancy-Education

- The Orientation Programme on Value Added Certificate Courses ensuing Choice Based Credit System was organized on 26th October 2022, inviting Experts from Collaborating Partners, Mr. Vimal Thiagarajan, Be Positive Academy, Chennai and Mr. Vasanth Kumar, BT Assistant St. Louis School for the Deaf & Blind,

Chennai. • Inauguration of the Value-Added Certificate Courses ensuing Choice Based Credit System was held on 11th November 2022 in the august presence of Heads of Collaborating Educational Institutions and Non-Governmental Organizations. • Student-teachers were oriented on the Mini-Teaching Skills and its importance by Mrs. A.H. Komala, Assistant Professor of our College on 16th November 2022. • Student Orientation Programme on Institutional Policy Guidelines that directs and monitors the functioning of the various organs of the College was organized on 19th December 2022 to familiarize Students about the various Institutional Policy Guidelines that are framed for smooth and effective functioning of the Institution. • Dr. V. Jayashree Priyadharsini, Assistant Professor of Biological Science-Education oriented students in Semester-I of B.Ed. and B.Ed. Special Education Programmes on School Internship on 27th January 2023. • Dr. V.J. Uma, Assistant Professor of Physical Science-Education oriented the students in Semester IV of B.Ed. and B.Ed. Special Education Programmes (2021-2023 batch) on their last Teaching Internship schedule on 27th January 2023. • Dr. Y. Pavanya, Directress of Physical Education oriented students about the various aspects of SUPW, emphasizing its role in fostering social responsibility, practical skills, and community engagement

on 3rd March 2023. • Dr. N. Kalai Arasi, the Placement Officer, addressed the students about the Placement Drive: Recruits Pursuit by giving them valuable insights, guidance, and resources related to the job placement process was held on 7th March 2023. • Orientation Programme on State of Institutional Autonomy at the Institution was addressed by Dr. V. Sumangala Vaidharani, Assistant Professor of Education for quality enhancement on 13th March 2023. School Principal Orientation Programme ? School Principal Orientation Programme on Strategies for Effective Student Teaching Internship was held on 5th May 2023. The Heads of Teaching Internship Schools assist teaching interns to address challenges students encounter during their internship. The Teaching Practice Schedule arrangements, preparation of Student-Teachers for enhanced classroom teaching performance, Student involvement in all academic and outreach activities of the schools, Student discipline and evaluation techniques for discussed in detail

(ii) Teaching-Learning and Evaluation • To assess the Entry Level Behavior of Students and work on the development of a growth chart; • To assess the Student-teachers as per the norms of the weightage of internal assessment and end-semester examination for the B.Ed., B.Ed., Special Education

(ii) Teaching-Learning and Evaluation • Mock Practical examination for the Post-graduate students to assess their practical components was conducted on 10th June 2022. • The End Semester-II Practical Examination for the first year M.Ed. students was conducted on 14th June 2022. • Semester-II

M.Ed. and M.Phil. courses respectively; • To familiarize the Student-teachers to resort to innovative methods in teaching; • To arrange for Observation and Demonstration Classes for the first year B.Ed. and B.Ed. Special Education Students by inviting experienced teachers from our Model School and by our College Teacher Educators exposing Student-teachers to both Levels I and II of their respective Pedagogy subjects and also carry out Mini-Teaching practice session; • To conduct Cycle Tests, Revision and End Semester Examinations and Practical Examinations for the B.Ed., B.Ed. Special Education and M.Ed. Programmes; • To receive and analyze Feedback on the Overall Institutional Performance from Students (Student Satisfaction Survey); • To receive Semester-wise Feedback from Students about the Teaching Performance of Faculty members; • To receive Appraisal of Institutional Autonomy in Higher Education with reference to our College; and • To ensure the attainment of Programme and Course Learning Outcomes.

Practical Examination for I Year B.Ed. & B.Ed. Special Education students was conducted on 26th July 2022. • Practical Examination of Semester-IV of B.Ed. and B.Ed. Special Education students was conducted on 17th August 2022. • End Semester-IV Theory Examination for the 2020-2022 batch of students was held from 29th August to 5th September 2022. • Mock Practical examination for the post-graduate students to assess their practical components was conducted on 21st October 2022. • Semester-III Practical Examination for the M.Ed. was held inviting external examiners on 31st October 2022. • Semester-IV Cycle Test-I was conducted for the students of 2021-2023 batch from 23rd to 25th January 2023. • Students of Semester-IV were sent to their respective internship schools for field engagement from 30th January to 4th February 2023. Similarly students of Semester-I was into field engagement for two weeks from 30th January to 11th February 2023. • M.Ed. Semester-I Revision Examination was held from 1st to 3rd January 2023. • Mock Viva-voce examination for the Post Graduate students to assess their practical components was held on 9th February 2023. • Semester-I Cycle Test-II for the Students of 2022-2024 batch of B.Ed. and B.Ed. Special Education Programmes and End Semester-I Examination for the M.Ed. Students were held from 14th to 16th February 2023. •

Semester-I Revision Examinations for the B.Ed. and B.Ed. Special Education Programmes and the Semester IV Cycle Test-II were held from 20th to 24th February 2023. • End Semester-IV Examination for the 2022-2024 batch of students and on 28th February revision examination of the Semester IV for the post graduate students was held from 27th February to 3rd March 2023. • Semester-IV Mock Viva-voce Examination for the M.Ed. Students was held on 2nd March 2023 and was followed by the Semester Practical Examination on 29th March 2023. • The End Semester-IV Theory Examinations were conducted from 8th to 10th March 2023. • Practical Examination pertaining to B.Ed. and B.Ed. Special Education Semester-I was held on 13th March 2023. • Recruits Pursuit-Campus Drive was organized by the NKT Placement Cell on 16th & 17th March 2023. • Semester-IV Practical Examination for B.Ed. and B.Ed. Special Education Students was held on 24th March 2023. • Semester-IV Revision Examination followed by End Semester Examination for B.Ed. and B.Ed. Special Education was held from 30th March 2023 to 10th April 2023. • End Semester-IV Theory Examinations for the B.Ed. and B.Ed. Special Education Programmes was held from 13th to 21st April 2023. The weightage given for the Internal Assessment and End Semester Examination for the B.Ed. and B.Ed. Special Education Programme stands as

40:60. Components of Continuous Internal Assessment for 40 marks (Formative): 4 credit Courses • Seminar -5 + Theory Assignment - 5 • Task and Assignment -10 • Test - 10 (Average of 2 Cycle Test) • Revision Examination - 10 Components of Continuous Internal Assessment for 20 marks (Formative): 2 credit Courses • Seminar -5 + Task and Assignment - 5 • Test - 5 (Average of 2 Cycle Test) • Revision Examination - 5 Components of Continuous Internal Assessment for 50 marks will be assessed for the Enhancing Professional Capacities Courses (EPC). SCHEME OF EVALUATION (SUMMATIVE) Question Paper Pattern for End Semester Examination for 60 marks (Summative): Section Type of Question No. of Questions Marks allotted for each question Total Marks A Objective Type (Multiple Choice Question) 10 10 B Very Short Answer Type (Maximum of 50 words or half a page for each question) 5 out of 7 2 10 C Short Answer (Maximum of 200 words or two pages for each question) 4 out of 6 5 20 D Essay type (Maximum of 400 words or four pages for each question) 2 out of 4 10 20 Maximum Marks 60 Passing Minimum marks: 30 in each course. Maximum Time: 3 hours Question Paper Pattern for End Semester Examination for 30 marks (Summative): Section Type of Question No. of Questions Marks Allotted for each question Total Marks A Objective Type (Multiple Choice Question) 4 1 4 B Very Short Answer Type (Maximum of 50 words or half a

page for each question) 3 out of 5
2 6 C Short Answer (Maximum of 200 words or two pages for each question) 2 out of 3
5 10 D Essay type (Maximum of 400 words or four pages for each question) 1 out of 2
10 10 Maximum Marks 30
Passing Minimum marks: 15 in each course. Maximum Time: 1 & 1/2 hours
The weightage given for the Internal Assessment (Formative Evaluation) and End Semester External Assessment (Summative Evaluation) for the M.Ed. courses is 40:60. The various components of Internal Assessment are as follows:

SCHEME OF EVALUATION (FORMATIVE)

Components of Continuous Internal Assessment for 40 marks (4 credit courses) (Formative):

- Seminar - 10
- Theory Oriented Assignment - 10
- Practical Oriented Assignment - 10
- Internal Assessment Examination - 10 (Average of 2 Internal Assessment Examination)

Components of Continuous Internal Assessment for 20 marks (2 credit courses) (Formative):

- Seminar - 10
- Internal Assessment Examination - 10 (Average of 2 Internal Assessment Examination)

SCHEME OF EVALUATION (SUMMATIVE)

Question Paper Pattern for End Semester Examination for 60 marks (4 credit courses) (Summative):

Section	Type of Question	No. of Questions	Marks allotted for each question	Total Marks
A	Objective Type (Multiple Choice Questions)	10	1	10
B	Very Short Answer Type (Maximum of 50 words or half a page for each question)	5	3	15
C				

Short Answer (Maximum of 200 words or two pages for each question) 3 out of 5 5 15 D Essay type i). One question with internal choice ii). Another question to be constructed and answered by the student herself without repeating the content from which the rest of the questions were constructed. (Maximum of 400 words or four pages for each question) 1 (Internal Choice) 1 10 10 10 Maximum Marks 60 Passing Minimum marks: 30 in each course Maximum Time: 3 hours Question Paper Pattern for End Semester Examination for 30 marks (2 credit courses) (Summative):

Section	Type of Question	No. of Questions	Marks allotted for each question	Total Marks
A	Objective Type (Multiple Choice Questions)	4	1	4
B	Very Short Answer Type (Maximum of 50 words or half a page for each question)	3	2	6
C	Short Answer (Maximum of 200 words or two pages for each question)	2	3	5
D	Essay type (Maximum of 400 words or four pages for each question)	1	10	10

Maximum Marks 30 Passing Minimum marks: 15 in each course. Maximum Time: 1 & 1/2 hours The break up for the M.Phil. Components of Continuous Internal Assessment (CIA) is given below. S. No. Components (CIA) Marks allotted

1	Theory Assignment	8
2	Practical Oriented Assignment	8
3	Mid Semester Examination	10
4	Seminar	4
4	Revision Examination	10
	Total	40

The ratio of Internal Assessment (Formative

Evaluation) and End Semester Examination (Summative Evaluation) is given as 40:60. The Question Paper pattern for the MPhil. End Semester Examination Section Types of Questions Number of Questions Mark-wise weightage for each Question Total Marks A Short Answer Type 4 out of 6 5 20 B Essay Type 4 (internal choice) 10 40 Maximum Marks 60 Student Satisfaction Survey (SSS) on Overall Institutional Performance The feedback on Student Satisfaction Survey (SSS) revealed that 94% of students expressed excellent satisfaction with the overall institutional performance while 6% were satisfied with the overall institutional performance. Aspects such as multiple modes of teaching and learning technology-based classroom transactions, the effectiveness of the school internship program and redressal of grievances were the areas which drew in great satisfaction.

(iii) Research, Innovation and Extension Forum for Strategies & Operations Planning • To conduct In-House Discussions for Teaching and Non-Teaching Staff for professional enhancement; • To organize Student & Faculty Enhancement Programmes in collaboration with other Educational and Non-Governmental Organizations; • To organize Invited Talks and Discussions on technology based teaching-learning and innovative methods

(iii) Research, Innovation and Extension Forum for Strategies & Operations Planning • A Two-Day In-House Orientation Programme on NAAC Peer Team Visit was organized in the Forum for Strategies & Operations Planning by the IQAC coordinator, Dr. S. Malathi & the Dean of Student Welfare, Mrs. A.H. Komala on 1st & 2nd August 2022. • A One Day In-House Orientation Programme for Non-Teaching Staff on NAAC Peer Team Visit was organized in

for effective classroom teaching; • To organize Workshops/ Training Programmes/ Development Programmes for Faculty Members and Non-Teaching Staff to equip on the latest arrivals; • To motivate young and aspiring Research Scholars and Teacher-Educators in the current research trends by organizing Research Colloquiums and interactions (Winter & Summer Sessions) at the Research and Development Centre; and • To organize the Workshops for Analyzing Student Satisfactory Survey. Faculty Enhancement • To encourage Faculty members to participate and acquire the latest knowledge through Faculty Enhancement Programmes organized by other Institutions; • To support the Faculty members for their professional upgradation; • To motivate Faculty members to publish research articles in UGC Care Journals and Scopus for the professional growth and development; and • To motivate Faculty members to attend UGC Approved Short Term Professional Development Programme, refresher programmes, NPTEL Online Certification Course, Online Internship in Research Training, etc. for the ongoing enhancement of knowledge Research Activities • To facilitate Faculty Members to submit the Minor Research Project funded by Sriman N.K. Thirumalachariar National Education Society; • To organize a session for the incubation of innovative ideas from Students and faculty members for putting into practice novel concepts; •

the Forum for Strategies & Operations Planning by the IQAC on 29th August 2022. • Fund a Tab: Student & Faculty Enhancement Programme Series-Orientation Programme was organized in collaboration with Yaclass Tech. Pvt. Ltd., Chennai and funded by Fund A Need Foundation, Chennai on 19th September 2022. • Prof. K. Nachimuthu, Professor & Head, Department of Educational Technology, Periyar University, Salem addressed Faculty members on the Ranking of Educational Institutions by NAAC on 27th September 2022. • The Faculty members of the College gathered on 20th December 2022 for the In-House Discussion on the Methods of Teaching to discuss on the methods widely adopted by them in the teaching process and the feasibility of adopting and familiarizing students with the latest methods and techniques. • In-House Discussion on Academic Programmes & Credits was held on 21st December 2022. Dr. V. Jayashree Priyadharsini, Ms. E. Nivethana, Mrs. A.H. Komala and Mrs. P. Janani Assistant Professors of our College shared their expertise on credit distribution for various theoretical and practical courses. • Dr. S. Chamundeswari, Principal of the College highlighted on the preparedness of the College in light of implementing the National Educational Policy 2020 on 21st December 2022. • The forum organized an In-House Discussion on Uniqueness in Curricular

To organize a presentation by M.Ed. pre-research scholars; • To facilitate research scholars to complete quality research on time; and • To incorporate the suggestions of the Research and Development Centre in the conduction of Research at the College. Academic Outreach • To motivate Faculty members to share their expertise with other Institutions as a form of academic outreach. Faculty Laurels & Honours • To encourage faculty members to pursue post-doctoral scholarships, entity with a Patent, Authoring Books and Book Chapters and receive prestigious awards.

Transactions on 22nd December 2022 and discussed about the various unique strategies and techniques that can be adopted in teaching- learning process. Faculty Members: Workshops/ Training Programmes • Workshop on Analysis of Student Satisfactory Survey was organized by the IQAC of the College inviting Dr. K. Sathyanarayanan, EdTech Professional, PSQC Certification Pvt. Ltd., Chennai on 15th June 2022. • Workshop on Strategies for Enhanced Institutional Performance was organized inviting Dr. K. Sathyanarayanan, EdTech Professional, PSQC Certification Pvt. Ltd., Chennai and Dr. S. Vasanthi, Principal (Rtd.), N.K.T. National College of Education for Women, Chennai on 4th& 5th July 2022. • Lifestyle Enhancement Programme: Yoga for Wellness was organized for the welfare of all Teaching and Non-Teaching Staff from 24th to 26th August 2022. Dr. Y. Pavanya, Directress of Physical Education served as the Resource Expert. • Skill Oriented Training Programme for Vermi-Compost Production was organized by the NKT Centre for Outreach on 30th September 2022 for the benefit of Students, Staff and people from the nearby community in collaboration with our Waste Management Partner, Exnora International Foundation, Chennai,. • Dr. C.S. Srividhya Pradeepa, Associate Professor, Head Department of Accounting & Finance, MOP Vaishnav College for Women, Chennai & Dr. R.

Sundari, Assistant Professor, PG & Research Department of College, DG Vaishnav College for Women, Chennai served as the Resource Experts for the Three-Day Faculty Development Programme on Enhancing Research Skills for Teacher-Educators scheduled from 19th to 21st April 2023. Faculty Enhancement

- Dr. V. Jayashree Priyadharsini, the Dean of Academics attended the Online Webinar on Mindfulness for Educators organized Chetana Education, Chennai on 21st June 2022.
- Sriman N.K. Thirumalachariar National Education Society supported professional upgradation of Faculty members with Rs.24,000/-
- Dr. S. Kalpana, Assistant Professor of Commerce & Accountancy-Education, successfully completed UGC Approved Short Term Professional Development Programme (PDP) under Pandit Madan Mohan Malavia National Mission on Teachers & Teaching by IGNOU Staff Training & Research Institute of Distance Education, New Delhi scheduled from 7th to 15th October 2022.
- Faculty members, Mrs. P. Janani, Assistant Professor of Computer-Education published a chapter in the Book Artificial Intelligence & its Challenges in Education in Emerging Trends in Data Science, published by AN Publications, India on 5th November 2022.
- Mrs. T. Anitha Devi, Assistant Professor of Mathematics-Education & Mrs. P. Janani, Assistant Professor of Computer-Education successfully completed

the Foundation of R Software:
NPTEL Online Certification
Course on 10th November 2022. •
Training Programme for
Incorporating Virtual Reality in
Teaching-Learning Process was
attended by the Dr. V. Jayashree
Priyadharsini, Assistant
Professor of Biological Science-
Education & Dr. V.J. Uma,
Assistant Professor of Physical
Science-Education on 13th
December 2022. • Dr. Y. Pavanya,
Directress of Physical Education
successfully completed the staff
orientation Programme organized
by HRDC, University of Madras
from 27th January to 25th
February 2023. • Dr. V.
Jayashree Priyadharsini, Dr.
V.J. Uma, Mrs. E. Nivethana, Dr.
S. Agilandeswari, Dr. J.K.
Nirmala & Mrs. P. Janani
successfully participated in the
Five-Day National Level Virtual
FDP on Research Methodology
organized by Sri Kanyaka
Parameswari Arts & Science
College for Women, Chennai from
13th to 17th February 2023. •
Dr. V. Jayashree Priyadharsini,
Mrs. E. Nivethana, Dr. S.
Agilandeswari, Dr. K. Nirmala &
Mrs. P. Janani participated in
the International Webinar on
Work-Life Balance organized by
Loyola College of Education,
Chennai on 17th February 2023. •
All Faculty members participated
in the Webinar on Implementation
of Budget 2023-Skill/ Education
Sector organized by NCTE SRC,
India on 25th February 2023. •
Dr. N. Kalai Arasi, Associate
Professor of Computer Education
& Mrs. P. Janani, Assistant

Professor of Computer Education attended the FDP Programme on Recent Advances in Data Science, Data Analytics & Cyber Security organized by Sri Vishnu Engineering College for Women, AP on 1st March 2023. • Ms. E. Nivethana, Assistant Professor of Special Education attended the Course Coordinators Meet of Southern Zone, organized by Rehabilitation Council of India (RCI), Ministry of Social Justice and Empowerment, Government of India at NIEPMD, Chennai on 27th & 28th March 2023. • Dr. S. Agilandeswari, Dr. K. Nirmala & Mrs. P. Janani participated in the Online Internship in Research Training organized by MSME Technology Development Centre (PPDC), Government of India Society, Agra from 31st March to 4th May 2023. • Mrs. P. Janani, Assistant, Professor of Computer Education, took part in the

(iv) Infrastructure & Learning Resources • To improve the Institution's infrastructure and learning resources to create a favorable and enriching environment for Student-teachers; • To procure books and periodicals for the college library in accordance with the needs of faculty, research scholars, and Students; • To schedule and plan the maintenance requirement of the College; and • To persuade the contribution of NKT College Alumni Association and NKT College Parent Teachers Associations towards welfare of

(iv) Infrastructure & Learning Resources S.No. 3b. NKT College Alumni Association Amount (Rs.)
1 01-06-2022 & 06-06-2022 Student-Block-Materials Ganesh Electricals, Chennai Rs. 11,197
2 06-06-2022 Student Block-Painting-Fans & Tables S. Shankar, Civil Engineering Contractor & Interior Decorator Rs. 11,100 Total Rs.22,297
3 23-06-2022 RO System Purifier-Special Education Block Mega Aqua Tek Pvt. Ltd., Chennai Rs. 12,000
4 27-07-2022 Play Area Compound Wall painting & Art Work S. Shankar, Civil Engineering

Students and maintenance of College basic infrastructure facilities.

Contractor & Interior Decorator Rs. 50,832 5 28-07-2022 River Sand filling, Earth Work PCC filling, Ground leveling & Tree cutting & clearing S. Shankar, Civil Engineering Contractor & Interior Decorator Rs. 39,000 6 28-07-2022 Kadappa Benches (2) & Manhole Covers (3) & repair of damage walls & Building New Walls S. Shankar, Civil Engineering Contractor & Interior Decorator Rs. 38,000 7 29-07-2022 River Sand for Park (2444 s.ft.) KST Agencies, Chennai Rs. 71,295 Total-Children Play Arena Rs. 1,99,127 8 29-07-2022 to 05-09-2022 Hostel Plumbing Work SP Plumbing Works, Chennai Rs. 1,31,603 3c. NKT College Parent-Teacher Association 9 06-06-2022 Hostel-Door Fixing Repair & Maintenance P. Sekar, Carpenter Contractor, Chennai Rs. 38,466 10 30-06-2022 Ground Stone Bench (7 Nos.) Shri Precast Industries, Chennai Rs. 57,820 11 11-07-2022 Children Park-Double Swing Children's Park Equipment Works, Chennai Rs. 26,300 Total Rs.1,22,586

(v) Student Support and Progression • To elect NKT Student Union members by conducting an election democratically; • To conduct awareness, personality development and personal hygiene programmes for the holistic development of the Students; • To improve the teaching proficiency of Students participating in mini-teaching sessions, with an emphasis on integrating various skills; • To

(v) Student Support and Progression ? Student Union Election conducted to democratically elect the members of the NKT Student Union-2022-2023 was held on 29th July 2022. S. No. Name of the Post Student Name 1. President S. Kashifa Afnan, Pedagogy of English - Education 2. Vice-president D. Thanuja, Pedagogy of Computer Science - Education 3. Secretary J. S. Reacheal, Pedagogy of English-Education

provide valuable insights, demonstration classes featuring experienced teachers from our Model Schools for both Levels I and II; • To enhance their educational journey through field trip experiences; • To provide Students with guidance on comprehending the process of writing Test & Measurement File; • To augment their understanding and practical exposure, Students specializing in Special Education undertook a field trip to the National Institute for Empowerment of Persons with Visual Disabilities; • To celebrate the Annual Sports Day event, Induction Programme, College Day Celebration and Hallmark of Excellence • To organize a Five-Day Citizenship Training Camp for developing the skill of harmonious communal living; • To motivate Students to participate actively in Club Activities • To conduct Celebration Committee Meeting, Student Welfare Committee, Grievance and Redressal Committee, Anti-Ragging Committee, and NKT Student Union meetings as per schedule; • To motivate and appreciate Students for their achievements; and • To encourage Students to organize Social Outreach Programmes.

Guest Lectures & Invited Talks • To enhance teaching competency among Students by integrating music with teaching and learning process; • To impart valuable life skills, stressing the significance of acquiring psychological skills; • To assist Students in developing

(Spl.Edn.) 4. Assistant Secretary D. Kanimozhi, Pedagogy of Mathematics - Education 5. Treasurer M. Sonaalika, Pedagogy of Mathematics - Education 6. Sports Secretary M. Reshma, Pedagogy of Mathematics - Education 7. Assistant Sports Secretary L. Agaligai, Pedagogy of Tamil - Education 8. Cultural Secretary N. M. Rajeshwari, Pedagogy of Mathematics - Education (Spl.Edn.) 9. Assistant Cultural Secretary M. Sneha, Pedagogy of Mathematics - Education 10. Law and order Secretary P. Mohanapriya, Pedagogy of Mathematics - Education 11. Assistant Law and order Secretary B. Nithyashree, Pedagogy of Physical Science - Education 12. Discipline and Cleanliness Secretary S. Babithas, Pedagogy of English - Education 13. Assistant Discipline and Cleanliness Secretary D. Chithra, Pedagogy of Mathematics - Education 14. Campus Maintenance Secretary N. Kousalya, Pedagogy of Mathematics - Education 15. Assistant Campus Maintenance Secretary K. Sangavi, Pedagogy of Physical Science - Education 16. Library Secretary L. Divya, Pedagogy of English - Education 17. Assistant Library Secretary R. Sangeetha, Pedagogy of Mathematics - Education ? Drive against Drugs (DAD) Launched by the Hon. Chief Minister of Tamil Nadu State was observed on 11th August 2022 to bring awareness among students on the fatal effects of use of drugs. ? The Bridge Course on Personality

interview skills and creating compelling resumes; and • To provide insights into career opportunities for prospective teachers, Invited Talk Series, Guest lectures on latest developments, comparison to the Indian education system, Yoga for Wellness etc. Student: Workshop/ Seminars and Training Programme • To plan and organize a series of Workshops, Webinars, Seminars and Training Programmes by the various active Clubs, Centres and Cells of the College; • To organize yoga for wellness as an outreach to recoup the people for healthy living; • To equip Student-teachers with the knowledge and skills required for converting waste to worth; • To enhance the skills of Student-teachers in the preparation of Socially Useful Productive Work; • To enhance the effective functioning and performance of the NKT Student Union, Skills for effective use of White Interactive Smart Boards; • To evaluate the entry-level behavior of Students belonging to the 2022-2024 Batch; • To enhance the language learning through workshops, Impromptu speech for the betterment of Students ; • To create awareness of using fire extinguishers and the importance of Disaster Management; • To enhance teaching methodologies by conducting workshops, virtual reality in Classroom teaching, preparation of teaching-learning materials; • To create awareness about personal health and

Development sponsored by the Rotary Club of Chennai IT City was organized on 27th & 28th October 2022. ? Student-teachers practiced Mini-teaching to master the integration of Teaching Skills for enhanced Teaching Performance from 17th to 19th November 2022. ? Demonstration Classes were organized inviting experienced teachers of our Model Schools for both Levels I& II on 23rd & 24th November 2022. ? Students were oriented about the need for personal hygiene by inviting the Expert Team from Rexona Confidence Academy, Chennai on 23rd December 2022. ? Students were taken on an Educational Tour to Book Fair organized by the Government of Tamil Nadu and Publishers Association held at YMCA ground, Chennai on 20th January 2023. ? Student Orientation Programme on Test & Measurement File was conducted by Mrs. T. Anitha Devi, Dr. V.R. Santha Kumari, Mrs. D. Shenbagavalli and Dr. S. Agilandeswari Assistant Professors of our College on 6th February 2023. ? Dr. Y. Jyothi Dayanand, Associate Professor at YMCA College of Physical Education, Chennai, presided over the Annual Sports Day event and distributed the prizes for the winners and runners on 28th March 2023. ? The NKT Student Union-2023-2024 Induction Programme followed by the 56th College Day Celebration and the Hallmark of Excellence was scheduled in the august presence of Dr. M. Arumugam, Hon.

hygiene; Field Visits • To appreciate the efforts of establishing the Cultural Heritage Centre for M.Ed. I Year Students; and • To gain insights into assistive technology for Differently-Abled Students. Social Outreach • To encourage Students to organize Social Outreach Programmes to stretch out in organizing programmes/ activities for the benefit of school Students and community under the guidance of Faculty members in the NKT Centre for Outreach; and • To provide healthcare outreach, Medical Camp, Dental Camp, menstrual hygiene for the welfare of women in the nearby community. Celebrations • To promote awareness and education on various global issues, the NKT Science Club regularly conducts events and activities for Students; • To foster community engagement and create awareness, NKT clubs organize a variety of events on various occasions with the purpose of advocating for action against diverse societal concerns and foster positive change; • To promote awareness and highlight various important causes, aimed to educate and engage the community on specific topics and issues; Government Programmes • To facilitate the development of essential life skills among Students, environmental sustainability, Tree plantation and various programmes; and • To conduct and promote holistic education to raise awareness about the POSCO Act, programmes in collaboration

Secretary, N.K. Thirumalachariar National Education Society & N.K.T. National College of Education for Women on 12th April 2023. ? A Five-Day Citizenship Training Camp was conducted from 24th to 28th April 2023 for the student-teachers belonging to the 2022-2024 batch. It featured renowned experts who provided insights and guidance to prepare students for harmonious and collaborative communal living. Guest Lectures & Invited Talks ? Mrs. Sowmya Ramnarayan, Carnatic Singer was invited to deliver the Guest Lecture on the Science of Singing to the I Year students of 2021-2023 batch. She highlighted on the ways of incorporating music in the Teaching- learning Process on 9th June 2022. ? Mrs. Ramya, Bharathanatiam, Dancer was invited to deliver the Guest Lecture on the Ancient Indian Dance to the I Year students of 2021-2023 batch. The Resource Expert highlighted on the ways to incorporate dance forms in the Teaching-learning Process on 10th June 2022. ? Mrs. Srividhya Sudharson, Psychologist, SDS Academy of Behavioural Sciences, Chennai was invited to deliver the Guest Lecture on Life Skills for Teachers to the II year students of 2020-2022 batch. She highlighted the need to acquire good life skills on 10th June 2022. ? A Guest Lecture on Career Opportunities for Prospective Teachers was organized by the NKT Centre for Work Experience & Skill

with TANSICHE for emphasizing comprehensive training for future educators. Awareness Programmes • To promote and educate Students about environmental consciousness, Awareness Programme such as non-violence against women and communicable diseases in collaboration with the Social Welfare Department. Students Laurels • To motivate Students to participate in various scholastic and non-scholastic competitions organized by our College and various other Institutions to exhibit their talents. Networking with Internship Schools • To enhance teaching methods, Student-teachers conduct various completions and programmes in Teaching Internship Schools. Student Welfare Committee Meeting • To conduct Celebration Committee Meeting, Student Welfare Committee, Grievance and Redressal Committee, Anti-Ragging Committee, Kamala Nehru-Hostel Meeting and NKT Student Union meetings as per schedule.

Development on 4th July 2022. The organizers Mrs. T. Anitha Devi & Mrs. V.R. Santha Kumari invited Mr. T. Balajothi, Product Manager, Vedantu, Bangalore. ? A Three Day Invited Talk Series on NEP-2020 organized from 13th to 15th July 2022 by the Information Dissemination Team inviting Dr. A. John Lawrence, Associate Professor, St. Xavier's College of Education, Palayamkottai to share his expertise on Teacher Education, Ms. S. Arumbumozhi, Assistant Professor of Education, Lady Willingdon Institute of Advanced Study in Education, Chennai on School Education and Dr. S. Malathi, IQAC Coordinator on University Education. ? An Invited Talk on the Education System in Germany by Thamizh Mani Nagula Sivanathan, Germany was organized on 1st October 2022 by the NKT Literary Club to deliberate on the Education System in Germany in comparison to the Indian Education System. ? A Guest Lecture on Critical Understanding of ICT to enlighten the students on the latest arrivals in the field of Computer Technology was organized on 9th November 2022 inviting Dr. T.A. Swetha Maragret, Assistant Professor, Department of Computer Science, Stella Maris College, Chennai. ? The Guest Lecture on Yoga for Wellness was organized to equip students for the current lifestyle change was organized on 14th November 2022. Mr. B. Yogakumar, Yoga Instructor,

Arogyabharathi, Chennai was invited to share his expertise.

? Diversities in School Education India & Abroad was addressed by the Dr. Gayathri Deepak, Founder, Chetana Foundation, Chennai who shared her expertise with our student-teachers on 28th November 2022.

? The Guest Lecture on Understanding the Self through Life Skills organized on 10th February 2023 was addressed by Mrs. Srividhya Sudarson, Psychologist, Chennai and the Guest Lecture on Drama & Art was addressed by Mrs. Ramya, Dancer

? An Invited Talk on Imbibing Interview Skills & Cogent Resume Writing was organized by the NKT Placement Cell. Dr. T. Mythili, Assistant Professor, Department of Applied Psychology & Behavioural Research, SIET, Chennai highlighted the session on 9th March 2023. Student:

Workshop/ Seminars and Training Programme ? Mr. Umesh Roy and Mr. Puran Lal, International Artist, Institute Subject of School and College Waste Management Recycling, Delhi trained the student-teachers on Converting Waste to Worth on 2nd June 2022. ? Ms. S.

Nivethalakshmi, Pedagogy of Biological Science-Education-I Year, Ms. M. Hemalatha, M.Ed.-I Year and Ms. Suwetha Angel, Pedagogy of English-Education-I Year served as Resource Experts and trained their peers on preparation of Socially Useful Productive Work in the Training Programme organized by the Centre for Skill Development &

Work Experience and coordinated by Dr. V. Jayashree Priyadharsini & Mrs. V. Sridevi on 15th June 2022. ? Think Tank Session for Effective Functioning & Performance of NKT Student Union was conducted for the NKT Student Union members by inviting Dr. K. Sathyanarayanan, EdTech Professional, PSQC Certification Pvt. Ltd., Chennai on 15th June 2022. ? A Two-Day Training Programme for Effective Use of White Interactive Smart Boards was organized by the Centre for Skill Development & Work Experience on 27th & 28th June 2022. ? The Workshop Series on Developing the Teaching Performance Growth Chart of Student-Teachers was initiated to assess the entry-level behaviour of students of the 2022-2024 Batch on 3rd & 4th November 2022 and the Entry Level Assessment through Impromptu Speech Competition-2022 was organized by the IQAC Team Dr. S. Malathi & Mrs. A.H. Komala on 15th November 2022. ? The Workshop on Scrabble Assisted Language Learning was organized by the IQAC inviting Mr. Ranganatha Chakravarthy, Madras Scrabble Foundation, Chennai on 8th November 2022. ? With the motive of equipping Students to use fire extinguishers during emergency times, the Disaster Management Programme: Use of Fire Extinguishers was organized by the College on 12th December 2022. ? The Workshop on Preparing Teaching-Learning Material was organized inviting

Mr. N. Ayyappa Samy & Mr. S. Senthil Kumar, Mrs. K. Indhumathi, Instructors, Agastya International Foundation, Chennai on 26th December 2022. ? The Workshop on Use of Virtual Reality in Classroom Teaching & Learning was organized on 26th December 2022 to familiarize students of Pedagogy of Physical Sciences and Biological Sciences with teaching using Virtual Reality for better understanding of Science Concepts. ? The Awareness Programme on PCOS organized by the NKT Science Club inviting Dr. Nandita A. Thakkar, Academic Head & Senior Consultant, Mehta Hospitals, Chennai on 19th January 2023 by Dr. V. Jayashree Priyadharsini, Dr. V.J. Uma and Mrs. V. Sridevi provided an avenue for the women students to clarify their doubts on the commonly faced by ladies. ? Mr. S. Senthil Kumar & Mr. B. Sivanandham, Instructors, Agastya International Foundation, Chennai served as Resource Experts for the Workshop on Preparation of Teaching-Learning Materials for B.Ed. 2022-2024 Batch on 4th May 2023. ? The NKT Language Laboratory organized a workshop centered on the theme

(vi) Governance, Leadership and Management • To conduct Statutory and Non-Statutory Body meetings at regular intervals to discuss the measures to be adopted for the smooth functioning of the Institution;
• To conduct Internal Academic and Administrative Audit by the

(vi) Governance, Leadership and Management ? The College was conferred with Bhumi Appreciation Award for the initiations taken to develop and maintain an Eco-Friendly Campus on 27th June 2022. ? The Self-Study Report of the Institution (SSR) was successfully submitted

Members of the IQAC Expert Team and External Audit by the Members of the PSQC Solutions Pvt. Ltd., Chennai; • To conduct Green & Environment Audit for environmental sustainability; • To obtain the feedback of stakeholders for analysis and further improvement; and • To organize Capacity Building Programme for Non-Teaching Staff.

to the National Assessment & Accreditation Council by the College on 15th July 2022. • Peer-Reviewed Academic & Administrative Audit was conducted by the IQAC Expert Team on 19th & 20th September 2022. • Response to the Data Validation and Verification was successfully submitted on 20th September 2022. • External Academic & Administrative Audit was conducted by the PSQC Expert Team on 22nd September 2022. • Screening Cum Evaluation Committee Meeting for Faculty Career Advancement in the presence of External Members Dr. M. Manivanna, Professor and Head, School of Education, Tamil Nadu Open University, Chennai and Dr. N.G. Kapila Shobini, Associate Professor of English, IASE, Saidapet on 28th October 2022. • Prof. Yogesh Kumar Sharma, Former Vice-Chancellor, Singhania University, Rajasthan & Member-SLQAC (State Level Quality Assurance Cell, Rajasthan) visited the Institution during the MOCK Visit for NAAC 3rd Cycle on 26th November 2022. • Assessment of the activities of the Department of Special Education by the members from Rehabilitation Council of India was held for two days. The members scrutinized the infrastructural and instructional facilities available for the students of special education on 17th & 18th December 2022. • Condolence Meeting was conducted in remembrance of the retired Film operator of the College Mr. N.

Subramani on 21st December 2022.

? The College faced the NAAC Cycle III accreditation by the Peer Team Visit chaired by Prof. Chandrikalayam Nassema, Dean, University of Calicut, Calicut on 5th & 6th January 2023. ? Society Governing Body meeting was held on 30th January 2023. ? Capacity Building Programme on Enhancement of Soft Skills for Non-Teaching Staff was held inviting Mrs. Srividhya Sudarson, Psychologist, Chennai who shared her expertise on Communication & Interpersonal Skills- during session 1 and on Digital Wellbeing- during session 2 in the date of 7th February 2023. ? Capacity Building Programme for Non-Teaching on Personal Grooming & Image Management was organized inviting Dr. R. Sundari, Assistant Professor, DG Vaishnav, Chennai on 24th February 2023. Workshops & Training Programmes: Non-Teaching Staff ? Jc. HCF. V. Ramaswami, Trainer, Chennai served as the Resource Expert for the Training Programme on Institutional Image Building organized for Non-Teaching Staff on 17th April 2023.

Felicitation: Teaching & Non-Teaching Staff ? The Retirement Function of Mrs. D. Baby, Office Assistant was organized in a grand manner to acknowledge her service to the Institution for more than three decades on 9th June 2022. ? Mr. M. Rajkumar, Office Assistant of our College was greeted on his 25th Wedding Anniversary on 9th June 2022. ?

Dr. E. Malini, Assistant Professor of Economics Education was given farewell on 21st September 2022 and was congratulated for being selected by the Teacher Recruitment Board to be placed in a Government Higher Secondary School. ? 60th Birthday of Dr. S. Malathi, Associate Professor of Education was celebrated with all good wishes at the College on 12th October 2022. ? Birthday of Mr. M. Rajkumar, Office Assistant of our College was celebrated on 10th February 2023. ? Dr. N. Kalai Arasi, Associate Professor of Computer-Education and Controller of Examinations and Dr. S. Malathi, Associate Professor of Education and IQAC Coordinator, were honoured with a retirement celebration on 26th April 2023. Memorandum of Understandings ? Environmental Sustainability Partner: ? MOU was signed with Exnora International Foundation, Chennai on 1st July 2022 for efficient management of waste and creating awareness among stakeholders for maintaining an Eco-Friendly Campus. ? School Networking Partner: ? MOU was signed with St. Louis Institute for the Deaf & the Blind, Chennai on 25th July 2022 for effective networking with Special Schools. Meetings for Governance & Leadership Teaching & Non-teaching Staff Meetings ? Staff meetings were held periodically to discuss and plan for all academic, academic related and extension activities of the College. Admission

Committee Meetings ? Admission Committee Meeting was held to discuss the admission procedure for forthcoming new batch of students on 1st June 2022. ? Admission Committee Meeting was held on 21st September & 17th October 2022 to discuss the admission procedure for the forthcoming new batch of students for the academic year 2022-2023. ? Admission Committee Meeting was held to securitize and approve the Application Forms for B.Ed., B.Ed. Special Education (VI), M.Ed. and M.Phil Programmes and to discuss on the allocation of seats in accordance with the norms of the State Government of Tamil Nadu in the date of 31st March 2023. Purchase & Maintenance Committee Meetings ? The Purchase and Maintenance Committee Meetings were held on 10th June, 11th & 27th July 2022 to discuss the purchase and maintenance requirements of the College. ? The members gathered on 5th, 29th September & 18th October 2022 to discuss the purchase and regular maintenance requirements of the College. ? The members gathered on 8th December 2022 to discuss the purchase and regular maintenance requirements of the College and also planned on the renewal of AMC's for the forthcoming quarter. ? The Purchase and Maintenance Committee Meetings were held on 20th March & 5th April 2023 to meet with the purchase and maintenance requirements of the College. Examination Committee Meetings ? Examination Committee

met to discuss on the matters pertaining to conduct of examination, valuation and publication of results on 5th July & 8th August 2022. ? Examination passing board meeting was held before declaration of results along with external members who were involved in evaluation process on 3rd August 2022. ? Examination Committee met to discuss the future conduct of examinations and the declaration of results on time on 16th September 2022. ? Examination passing board meeting was held before the declaration of results along with external members who were involved in the evaluation process on 3rd August 2022. ? The Committee gathered and finalized the decision on the conduct of theory and practical semester examinations and timely publication of results on 8th December 2022. ? The Committee Members gathered to discuss the time-table for the theory and practical examinations of all the Programmes of the College on 10th March 2023. Library Advisory Committee Meetings ? The Library Advisory Committee members gathered to discuss the need for software and functioning of the NKT Central Library on 10th November 2022. ? The Library Advisory Committee convened with its members to deliberate on enabling remote access facilities and to finalize the Library Stock Checking schedule for the academic year 2022-2023 on 6th

April 2023. IQAC Meetings ? The fourth and final quarterly meeting of IQAC Meeting for the year 2021-2022 was conducted on 29th June 2022 to assess the activities of the College conducted during March-May 2022 and to approve the plans for the academic year 2022-2023. ? The First Quarterly Meeting of IQAC Meeting for the year 2022-2023 was conducted on 29th September 2022 to approve the activities conducted during the months June-August 2022 and to plan for the activities to be conducted during the months September-November 2022. ? The second quarterly meeting of IQAC Meeting for the year 2022-2023 was conducted on 16th December 2022. The accomplishment of the IQAC was shared and sought further suggestions that can be executed in the forthcoming quarter. ? The IQAC team commended the endeavors of the staff members were led by the Principal of the College. The Third Quarterly IQAC Meeting encompassed discussions regarding the upcoming action plan for the next quarter on 31st March 2023. Finance Committee Meetings ? The Finance Committee members met to discuss the proposed budget for the year on 11th October 2022. ? The Committee members assembled to deliberate on the financial plan and the availability of funds to meet the needs for the smooth functioning of the College on 24th March 2023. Board of Studies Meeting ? Both the internal and external members

met to discuss the inclusion of suggested concepts in the existing curriculum as per the suggestions drawn from the stakeholder's feedback and the recommendation of faculty members was held on 7th September 2022. Academic Council Meeting ? The members of the Academic Council met to discuss the implementation of the recommendations of the Board of Studies and approved the recommendations with improved suggestions was held on 27th September 2022. Autonomous Governing Body Meetings ? 79th Autonomous College Governing Body Meeting was held on 23rd November 2022 to discuss and approve the activities of the Institution. ? The 80th College Autonomous Governing Body Meeting was conducted on 27th April 2023, bringing together the board members to deliberate on regular operations for enhancing quality and sustaining autonomy. College Committee Meetings ? The members of the College Committee assembled to endorse the faculty members chosen through a transparent interview process and to deliberate on matters pertaining to the College was held on 27th April 2023. NKT College Parent-Teacher Association Meetings ? NKT College Parent-Teacher Association members met and shared their satisfaction with the functioning of the College and came forward with suggestions for the development of the Institution to the next level on 15th October 2022. NKT

College Alumni Association Meeting ? The Alumni Association of the College invited Dr. P. Annuncia, an eminent Alumnus and an entrepreneur to address the alumni in the Hall of Fame on 15th October 2022.

Environmental Sustainability Committee Meetings ? The Committee members gathered to report to the Advisory Board on matters pertaining to the maintenance of the College campus and measures taken for environmental sustainability on 8th June 2022.

? The Committee members gathered to report and chalk out plans to maintain the green environment of the Institution intact and suggest strategies for further improvement in the maintenance of greenery at College campus on 2nd September 2022. ?

Environmental Sustainability Monitoring Committee met and discussed on the programmes to be conducted on 2nd December 2022 to bring Meeting awareness among the students for green environment and maintenance of adorable green environment for the students. ? The Meeting of the Environmental Sustainability Monitoring Committee was convened on 16th March 2023 to deliberate on approaches for upholding the cleanliness for campus sustainability.

Community Extension & Outreach Committee Meetings ? The Community Extension & Outreach Committee met to review the Community Extension Activities carried out by the College from January to May 2022 and to plan for the months from June to December

2022 in the date of 13th June 2022. Research Committee Meetings ? The Research Committee Meeting was convened on 16th June 2022 to discuss on the outcomes of the Session for Incubation of Innovative Ideas held on 6th June 2022 and to discuss on the Research Activities of the Institution. ? The Research Committee members got together to discuss on the research activities of the College and to encourage faculty and students to submit Research Project Proposals to various Funding Agencies and to apply to the Management for SEED Money Support on 12th May 2023. Stakeholder Feedback Analysis Committee Meetings ? The exit feedback collected from the outgoing students was analyzed and the findings were discussed in the meeting for further action on 18th August 2022. ? Stakeholder Feedback Analysis Committee Meeting was conducted to nurture the insights gained to contribute a stronger relationships with stakeholders and fostering a culture of responsiveness within the organization was held on 28th March 2023. ? The Stakeholder Committee Meeting was convened on 5th May 2023 to discuss on the feedback and suggestions from Stakeholders pertaining to Curriculum, Teaching-Learning and Evaluation, Academic and Outreach Activities, Infrastructure Facilities and all other aspects for the welfare of the students which always been the highest priority

of the Institution. Code of Conduct Monitoring Committee Meetings ? The meeting was convened to discuss on the maintenance of the Code of Conduct of Students and all Employees on 3rd June 2022. SC/ST Welfare Monitoring Committee Meetings ? The members, including an external representatives, engaged in discussions regarding the facilities available for SC & ST students on 13th April 2023. They also shared insights into unexplored welfare measures during the meeting. Planning & Evaluation Committee Meeting ? The committee members came together to discuss the difficulties encountered during the activities of the previous academic year and to plan for the new set of programme to be implemented during the next upcoming academic year on 12th May 2023. Meetings with Non-Governmental Organizations ? Meeting was organized with SPIC towards the renovation of College infrastructure and for Resource Mobilization on 3rd August 2022.

(vii) Institutional Values and Best Practices • To continue the best practice of Semesterization of Practical Examinations at the B.Ed. and M.Ed. Levels; • To promote the sharing of expertise and knowledge within the Forum for Strategies and Operations Planning, fostering optimal quality and competency among faculty members; • To equip Students with the necessary

(vii) Institutional Values and Best Practices ? Semesterization of Practical Examinations at the B.Ed. and M.Ed. Levels. ? Student Exchange Programme at the M.Ed. Level with St. Christopher's College of Education, Chennai. ? Sharing of expertise and knowledge in the Forum for Strategies and Operations Planning to achieve optimum quality and competency

<p>knowledge and skills by offering a Certificate Course; • To inculcate desirable attitudes and values among Students to sensitize them to the needs and challenges of society through NKT Centre for Outreach; • To foster collaboration and growth with other Institutions and Organizations for knowledge sharing, skill training, support services, institutional networking, and environmental sustainability; • To motivate and encourage Students and faculty members to associate and conduct activities for the Students in collaboration with other Agencies and organizations entered into a Memorandum of Understanding; and • To showcase Students' scientific talents and knowledge.</p>	<p>among faculty members. ? Centre of Excellence to empower students and faculty members with required knowledge and skills. ? NKT Centre for Outreach to inculcate desirable attitude and values among students to sensitize them to the needs and challenges of the society-Outreach Activities for the benefit of the Society. ? Partnering with other Institutions and Organizations for Knowledge Sharing, Skill Training, Support Services, Institutional Networking, Professional Enhancement and Environmental Sustainability. ? Offering Value-Added Certificate Courses ensuing Choice Based Credit System in collaboration with other Educational Institutions and Non-Governmental Organizations. ? Assessment of Entry Level Behaviour and Development of Growth Chart. ? Regular Mentoring Practices ? Institutional Policy Guidelines to streamline the working of the Institution. ? Systematic Audit and Evaluation.</p>
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<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
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<p>• Name of the statutory body</p>

Name of the statutory body	Date of meeting(s)
<p>Autonomous Governing Body Meeting</p>	<p>27/04/2023</p>

<p>14. Whether institutional data submitted to AISHE</p>

Year	Date of Submission
2021-2022	27/12/2022

15.Multidisciplinary / interdisciplinary

National Education Policy 2020 envisages that "All Higher Education Institutions (HEIs) shall aim to become multidisciplinary institutions and shall aim to have larger student enrolments preferably in the thousands, for optimal use of infrastructure and resources, and for the creation of vibrant multidisciplinary communities." In tune with the NEP 2020, National Council for Teacher Education (NCTE) has suggested that Universities and Colleges of Education should consider offering integrated B.Ed. for multidisciplinary education. Though N.K.T. National College of Education for Women has future plans of offering four-year integrated Teacher Education Programme, the College at present offers interdisciplinary learning to students through its B.Ed. and B.Ed. Special Education (VI) and Post Graduate Programmes. In accordance with NCTE's Norms and Standards 2014, the College offers its undergraduate programme with curriculum that twines various disciplines under courses for chiselling student teachers into professional maestros. Perspective Courses like Childhood and Growing up as a Learner (PE1), Psychological Perspectives of Learners (PE4), Gender, School and Society (PE6), Evaluation of Learners (CPS3), Environmental Education (CPS5e), Peace and Value Education (CPS5g), Drama and Art in Education (EPC5) and seven Value Added Certificate Courses ensuing choice based credit system offer in interdisciplinary approach. As student teachers are moulders of future citizens, they are exposed to multiple modes of knowledge and learning through these courses in B.Ed. and B.Ed. Special Education (VI) and Post Graduate Programmes, which grooms them as teachers who are intellectual, aesthetic, social, physical, emotional and moral in an integrated manner for sculpting the young minds of Indian classrooms. Similarly, the College offers two courses, Creating an Inclusive School (PE7) at B.Ed. level and Inclusive Education and Orientation and Mobility (B2) at B.Ed. Special Education (V.I.) level, which facilitates both interdisciplinary and multidisciplinary approach to learning with a scope for becoming a multidisciplinary Institution by 2040 as envisaged by NEP 2020.

16.Academic bank of credits (ABC):

NEP 2020 suggests that "An Academic Bank of Credit (ABC) shall be established which would digitally store the academic credits earned from various recognized HEIs so that the degrees from an HEI can be awarded taking into account credits earned." N.K.T. National College

of Education for Women is affiliated to Tamil Nadu Teachers Education University, Tamil Nadu, which confers Degree for the students of undergraduate and post graduate programmes of the Institution. Being an Autonomous College, the Institution conducts examinations for different programmes and declares the results. After the Board of Examinations pronounces the result of Theory and Practical Examinations, the list of qualified candidates is referred to the Parent University for award of the Degrees. The credits earned by a candidate for the different courses of a Programme are stored for processing of results. As NEP 2020 permits various exit points, Parent University in due course may seek the affiliated Colleges of Education to create an Academic Bank of Credits for award of degree based on the credits. However, the College already has the system of storing the credits for each candidate for processing the results. Thus, the College is prepared to adhere to the norms of NEP 2020.

17.Skill development:

In accordance with the National Education Policy 2020, "For the purpose of developing holistic individuals, it is essential that an identified set of skills and values will be incorporated at each stage of learning, from pre-school to higher education" and to realize the objectives of Aatmanirbhar Bharat, a mission of Hon. Prime Minister Shri Narendra Modi, who insists upon imparting of skills as a key element of the modern education system, N.K.T. National College of Education for Women endeavours to provide opportunities to student community for development of skills pertaining to personal, professional and career development. In keeping with the Course Learning Outcomes and Programme Learning Outcomes, the curricula of B.Ed. and B.Ed. Special Education (VI) and Post Graduate Programmes framed by the Institution provide scope for development of ICT and personal skills through courses on Enhancing Professional Capacities (EPC), namely Critical Understanding of ICT (EPC1) and Life Skills for Understanding the Self (EPC4), respectively. In addition, the Institution also offers seven Value added Certificate Courses ensuing choice based credit system for professional development of students with the assistance of Skill Training Partners, Support service Partner, Knowledge sharing Partners and School Networking Partners. These courses enhance the communication, technical and professional skill sets of students. As a result of such courses, students attempt to develop e-content with the help of NKT Studio. Being a Teacher Education Institution, the College has always accorded importance for development of skills in order to chisel students as competent professionals suited for Teaching Career.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

National Education Policy 2020 emphasizes that "the promotion of Indian arts and culture is important not only for the nation but also for the individual" and stresses "that Indian arts of all kinds must be offered to students at all levels of education, starting with early childhood care and education." N.K.T. National College of Education for Women being a Teacher Education Institution endeavours to instil Indian Value system in the veins of students who are moulders of future citizens of India. The Curriculum at B.Ed. B.Ed. Special Education (VI) and Post Graduate levels provide opportunities for imbibing and promoting Indian culture through its courses on Enhancing Professional Capacities namely Drama and Art in Education (EPC5), Augmenting Language Development through Value added Certificate Course on "Payan Pattu Tamil", NKT Centre for Outreach and club activities. Apart from regular curriculum transaction hours, the students are exposed to guest lectures, invited talks, seminars and community development activities, which infuse a sense of Indianness in their mind set. NKT Centre for Outreach organizes Orientation Programmes for students' thereby promoting culture and heritage of Tamil Nadu through field visits. During the academic year 2022-2023, the College conducted Outreach programmes related to Culture of India: "With Regards- Women" from 8th to 11th May 2023. NEP 2020 suggests that "More HEIs and more programmes in higher education, will use the mother tongue/ local language as a medium of instruction, and/ or offer programmes bilingually." However, the College has been adhering to Bilingual Instruction for all the programmes offered by the Institution since time immemorial. The College Library possesses a vast collection of books and periodicals including Braille Magazine in the language of the state for aiding Bilingual Education. Similarly, the Examination system of the College prepares question papers for Revision and End Semester Examinations bilingually, both in English and Tamil for enabling the students of Tamil medium to comprehend the questions aptly and to answer with accuracy. Furthermore, the College motivates its students to enroll in courses under SWAYAM platform for enriching oneself in Indian languages and Cultural Heritage of India. The College offers Certificate courses through Flipped Classroom mode and motivates faculty members and students to develop e-content for the courses offered by the Institution. E-content of Faculty members and students are posted in Google classrooms and blogs created for respective courses. Thus, the Institution is well prepared to adhere to National Education Policy 2020.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

N.K.T. National College of Education for Women, an autonomous Institution, offers Outcome Based Education through 92 courses and 4 programmes offered in Education. Programme Learning Outcomes are drafted for each programme in tune with the changing scenario of the contemporary educational world. As per the guidelines of our regulatory bodies, National Council for Teacher Education, Rehabilitation Council of India and Tamil Nadu Teachers Education University, the Institution frames the Programme Learning Outcomes to describe the knowledge and skills that the students are expected to achieve at the end of the academic programme. Similarly, the Course Learning Outcomes are outlined by the respective Faculty members to delineate the same to students at the beginning of the course and through hard copy of the syllabi pertaining to different courses. The outcomes provide clarity and information to students to gauge the effectiveness of the courses and adhere to activities and tasks for accumulation of knowledge and acquisition of skills. The Institution has mapped academic achievement of students with the Programme Learning Outcomes and Course Learning Outcomes in order to measure student attainment of those learning outcomes. As the Institution follows Outcome-based curriculum, Faculty members are given the freedom to choose appropriate methods, techniques, strategies and approaches for curriculum transaction and they serve as mentors for students as a guide, facilitator and friend to cater to their professional, personal and psychological problems and issues. The assessment techniques are chosen based on the feedback of stakeholders and the necessary changes are incorporated in the regulations as the Institution enjoys Autonomous status. Thus, the Institution provides Outcome Based Education for student achievement and betterment of student community.

20.Distance education/online education:

National Education Policy 2020 opines that "Institutions will have the option to run Open Distance Learning (ODL) and online programmes, provided they are accredited to do so, in order to enhance their offerings, improve GER, and provide opportunities for lifelong learning." N.K.T. National College of Education for Women does not offer Distance Education. However, considering the recent rise in epidemics and pandemics and the need for alternative modes of teaching-learning for quality education, the Institution resorted to online/ digital education through the use of Zoom, Google Meet, Google Classroom, Blogs, Whatsapp groups and Online Courses. Before trying and testing online education, the Institution understood the dire need for training its faculty members to become effective online educators. As a result, Capacity Building Programmes were organized for the teaching fraternity prior to introduction of

online education for the students. The students were also given training on the use of Digital Tools with the help of our Skill Training Partners and Web Team. Consequently, Curriculum Transaction, Continuous Internal Assessment, Conduct of Cycle Tests, Theory and Practical Examinations were organized online by the Institution. As the NEP 2020 proclaimed "The use of technology platforms such as SWAYAM/ DIKSHA for online training of teachers", the Institution advocated and instructed its faculty members and students to take advantage of online courses presented under SWAYAM. Some of the faculty members have completed a few courses successfully under SWAYAM and most of our students have enrolled for online courses under it. Similarly, both faculty members and students are motivated to develop e-content for their respective syllabi to aid online education. Thus, the College is well prepared for online education and geared for online programmes in the near future.

Extended Profile

1.Student

2.1	452
Number of students on roll during the year	

File Description	Documents
Data Template	View File

2.2	312
Number of seats sanctioned during the year	

File Description	Documents
Data Template	View File

2.3	98
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

File Description	Documents
Data Template	View File

2.4	249
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Number of outgoing / final year students during the year:	
File Description	Documents
Data Template	View File
2.5 Number of graduating students during the year	249
File Description	Documents
Data Template	View File
2.6 Number of students enrolled during the year	185
File Description	Documents
Data Template	View File
2. Institution	
4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	215.56
4.2 Total number of computers on campus for academic purposes	130
3. Teacher	
5.1 Number of full-time teachers during the year:	40
File Description	Documents
Data Template	View File
Data Template	View File
5.2 Number of sanctioned posts for the year:	42
Part B	
CURRICULAR ASPECTS	

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

N.K.T. National College of Education for Women, an autonomous institution affiliated to Tamil Nadu Teachers Education University, Chennai, offers Graduate and Post-Graduate Programmes. The College adopts Credit Based Semester pattern to develop knowledge, skills and competencies.

Curriculum Planning

The Stakeholder Feedback Analysis Committee collects the feedback in person and through online. Action is taken as per the suggestions given by the stakeholders. The Curriculum Planning and Development Team ensures to introduce innovative teaching-learning techniques.

Curriculum Reviewing

The Dean of Academics in consultation with Principal, Resource Experts and faculty members suggested to introduce Five Value added certificate courses during the Academic year 2022-23 in addition to existing courses. The prepared course draft was kept for the approval of the Board of Studies.

Curriculum Revising

The revised draft is prepared for the approval of Academic Council. The Academic Council approved draft is presented before the Autonomous Governing Body for changes if any. The approval by the Governing Body is final step in curriculum revision.

Curriculum Adapting

The finalized curriculum is discussed in the Faculty meeting, compiled with Programme and Course Learning Outcomes then printed as Programme Guide, duly uploaded in the College website and syllabi is printed for the next academic year.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	View File
Any other relevant information	View File

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

A. All of the above

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	View File

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and

A. All of the Above

**students through Website of the Institution
Prospectus Student induction programme
Orientation programme for teachers**

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	https://nktnce.ac.in/nkt-programme-plo-clo/
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	View File

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

78

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	https://nktnce.ac.in/wp-content/uploads/2023/11/1.2.1.1-1.2.1.2.-Any-Other.pdf

1.2.2 - Number of value-added courses offered during the year

7

1.2.2.1 - Number of value-added courses offered during the year

7

File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	View File

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

1287

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

1287

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	View File

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	All of the above
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File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	View File
Document showing teachers' mentoring and assistance to students to avail of self-study courses	View File
Any other relevant information	View File

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

382

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

382

File Description	Documents
Data as per Data Template	View File
Certificates / evidences for completing the self-study course(s)	View File
List of students enrolled and completed in self study course(s)	View File
Any other relevant information	View File

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The College fosters excellence for multi-facet outcome-based

learning in the field of Teacher Education. It conducts Student Induction Programme at the beginning of the academic year.

Student Orientation Programme highlights on mission and vision, different levels of schools, familiarized on policies, rules and regulations, code of conduct along with the Programme and Course Learning outcomes.

Adequate motivation and support is given for the four Certificate Courses that are introduced and Self-Study Programmes.

In Semester-I, 2 weeks of internship at schools are provided after Entry Level Behavior assessment, prepare for Mini Teaching, Demonstration and Observation classes and various seminars, workshops and technology.

In Semester-II, student-teachers are assessed for the performance growth. The 2 weeks of experience at Internship School helps in team work, evaluation techniques, and preparation of TLM and address the needs of students.

In Semester-III the real classroom teaching is for 15 weeks of School Internship. Student-teachers prepare lesson plans and teaching aids to master in teaching and managerial skills.

In Semester-IV student-teachers go for a week to Teaching Internship Schools to organize co-scholastic activities that leverage their interest and attitude towards teaching.

At the exit point student-teachers are adequately prepared with required skills to the chosen specialization.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school

system Functioning of various Boards of School Education Functional differences among them
Assessment systems Norms and standards State-wise variations International and comparative
perspective

The Indian Education System has made significant progress and being familiarized to B.Ed., and B.Ed., Special Education student-teachers in the Student Induction & Orientation Programme. In Teaching Internship schedule of 20 weeks, the students gain diligent understanding of the school education.

In the B.Ed. and B.Ed. Special Education Programmes newly four Value-Added Certificate courses were added up. Courses like "Understanding Discipline and Subject" and "Knowledge and Curriculum", are an eye-opener to different School Boards and field visits are organized to various schools.

At the M.Ed. Programme level Prospective-Teacher Educators, gain a better insight through Perspective Courses, Tool Courses, Teacher Education Courses, Core Courses and Thematic Courses and Internal Courses. Courses "Teacher Education in India" and "Structure, Status and Issues in Secondary Education" gives a good understanding of the international schools with a comparative perspective.

The Education provided is multi-facet out-come based education. In-depth understanding of the Development and Functioning of school systems, Functional differences, Assessment, Norms and Standards, State-Wise variations with an international and comparative perspective, helps student-teachers to be placed through the NKT Placement Cell.

Their vision about school systems becomes comprehensible during their visits to Co-operative schools. Henceforth they obtain knowledge and teaching experiences.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher

Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

The Institution facilitates students to comprehend the interconnectedness of academics linking to their profession as a teacher. The learning engagement starts from the time students choose to be a teacher and step into the Institution.

In the Student Induction Programme, students are adequately oriented about the Programme Learning Outcomes. After Student Orientation, the assessment is made each semester to monitor the Growth Chart of the student-teachers.

Learning in Citizenship Training Camp, Observation and Demonstration by experienced school teachers and teacher educators, Value-Added Certificate Courses, Student Development Programmes, Workshops, and Seminars help students, to be linked with the schools. Practical activities are tailor-made to interconnect schools by developing Question Bank, devising Lesson Plans and teaching materials, conduct of Action Research and submitting comprehensive reports, prepare students to extrapolate their learning in real classroom.

After the completion of teaching internship the College receives Feedback from Heads of the Schools in the Forum for Strategies and Operations Planning.

The Letters of Appreciation from the Internship Schools and winning of awards and merits, performance of students at the Recruits Pursuit, feedback from Alumni stands to echo the ability of students to interconnect the learning engagements and excel as successful teachers.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

All of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	View File

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected, analyzed, action taken and available on website

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	View File
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

185

2.1.1.1 - Number of students enrolled during the year

185

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

185

2.1.2.1 - Number of students enrolled from the reserved categories during the year

98

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	View File
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	View File
Any other relevant information	View File

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

0

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	View File
List of students enrolled from EWS and Divyangjan	View File
Any other relevant information	View File

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Having understood the diversities of students admitted from varying socio-economic, educational, regional and cultural backgrounds, the College strives to bridge the academic gap of such students. Thus, at the beginning of every year, the College considers mandatory to assess the learning needs and readiness to undergo B.Ed. or B.Ed. Special Education Programmes.

The entry level assessment encompasses of individual assessment of teaching attitude, aptitude, interest in teaching and teaching performance using rating scales and observation of entry level teaching behaviour. Teaching Aptitude Test Battery and Teaching Attitude Test are administered to student-teachers. Assessment of Entry Level Behaviour was carried out for B.Ed. & B.Ed. Special Education 2022-2024 Batch from 3rd and 4th November 2022. Additionally, Impromptu Speech is organized for the I-year student-teachers in order to analyze their communication skills on 15th November 2022. Faculty members assess and analyze the entry level behaviour of student-teachers. After assessing, the student-teachers are categorized according to their attainments as Above Average, Average and Below Average and consequently, required academic and psychological support is provided. Faculty members also develop a Teaching Performance Growth Chart for every student-teacher to map the growth of student-teachers, across all four semesters.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	View File

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs

All of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	View File
Any other relevant information	View File

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity	One of the above
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File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	View File
Photographs with caption and date	View File
Any other relevant information	View File

2.2.4 - Student-Mentor ratio for the academic year

12:1

2.2.4.1 - Number of mentors in the Institution

38

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File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	View File

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Various methodologies, approaches and techniques are adopted by faculty members to enhance the learning of students, starting from chalk and talk method to online mode.

Faculty members adopt methods and approaches according to their pedagogies and courses like experiential learning for teaching of skills, problem solving methodologies for Science and Mathematical courses, brain storming for Social Sciences and focused group discussion for Languages.

At Under graduation level, the learning modes adopted for courses under Perspective, Curriculum and Pedagogic Studies, Disability Specialization, Cross Disability and Inclusion and Enhancing Professional Capacities are chalk board instruction, flipped classroom, blended learning, participative learning, experiential learning, problem-solving method, team teaching, collaborative learning, hands on experience and individual projects

At Post-Graduation level, the learning modes adopted for Perspective, Specialization, Teacher Education, Research and Tool courses are participative learning, experiential learning, problem solving method, hands-on training, flipped classroom, blended learning, team teaching, collaborative learning, brain storming and focused group discussion.

Faculty members adopt online method of teaching, too, and use of Google Meet, Google Classroom, WhatsApp groups, Blogs and YouTube channel is in vogue for sharing of information, content knowledge and instructions.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	View File

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

40

File Description	Documents
Data as per Data Template	View File
Link to LMS	https://nktnce.ac.in/wp-content/uploads/2023/09/2.3.2-Link-to-LMS.pdf
Any other relevant information	View File

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

452

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	View File
Any other relevant information	View File

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	https://nktnce.ac.in/wp-content/uploads/2023/09/2.3.4-Link-of-Resources.pdf
Any other relevant information	View File

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

The College periodically conducts Mentor-mentee sessions for developing professional attributes in students.

Working in Teams

The students are exposed to collaborative learning and group discussions. Programmes that facilitate students to work in teams are mini-teaching sessions, citizenship training camp, club activities, community activities, formation of quality circles and web teams.

Dealing with Student Diversity

The mentors provide support and service to the mentees as a confident, advisor and friend. They address the diversities of students by rendering assistance for their academic, emotional and social issues, propelling them towards excellence.

Conduct of Self with Colleagues and Authorities

The Code of Conduct for the students is well informed during the Student Induction Programme by the Principal. The Code of Conduct Monitoring Committee ensures discipline and the conduct of self with Peers, Faculty Members and all Authorities.

Balancing Home and Work Stress

The Mentors and the Guidance and Counseling Cell shoulder the responsibility of providing support services for students to efficiently balance the challenges faced at home and work place.

Updating with Recent Developments in Education and Life

The Mentors motivate mentees to update themselves with the recent developments in Education and Life by participating in various activities like quiz, workshops and seminars.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	View File

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

The faculty members adopt various teaching styles and methods to promote creativity, innovativeness, thinking skills, life skills and empathy skills among students.

As a part of Engagement with the field, School Internship becomes mandatory for all the student-teachers enrolled in B.Ed. and B.Ed. Special Education Programmes and hence they are introduced to the nuances of Teaching through series of lectures, starting from Mini Teaching. Having learnt the methodology of drafting lesson plans, the student-teachers write lesson plans applying their intellectual and thinking skills, which exhibit an array of knowledge, new ideas and examples, well chosen from their experience and learning. The teaching aids of student-teachers display a variety of learning, innovativeness and creativity.

In addition, EPC courses, Critical Understanding of ICT, Physical Education and Yoga, Reading and Reflecting on Texts, Life Skills for Understanding the Self, Drama and Art in Education and Health and Physical Education are offered. These courses help students in attaining the different types of skills for holistic development of an individual as a committed teacher and a responsible citizen.

Exposure to Research Projects, Academic Writing and Yoga Practice nurtures creativity, innovativeness, intellectual and thinking skills, empathy and life skills among students at the Post-Graduation Level.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.4 - Competency and Skill Development

<p>2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)</p>	<p>All of the above</p>
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possible	View File
Any other relevant information	View File

<p>2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement</p>	<p style="text-align: center;">Ten/All of the above</p>
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File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	View File
Any other relevant information	View File

<p>2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different</p>	<p style="text-align: center;">All of the above</p>
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situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	View File

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

All of the above

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	View File
Documents showing the different activities for evolving indicated assessment tools	View File
Any other relevant information	View File

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations

All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	View File
Any other relevant information	View File

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	All of the above
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File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	View File
Photographs with caption and date, wherever possible	View File
Any other relevant information	View File

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	All of the above
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File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	View File

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

In view of School Internship Programmes organized across all four semesters, the following preparatory works are undertaken:

**1. Selection/ Identification of Schools for Internship:
Participative/ on request**

The College identifies a list of Government, Government-aided and Corporation schools for Internship based on various criteria or on request.

2. Orientation to School Principal/ Teachers

School Principal Orientation Programme on Strategies for Effective Student-teacher Internship is arranged to discuss matters on School Internship.

3. Orientation to Students going for Internship

Student Orientation Programme on Strategies for Effective Teaching Internship is organized to highlight the code of conduct and activities to be undertaken.

4. Defining Role of Teachers of the Institution

Faculty members/ mentors visit internship schools to monitor and assess all internship activities, and to co-ordinate with Heads and Mentors of Internship Schools.

5. Streamlining Mode/ s of Assessment of Student Performance

Faculty members assess the performance of student-teachers through direct observation, proformas, files, records, lesson plans and teaching aids.

6. Exposure to variety of School set ups

Student-teachers are well oriented and given exposure to different educational levels and School set ups such as Government, Government-aided and Corporation schools. Similarly, student-teachers of B.Ed. Special Education are given exposure to Special Schools.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

215

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	View File
Any other relevant information	View File

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching
Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests
Organizing academic and cultural events
Maintaining documents Administrative responsibilities- experience/exposure
Preparation of progress reports**

Nine/All of the above

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	View File
Any other relevant information	View File

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The College plans and adopts effective monitoring mechanism during School Internship Programme.

The College deputed Teacher Educators on rotation basis to visit the schools identified for School Internship. The Teacher Educators visit student-teachers at regular intervals to observe the teaching skills and to evaluate the lesson plans, teaching aids, records related to practicum components and achievement test question papers developed by them for evaluating the school students. They discuss with the School Principals and Teachers regarding the performance of student-teachers.

The School Principal will monitor the student-teachers for their holistic development and by allotting additional responsibilities in order to help them learn and imbibe crucial values for a successful career and flourishing life.

The School Teachers assess the overall performance of student-teachers and monitor/ guide them in all activities of the school. As mentors, they indulge in co-teaching with student-teachers for better teaching-learning process.

The Peers play a vital role in shaping other student-teachers during internship by assisting in all activities allotted to them and in doing them with togetherness and unity.

During and towards the end of School Internship, feedback is sought

from the Student-teachers, Peer students, School teachers, Principal of the school and Faculty members of the College.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	View File

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* ‘Schools’ to be read as “TEIs” for PG programmes)	All of the above
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File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	View File

2.4.13 - Comprehensive appraisal of interns’ performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness	Five of the above
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File Description	Documents
Format for criteria and weightages for interns’ performance appraisal used	View File
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	View File

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

40

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	View File
Any other relevant information	View File

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

27

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	View File

2.5.3 - Number of teaching experience of full time teachers for the during the year

321

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

321

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	View File

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with

colleagues and with other institutions on policies and regulations

The College motivates Teachers to keep themselves updated professionally.

1. In house discussions on current developments and issues in Education

The College has a Forum for Strategies & Operations Planning, wherein faculty members discuss on contemporary trends in the field of Education and plan for programmes. Accordingly, In House Discussions on Methods of Teaching, Academic Programmes & Credits, Institutional Preparedness for Implementing NEP-2020 and Uniqueness in Curricular Transactions on 20th, 21st and 22nd December 2022 were conducted respectively.

2. Sharing of information with colleagues and with other institutions on policies and regulations

The faculty members of the College serve as resource experts. Dr. S. Malathi, IQAC Coordinator, for the Three-Day Invited Talk Series on NEP-2020 from 13th to 15th July, Dr. V. Jayashree Priyadharsini, Assistant Professor of Biological Science-Education for the National Webinar on National Education Policy 2020 by Shri Krishnaswamy College for Women, Chennai, on 10th September, Ms. E. Nivethana, Assistant Professor of Special Education for the CRE Webinar on Orientation and Mobility Training by NIEPVD Regional Centre, Chennai, on 20th October, and Dr. N. Kalai Arasi, Controller of Examinations, for the Special Lecture on Construction & Standardization of Tool by University of Madras, Chennai, on 15th March 2023.

File Description	Documents
Documentary evidence to support the claim	View File
Any other relevant information	View File

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Response:

The College being an Autonomous Institution has the freedom to frame

its own mode of evaluation. CIE is a regular practice of the College as it enhances desired study habits, academic performance and teacher-student relationship.

B.Ed. Programme comprises of three inter-related curricular areas and B.Ed. Special Education (V.I.) Programme comprises of five inter-related curricular areas. All of these contain both full and half courses. A full course is assessed internally for 40 marks and a half course is evaluated for 20 marks. Assignment, Task and Assignment, Seminar, Cycle Test and Revision Examination are the components of Formative Evaluation. Similarly, courses on Enhancing Professional Capacities are assessed internally and continuously for 50 marks.

M.Ed. Programme consists of five inter-related curricular areas with full and half courses in all the semesters. A full course in M.Ed. is assessed internally for 40 marks and a half course is evaluated for 20 marks. Theory and Practical oriented Assignments, Seminar, and Internal Assessment Examinations are the components of Formative Evaluation.

At M.Phil. level, there are three courses that carry a weightage of 40 marks for the Internal Assessment, which comprises of Theoretical and Practical Oriented Assignments, Mid Semester Examinations, Seminar and Revision Examination.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	View File

**2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound;
Institution adopts the following in internal evaluation
Display of internal assessment marks before the term end examination
Timely feedback on individual/group performance
Provision of improvement opportunities
Access to tutorial/remedial support
Provision of answering bilingually**

Five of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	View File
Details of provisions for improvement and bi-lingual answering	View File
Documentary evidence for remedial support provided	View File
Any other relevant information	View File

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The Institution has an effective mechanism for Grievance Redressal related to examination.

After the components of Internal Evaluation are graded, the students are invited to view their marks for the different components and to affix their signature in the Internal Assessment sheet. If a student has any discrepancies regarding the award of marks, the Teacher Educator incharge of the respective course will render her explanation and clarification to the concerned student and the student will be guided through the path of improvement and self-exploration.

After completion of Theory and Practical Examinations, if the students come across any difficulties, dissatisfaction and discontent in the conduct of Practical and Theory Examinations, the students are informed that they shall post a letter, stating the problem or issue in the Grievance Box placed at the Controller Unit, nailed for the stated purpose, the same day/ following day - in person/ online. When the Principal, the Chief Controller of Examinations and the Controller of Examinations receive a letter, they will address the problem/s or the issues in the Examination Committee and grievances will be redressed within 10 working days.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	View File

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

The preparation of academic calendar for all programmes offered by the Institution is discussed and drafted by Academic Calendar Team at start of each academic year. Depending upon the number of courses, the dates for internal examinations are earmarked. With regard to the dates for internal evaluations, the Examination Committee scrutinizes the recommended dates and approves with modifications if required.

In accordance with the curricula of all Programmes, the dates for practical activities like School Internship and the dates for Formative Evaluation such as Cycle Tests and Revision Examination are scheduled and recorded in the academic calendar. The draft is finalized by the Dean of Academics in consultation with the Principal and Faculty members during Staff Council meeting. The approved Academic calendars are printed and distributed and posted in the College Website.

The College follows the dates of the activities appropriately. However, at times of untoward situations, a need for change of schedule arises. The changes are finalized by the Examination Committee and conveyed to students in Student Welfare Meeting.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	View File

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

The College provides adequate learning opportunities to attain both Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs). The faculty members provide a variety of learning exposures to students to aid them in teaching-learning processes. The PLOs and CLOs are achieved through adequate knowledge inputs and skill training by Faculty members and completion of assignments, task and assignments, seminars, cycle tests, projects, case studies, action research, writing of reports, etc. The evaluation and feedback

systems confirm the achievement of the PLOs and CLOs.

The College gives various learning openings for achieving the PLOs and CLOs through conduct of Seven Value-Added Certificate Courses, Student Development Programmes and Self-learning Courses. The College caters to emotional and psychological well-being of students through the Guidance and Counselling Cell and to instill the value of patriotism and citizenship, a Five-Day Citizenship Camp and various Social Outreach and community events are organized.

On the whole, outcomes of Programmes and Courses are akin to each other and at the same time, a close nexus is maintained between the activities of the College and the Courses of each Programme.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	View File

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Response:

Learning is an ongoing process that is progressive in nature and has to be reinforced through different learning activities. Varying learning exposures are tailor made to students according to their interest and cognitive ability. In addition, development of Performance Growth Charts for all students reflects the level of achievement of learning outcomes. These help students for attainment of Professional and Personal attributes in line with the PLOs and

CLOs under the continuous monitoring of Faculty members. The College follows a pattern of internal and external evaluation for assessing the performance of students through various components and decides the date and time for submission of internal tasks. When students submit their tasks, faculty members assess their performances.

The personal and professional attributes of students are assessed not only through theory and practical components, but also through Value-Added Certificate Courses and Student Capacity Building Programmes that are continuously monitored and evaluated.

In addition, the Five-Day Citizenship Training Camp, scholastic and non-scholastic activities, especially during the School Internship are observed by the Teacher Educators and the same is recorded to ensure progressive performance of students and the attainment of Professional and Personal attributes are in line with the PLOs and CLOs.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	View File

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

190

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	View File

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Response:

The College initiates efforts and tasks to identify the learning needs of student-teachers at the entry level itself. Having assessed the learning needs, the faculty members provide learning experiences to student-teachers and motivate them to involve in all activities of the College and Internship Schools. The performance of student-teachers in all assessment tasks like assignments, seminar presentations, records, files, action research, case studies, class tests, revision examinations and semester examinations reflect the extent to which the initially identified learning needs are achieved by the student-teachers.

In addition, the performance and achievement of student-teachers get reflected in the laurels they receive during the Campus Interview. The Placement Cell of the College arranges for campus interview during the final semester and the student-teachers get placed in most of the reputed schools in India and Abroad. Furthermore, the growth chart of every student-teacher connotes the level of achievement of initially identified learning needs. Similarly, the feedback received from the student-teachers at the end of every semester for the different courses, peer feedback, feedback of Teacher Educators and feedback received from School Principal and Teachers disclose the attainment of initially identified learning needs.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	View File

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

3.68

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

1

File Description	Documents
Data as per Data Template	View File
Sanction letter from the funding agency	View File
Any other relevant information	View File

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0.01

File Description	Documents
Sanction letter from the funding agency	View File
Income Expenditure statements highlighting the research grants received certified by the auditor	View File
Any other relevant information	View File

<p>3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research</p>	<p>All of the above</p>
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File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	View File
Sanction letters of award of incentives	View File
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	View File
Documentary evidence for each of the claims	View File
Any other relevant information	View File

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	All of the above
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File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	View File
Reports of innovations tried out and ideas incubated	View File
Copyrights or patents filed	View File
Any other relevant information	View File

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

20

File Description	Documents
Data as per Data Template	View File
First page of the article/journals with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the journals in which articles are published	View File
Any other relevant information	View File

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

0

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	View File
Any other relevant information	View File

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

11

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	View File

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

452

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	View File

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

452

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

452

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	View File

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Response

During the period of June 2022 to May 2023, the following community outreach and development initiatives were planned with the goal of instilling the fundamental principles of gender equality, human rights, and ecology to help students become socially responsible citizens. The following programmes were organized and celebrated: Medical Camp, Dental Camp organized by the SRM Department of Public Health Dentistry, Dental College, Chennai. The College also organized Accupressure & Silambam, World Environment Day, World Food Safety Day, World Ocean Day, World Brain Tumour Day, World Day against Child Labour, International Albinism Awareness Day were organized. International Yoga Day, International Day Against Drug Abuse & Illicit Trafficking, World AIDS Day, International Women's Day and World Water Day were conducted. International Literacy Day, International Democracy Day, World Ozone Day, Oath Taking about Social Justice Day: Birth Anniversary of EVR Periyar, International Day for Disaster Risk Reduction, World White Cane Safety Day: Talk on Orientation and Mobility for the Visually Challenged organized by the NKT Differently Abled Club, Birth Anniversary of Sardar Vallabhbhai Patel, International Human Rights Day, and International Mother Language Day-One Minute Talk: My Favourite Book & Hycoo Poem, were organized for sensitizing students to social issues.

File Description	Documents
Relevant documentary evidence for the claim	View File
Report of each outreach activity signed by the Principal	View File
Any other relevant information	View File

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

2

File Description	Documents
Data as per Data Template	View File
Appropriate certificates from the awarding agency	View File
Any other relevant information	View File

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

1

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

1

File Description	Documents
Data as per Data Template	View File
List of teachers/students benefited by linkage – exchange and research	View File
Report of each linkage along with videos/photographs	View File
Any other relevant information	View File

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

4

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	View File

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice

All of the above

teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

N.K.T. National College of Education for Women was established in 1966 in an area of 3.06 acres with adequate teaching-learning facilities satisfying the requirements of NCTE and other statutory bodies.

The Institution has well-maintained and adequately furnished 31 Classrooms with ICT facilities.

There are 4 spacious halls in the campus, Madaboosi Sudarsanam Iyengar and Padmabhushan Dr. Sarojini Varadappan Halls with a seating capacity of 600 persons each. Shri C.R. Pattabhi Raman Air-conditioned Seminar Hall with 100 seating capacity and Dr. Susheela Kumari Vyas Air-conditioned Meeting Hall can accommodate 40 members.

The Institution has well-furnished 8 laboratories: Physical Science, Biological Science, Computer Science, Special Education, Psychology, Language, Audio Visual, and Technology Laboratories.

NKT Central Library is automated and bar-coded with Online Reference Centre to access electronic resources. The College also has nine Department Libraries and Ambulimama Library at the NKT Centre for

Outreach for school children.

The College has an Open Air Theatre, NKT Kalamnadapam, Outdoor Playground, NKT Indoor Sports, NKT Fitness Centre, Eight Gardens, NKT Studio, Kamala Nehru Women's Hostel, Canteen, Purified Drinking Water, 125 KVA Generator, Mobile Generator, Biometric Attendance Systems, Surveillance Cameras, Fire Extinguishers, Ramps, Restrooms for Ladies, differently-abled and Gents, Parking, Storerooms, Baby Care and Wellness Rooms.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	View File

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

27

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	https://nktnce.ac.in/classrooms/
Any other relevant information	View File

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

6.77

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	View File

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

NKT College Central Library is automated and bar-coded with upgraded AUTOLIB- Integrated Library Management Software from 2006 and a Web-based version since 2017.

The Library has a wide collection of Books, Journals, Dissertations, and Question Banks. The library has an Open Access System with e-books and electronic resources of INFLIBNET N-List. A separate section is available for online resources with 10 computers with Wi-Fi internet facility.

With automation, library management is simplified. The AUTOLIB Software has the following modules.

Database Management is used to create different databases like Members, Departments, and Books.

Online Public Access Catalogue has Simple Search for beginners. Advanced Query Builder for experienced users. The Restricted Search option is used to search letter by letter.

Circulation Management is used for counter-transactions.

Report Management is used to generate different reports.

System Administration is used to create new user log-ins, and passwords and grant rights to access various modules.

Acquisition Control System is used for book procurement.

Serial Control System is used for subscription of journals.

Question Banks are used to create and retrieve question banks.

Stock Verification of library resources using a barcode scanner and generating reports.

Gate Entry is used to monitor the usage of the library.

File Description	Documents
Bill for augmentation of library signed by the Principal	View File
Web-link to library facilities, if available	https://nktnce.ac.in/college-library/
Any other relevant information	View File

4.2.2 - Institution has remote access to library resources which students and teachers use frequently
Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

NKT Central Library has invested in both print and electronic resources. The library is automated and provides remote access to electronic resources through password-protected login by faculties and students.

The Library has an open access system with e-books, electronic resources of INFLIBNET N-List from 2009, and Open Educational Resources. NKT Library provides access to 6,000+ e-journals, 1,99,500+ e-books under N-LIST, and 6,00,000 e-Books through NDL (National Digital Library) to the College through a proxy server. N-LIST has subsumed under e-Shodh Sindhu Consortium as a College component since 2014.

When Students enrolled in any programmes offered by the Institution and the faculty members appointed in the Institution will get the activation email containing the user ID and password with the activation link. Users will have to click on a member's login through the inflibnet website <http://nlist.inflibnet.ac.in/> and log in. After logging in, the user can access their areas of interest.

The entire College campus has been provided with a Wi-Fi connection for the benefit of students, faculty members, and non-teaching staff and all online resources can be accessed through relevant user IDs provided by the Library. This facility is made available anytime, anywhere for all stakeholders.

File Description	Documents
Landing page of the remote access webpage	View File
Details of users and details of visits/downloads	View File
Any other relevant information	View File

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

Four of the above

File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	View File
E-copy of the letter of subscription /member ship in the name of institution	View File
Any other relevant information	View File

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

0.87366

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	View File

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

3248

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	https://nktnce.ac.in/wp-content/uploads/2023/09/4.2.5.-NKT-Central-Library-Login-Data-5-Days-each-for-5-months-2022-2023_compressed.pdf
Any other relevant information	View File

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	All of the above
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File Description	Documents
Data as per Data Template	View File
Any other relevant information	View File

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The College's Purchase and Maintenance Committee routines their expertise to upgrade and restore the equipment. The computer technicians and service providers are outsourced for the up keeping and replacement. The periodical monitoring by software and hardware engineers is in practice for maintaining computers and other electronic devices. As per their suggestions, all desktops and laptops are protected by installing anti-virus on a regular basis

and the system software's upgraded periodically. Electronic gadgets are protected with AMC in a routine manner. Formatting computers with a compromised operating system and replacing the hardware with new computers are also taken care.

Hathway Broadband internet services with the package of 600 Mbps and BSNL internet service with 20mbps subscribed annually to access free Wi-Fi facilities at the entire campus for students and faculty.

The College has technology-enabled classrooms, Front Office, Controller of Examinations Unit, Halls, Studio and Laboratories equipped with ICT facilities.

A biometric attendance system has been installed to record the attendance of students, teaching, and non-teaching staff.

The library is Automated and bar-coded with Autolib Software and online reference with e-resources of INFLIBNET N-List.

Language Laboratory with Clarity English Success Software and the campus security is strengthened with surveillance cameras.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	View File

4.3.2 - Student – Computer ratio during the academic year

5:1

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	View File

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

A. ?1GBPS

File Description	Documents
Receipt for connection indicating bandwidth	View File
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	View File
Any other relevant Information	View File

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	Five or more of the above
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File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	https://nktnce.ac.in/n-k-t-studio-2/
List the equipment purchased for claimed facilities along with the relevant bills	View File
Link to the e-content developed by the faculty of the institution	https://nktnce.ac.in/e-content/
Any other relevant information	View File

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

133.42575

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File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	View File

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The Purchase and Maintenance Committee of the Institution is overall in charge of maintenance with well-established systems and procedures for the maintenance of physical, academic and support facilities. The maintenance requirement of the College is discussed in the Purchase and Maintenance Committee meetings. An annual audit and stock verification of the physical, academic and support facilities are done regularly.

Furniture and ICT facilities in classrooms are maintained and utilized properly. The laboratory in-charge staff manages the maintenance of each laboratory. Computer technicians take care of maintenance and service of computers protected with anti-virus software. New collections are added to the Library with the approval of the Library Advisory Committee, Library collections are well maintained and utilized properly. The playground is cleaned and the courts are marked regularly for sports activities. Water purifiers, Generators, and surveillance cameras are maintained under AMC. Fire extinguishers and First-Aid Kits are inspected periodically and refilled on time. The College premises are cleaned and maintained by the support staff on daily basis. Rainwater harvesting and overhead tanks are maintained properly. Electricians, carpenters, and painters are outsourced to maintain all physical, academic and support facilities available on the campus for optimal utilization.

File Description	Documents
Appropriate link(s) on the institutional website	https://nktnce.ac.in/wp-content/uploads/2022/06/7.-nkt-policy-purchase-maintenance-utilization-facilities.pdf
Any other relevant information	View File

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	All of the above
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File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	View File
Any other relevant information	View File

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	Nine or more of the above
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File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	View File

<p>5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	View File
Samples of grievance submitted offline	View File
Any other relevant information	View File

<p>5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)</p>	<p>Five or more of the above</p>
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File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	View File
Report of the Placement Cell	View File
Any other relevant information	View File

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
196	249

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	View File

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

22

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

6

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	View File

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

The College has a vibrant Student Union, democratically elected by the students of the College, composed of 17 members holding different portfolios. The NKT Student Union Election was held on 3rd April 2023 followed by the Investiture Ceremony presided over by Dr. M. Arumugam, Secretary of the College. The Student Council is firm in maintaining discipline, cleanliness, healthy green environment, and actively participates in academic and extension activities organized by the College. The Student Council has representation mostly in all Non-Statutory Committees of the College like the Internal Quality Assurance Cell, Student Welfare Committee, Library Advisory Committee, Grievance and Redressal Cell, Anti-ragging, and Anti-sexual Harassment Committee, and the Celebration Committee and thus, participate in the decision-making process facilitating the Institution in its bottom-up approach of Governance. The Union Members strive to bridge between students and faculty members to

address student requirements by voicing their peer representation in the appropriate student welfare meetings. The Student Council has created active teams like Web Team, Hosting Team, and Reporting Team catering to in-house curricular and co-curricular activities, and has successfully organized webinars and social outreach programs. The Student Council Members serve as resource experts and motivate other student teachers to exhibit and share their expertise.

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	View File
Any other relevant information	View File

5.3.2 - Number of sports and cultural events organized at the institution during the year

53

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	View File

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

The Alumni Association is a supportive pillar of the College that creates and maintains a link between the Alma matter and students. The College establishes and ensures good networking with its alumni by representing them to be a part of decision-making,

statutory and non-statutory bodies wherein they participate actively in curricular development, employability, motivation for higher education, and in continuous quality improvement, and thus, serve as a "client" lens. The Association helps the Institution and students through various activities. Two significant contributions worthy to mention are as follows (i) Enhancing Professional Competence The Alumni network follows a win-win approach and tailors the alumni stakeholder to actively participate in the institution's developmental activities. The alumni placed in various institutions come forward to collaborate with their Alma matter by interacting with students and sharing expertise on innovative methods and techniques practised in their Institution for teaching-learning and evaluation. (ii) Resource Mobilization the Alumni of the Institution volunteer to give back to the Alma matter. Alumni play a very significant role in sustaining the quality and development of the Institution by mobilization of resources to the extent of Rs.6, 47,822 -/- towards the purchase of equipment and the development of the Institution.

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	View File
Any other relevant information	View File

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support	All of the above
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File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	View File
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	View File

5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	View File

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Alumni of our Institution volunteer to motivate students admitted to various Programmes. They guide and support in identifying the special talents in our Students serving as panellists and judges. They motivate the students to pursue their passion by sharing their experience enabling the students to mould their talents and achieve their goals. The Alumni Association plays an active role in hosting and organising events, seminars, workshops and lectures that would contribute to the welfare of the students and upgrade and transform them globally. Our College follows the mechanism of regularly inviting eminent Alumnus for curricular and non-scholastic initiatives of the Institution. They have instituted proficiency prizes for students of all programmes offered by the College. In addition, the alumnus who returns to their alma mater volunteer to give feedback about their stay at the Institution and it is also

uploaded to our College Website which motivates other students to prefer our College during the Single Window Counselling. The Alumni Association consciously makes all efforts to mobilize resources for the Welfare of the Institution. Thus, the Alumni Association extends its wing to protect and promote, value and discipline, knowledge and respect, criticality and commitment among the prospective teachers in their profession.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

The College aims at fostering conducive climate to ensure prospective teachers with greater competence, commitment and compassion. Conscious and consistent efforts undertaken at all levels of planning, decision making and execution involve the Principal, Faculty Members, Students and Non-teaching staff to a greater extent.

Nature of Governance

The Management adopts a Contingency Leadership Approach to realize its Vision of transforming students to Global Educators by imparting excellence in Teacher Education and providing competency based Education.

Perspective/ Strategic Plans

Perspective plans like training in Digital tools, MOU's with other Teacher Education Institutions and International agencies, Introducing Choice Based Credit System Partnering with Training Institutes, Planning for new projects through Quality Circles, encouraging Research Culture, Organizing Capacity Development and Training Programmes, Mobilizing funds through NGO's, Alumnae and Stakeholders, Organizing Community related Outreach programmes are

formulated keeping in view with the Vision and Mission of our College.

Participation of Teachers, Students and Non-Teaching Staff in Decision-Making Bodies. Participative Management is in vogue at all levels and feedback from stakeholders is vital. Stakeholder representation in decision making bodies is considered vital to discuss perspective plans for providing new dimensions and perspectives to teaching-learning and evaluation on par with the Vision and Mission of College.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

Students, Faculty members, Non-teaching Staff and External members in various Committee/ Cells form a part of decision making bodies to ensure transparency. Our Institution embraces decentralization and participative management distributing the plans at three levels to pursue the long and short term goals.

Strategic Level

At the Strategic Level, plans are made systematically to fit in activities appropriately in the academic calendar. The Planning and Evaluation Committee strategically plans as per the needs and requirements at the end of each academic year for the forthcoming year.

Tactical Level

The Tactical plans are concerned with functionality of various units. IQAC monitors quality parameters pertaining to all academic and outreach activities and the Examination Committee manages

examination matters. The Finance Committee meets financial requirements while Academic Council and Board of Studies manage Academic sector. The College Autonomous Governing Body approves outcomes of all statutory meetings.

Operational Level

The Operational level focuses on procedures that occur on daily basis. The Code of Conduct Monitoring, Staff Council, Admission, Purchase and Maintenance, Research, Library Advisory, Student Welfare, Grievance & Redressal, Anti-ragging, Anti - Sexual Harassment, Environment Sustainability and Monitoring, Standing Condemnation, Celebration, Community Extension & Outreach, NKT College Stakeholder, Stakeholder Feedback Analysis, SC/ST Welfare and Kamala Nehru Women's Hostel Committee meetings plan regular activities.

Thus all processes are decentralized and participative management is practiced at every level in the Institution.

File Description	Documents
Relevant documents to indicate decentralization and participative management	View File
Any other relevant information	View File

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The Institution upholds transparency across its financial, academic, and administrative domains to ensure good Governance.

Financial Transparency: The budget approved by the Finance Committee is submitted to the UGC and the requirements are met with the approval of appropriate bodies. Tuition and Examination fees collected from students are accounted and receipts issued immediately. Teaching and Non-Teaching Staff receive salary through IFHRMS and ECS. Scholarships and funds mobilized are transacted online to students. All accounts are audited at the end of each financial year.

Academic Transparency: The Planning and Evaluation Committee evaluates and plans academic, academic related and outreach activities of the Institution. These plans are finalized in Faculty

meetings and approved in IQAC Meetings. The College Calendar will be posted in the College Website. The Syllabi for all programmes are framed with due approval of the academic monitoring bodies and uploaded in the College Website. The Admission Procedure strictly complies with the norms of the Tamil Nadu Teachers Education University and the State Government through Single Window Counselling with 10% of the seats alone filled by the Management.

Administrative Transparency: All meetings are conducted on a regular basis to streamline the administrative areas based on the feedback collected from stakeholders.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	View File
Any other relevant information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

Response:

The Strategic Plan for the year 2022-2023 is to Collaborate with Non-Governmental Organizations for Waste Management

The Planning and Evaluation Committee in its Meeting held on 18th May 2022 discussed the activities to be carried out during the Academic year 2022-2023 and suggested to take all initiatives to facilitate Solar Energy Resource Generation in all buildings to conserve energy and maintain a Sustainable Environment in the campus.

In the IQAC meeting dated 29th September 2022, it was decided to conduct activities for promoting strategies for efficient management of waste under the banner of Clubs, Centres and Cells of the Institution.

In line with the above agenda the College signed the Memorandum of Agreement with ExNoRa International Foundation, Chennai on 1st July 2022 as Partner for Waste Management and the NKT Centre for Outreach organised a Skill Oriented Training Programme for Vermi-Compost Production on 30th September 2022 inviting experts from ExNoRa

International Foundation, Chennai for the benefit of all Stakeholders including people in the nearby community.

Thus our College focuses on promoting among all Stakeholders awareness and strategies for efficient Management of Waste in collaboration with Non-Government Organisations and thereby paving way for environmental sustainability.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	https://nktnce.ac.in/wp-content/uploads/2023/11/1.Strategic-Plan-2022-2023.doc-final.pdf
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Response:

Institution focuses on decentralized governance by providing operational autonomy. The Principal, works with Committees comprising representatives from Higher Bodies, Management, Faculty Members, Students, Non-teaching Staff, Alumni, Parents, Educationalists, Subject Experts, Employers and Community following the Institutional Policy Guidelines.

The Statutory Bodies constituted as per UGC guidelines for the effective functioning of the autonomy inclusive of approval of curriculum, examination and finance are Board of Studies, Academic Council, Finance Committee, College Autonomous Governing Body and College Committee.

The College has constituted various non-statutory bodies as per the statutory and other requirements to address matters related to admission, examination, planning and evaluation, academic and administrative audit, student welfare, grievance and redressal, scholarships, guidance and counseling, research, placement and College development. The Non-Statutory Bodies of the College Committees are Planning and Evaluation, IQAC, Staff Council, Admission, Examination, Purchase and Maintenance, Research, Student

Welfare, Library Advisory, Grievance and Redressal, Anti-Ragging, Standing Condemnation, Environmental Sustainability Monitoring, Celebration, Community Extension & Outreach, NKT College Stakeholder, Code of Conduct, Stakeholder Feedback Analysis, SC/ST Welfare and Kamala Nehru Women's Hostel Committees.

The Functional Bodies that enhance the performance of the Institution are 2 Associations, 4 Cells, 5 Clubs and 6 Centres and 5 NKT Teams

File Description	Documents
Link to organogram on the institutional website	https://nktnce.ac.in/wp-content/uploads/2022/12/Organogram.pdf
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

All of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	View File
Geo-tagged photographs	View File
Any other relevant information	View File

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The College plans and effectively implements the plans to achieve

its Vision and Mission. The Governing and Functional Bodies of the Institution facilitate and monitor the functioning of the College.

One of the decisions successfully implemented during the academic year 2022-2023 which is evident through the minutes of meetings of appropriate committees was to offer Value Added Certificate Courses ensuing Choice Based Credit System in collaboration with other Educational Institutions and Non-Governmental Organizations.

The Planning and Evaluation Committee Meeting held at the end of the Academic Year 2021-2022 suggested to offer Certificate Courses ensuing Choice Based Credit System and to introduce few more courses. Therefore, in the Faculty meeting held on 8th August 2022 it was decided to introduce five additional courses and offer all Value Added Certificate Courses ensuing Choice Based Credit System. The agenda was approved by the Board of Studies on 7th September 2022 and by the Academic Council on 27th September 2022.

The arrangements were discussed in the Faculty Meeting on 31st October 2022 and finally approved by the College Autonomous Governing Body on 23rd November 2022.

Thus, the Value Added Certificate Courses ensuing Choice Based Credit System were introduced from the academic year 2022-2023 onwards.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	View File
Any other relevant information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place
Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

Response:

The College with the support of the Management pays attention to the welfare of Teaching and Non-Teaching Staff. Based on the Institutional Policy Guidelines for the Welfare of Teaching and Non-teaching Staff, the College provides the following academic,

physical, financial, medical, and emotional assistances for effective and efficient functioning of its employees.

Ø Employee Provident Fund

Ø Employee State Insurance

Ø Health and Group Insurance Schemes

Ø Festival Bonus

Ø PF Loans

Ø On Duty provision

Ø Maternity Leave

Ø Earned Leave/ Leave on Private Affairs

Ø Special Leave for faculty Enhancement

Ø Incentives/recognition for academic achievements

Ø Monetary support to attend academic programmes

Ø Wi-Fi and ICT facilities

Ø Library and Remote Access Facilities

Ø Staff Rooms and Retiring Rooms for employees

Ø Well maintained Rest Rooms

Ø Canteen and Hostel Facilities

Ø Annual Medical Checkup

Ø Opportunities for Capacity Building and Self-Study Programmes

Ø Health & Fitness Centre

Ø Guidance and Counselling Services

Ø Seed money for Research Activities

Ø Feedback to improve Staff performance

Ø Grievance Portal for Redressal

Ø Recognition of Employees during Retirement

Ø Two and Four Wheeler parking Arena

Ø Alternate power supply

Ø Eco-friendly Bicycles

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	View File
Any other relevant information	View File

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

13

File Description	Documents
Data as per Data Template	View File
Institutional Policy document on providing financial support to teachers	View File
E-copy of letter/s indicating financial assistance to teachers	View File
Certificate of participation for the claim	View File
Certificate of membership	View File
Income Expenditure statement highlighting the financial support to teachers	View File
Any other relevant information	View File

6.3.3 - Number of professional development /administrative training programmes organized by

the institution for teaching and non-teaching staff during the year.

7

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	View File
Any other relevant information	View File

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

19

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	View File

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The Performance Appraisal System helps the Institution to provide information on performance and behavior pattern of employees. The Institution has Performance Appraisal System for Teaching and Non-Teaching Staff follows a structured process for smooth functioning and harmonious relationship.

Appraisal of Teaching Faculty

1. **Self-Appraisal:** The Self-Appraisal Form with guidelines to Faculty aims at introspection.

2. **Student Appraisal:** Appraisal of faculty members by students are recorded and consolidated by the Dean of Academics.

3. **Superior Appraisal:** Appraisal of Teaching Faculty members by

Senior Faculty members.

Comprehensive Evaluation: The Consolidated report of all appraisals is presented to the Principal by the Dean of Academics. Principal makes a Comprehensive Evaluation and then meets the concerned faculty to discuss and then the College Secretary for further advice.

This exercise aims at providing better service to our primary stakeholders and the students. Based on the suggestions from Management, reforms are made. Thus, a perfect mechanism is in place for mining the fullest capabilities of faculty.

Appraisal of Non-teaching Staff

Based on the Self-Appraisal of Non- teaching staff, the consolidated Appraisal of non-teaching is prepared by the Principal after verification of office records. Feedback is discussed with them and the College Secretary for enhanced performance.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Response:

The College ensures periodic Internal and External Financial Auditing.

Mechanism of Internal Financial Auditing

Internal Financial Auditing audits accounts of Sriman N.K. Thirumalachariar National Education Society and the College. The

Audit Team from the Office of M. Raghunath and Co, conducts auditing and submits report to the Governing Body of the Society. The report is presented in Annual General Society Meeting and course of action discussed with Ex-Officio Members.

Mechanism of External Financial Auditing

This Audit takes place in two stages:

1. Department of Higher Education Audit
2. State Audit

Department of Higher Education Audit by the Office of Regional Joint Director, Chennai Region audits General Account and submits report to College and Office of Principal Accountant General.

State Audit by AG's Office audits accounts audited by the Office of RJD, also audits Examination Account and verifies documents audited by Office of RJD. The report, with objections, raised by the Audit Team is submitted to the College. On ratification, the College submits a report to Office of the RJD and to AG's Office and on acceptance of ratifications, objections are dropped. External Financial Government Auditing is completed upto 2022-2023. Thus the College ensures that funds received is appropriately utilized.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	View File
Any other relevant information	View File

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

47.5

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	View File
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	View File
Any other relevant information	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

Response:

Our College is a Government- Aided, non-profitable Institution that receives grant- in - aid towards the salary of only a section of Teaching and Non-Teaching staff. Further, the College being autonomous with 12B and 2F status the UGC provides autonomous and development funds. Various scholarships and financial aid are mobilized and disbursed to students.

Resource Mobilization is essential for any Institution to achieving its organizational goals. The regular financial resources of the College are:

- UGC/State Government Funds
- Government Scholarships
- Tuition and Hostel fee
- Building and Corpus Fund
- Alumni & PTA Contributions
- Philanthropic/NGO sponsors

Optimal Utilization of Funds

Funds generated from the above sources are used for Institutional development and maintenance, staff and student welfare and for overall growth of the Institution. The accounts of the Institution are audited regularly.

Resource mobilization and Optimal Utilization are discussed in

Faculty, Planning & Evaluation Committee, Finance Committee, and College and Society Governing Body Meetings and the suggestions are implemented with the approval of the College Secretary for ensuring that funds mobilized are spent optimally by the Institution for its welfare

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View File
Any other relevant information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

IQAC conducts meetings every quarterly and the following mechanism has contributed significantly for Institutionalizing quality assurance through IQAC:

- Diverse teaching-learning experiences
- Assessment of Entry Level Behaviour and Development of Performance Growth Chart of students
- Mentor-Mentee activities for student wellbeing
- Semesterization of Practicum Components
- Continuous Comprehensive Evaluation
- Student Exchange Programme at M.Ed. level
- Quality Circles to ensure Total Quality Assurance
- Forum for Strategies and Operations Planning to share knowledge
- NKT Centre of Excellence to empower stakeholders with requisite knowledge and skills
- NKT Centre for Outreach to sensitize students to challenges of community
- 'Go Green Project' to ensure a green campus
- Student Development Programmes
- Health and Fitness Centre, Guidance and Counselling services for holistic well-being
- Capacity Building Programmes for teaching, non-teaching staff
- Faculty as Resource Experts to enhance work performance
- Research and Development Centre to ensure promotion of

Research Culture

- Grievance and Redressal Cell for stakeholders
- Participative Governance
- E- Governance
- Participatory NKT Student Union, PTA, Alumni
- 'Recruits Pursuit' to facilitate better placement
- Stakeholder feedback to strengthen Academic and Administrative setup
- Institutional Policy Guidelines to streamline activities of Institution

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	View File

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

Response:

The main objective of IQAC is to maintain quality and excellence in all activities chalked out and organized by the Institution. Teaching-learning process being crucial to Institutional Performance, inputs are delivered through various sources and is in line with an effective curriculum that imparts quality education. Feedback from stakeholders ensures optimum performance of Institution, as modifications are made accordingly.

- Feedback is obtained semester-wise for all courses on 'Curricular Aspects' from Students, Faculty, Alumni, Employers and Parents and Student Satisfaction Survey (SSS) on the teaching-learning process at the end of each academic year.
- Faculty Performance is assessed through three modes - (i) Self (ii) Student (iii) Senior Faculty Feedback. Based on the Consolidated Report on the Teaching Performance of Faculty Members, the Principal prepares the confidential Comprehensive Report that is discussed with faculty members in person and submitted to the College Secretary for further advice.

Feedbacks are collected from stakeholders through Google forms and in person.

The Peer Reviewed Academic and Administrative Audit is conducted every year by the IQAC Expert Team and the Report is presented at the IQAC and College Governing Body Meetings for discussion. Thus every aspect of the teaching-learning process is reviewed periodically by the Institution.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View File
Any other relevant information	View File

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

4

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	View File
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View File
Any other relevant information	View File

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQRs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

Four of the above

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	http://nktnce.ac.in/wp-content/uploads/2023/10/Minutes-of-Internal-Quality-Assurance-Cell-IQAC-Meeting-2022-2023.pdf
Link to Annual Quality Assurance Reports (AQAR) of IQAC	https://nktnce.ac.in/wp-content/uploads/2023/11/AQAR-2021-2022_Report.pdf
Consolidated report of Academic Administrative Audit (AAA)	View File
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	View File
Any other relevant information	View File

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

A. ACADEMIC DOMAIN

Research Quality Improvement

The College being recognized as a Research Institution, all Initiatives are taken with the support of the Management to promote Research Culture are:

- Encouraging Collaborative Research Environment

Research and Development Center organizes Research Colloquium: Summer and Winter sessions.

- Monitoring Research Activities

Research Committee monitors the research activities and provides guidance to all research endeavors.

- **Providing Support to Enhance Research Culture**

The Management provides Financial Support to Faculty Members for Professional Enhancement.

Faculty Members are encouraged to undertake Minor Research Projects.

- **Increasing Research Visibility**

Researchers are encouraged to obtain Patent & Publish in reputed Journals for better visibility.

- **Investing in Research Resources**

Drill Bit Extreme Plagiarism Software.

B. ADMINISTRATIVE DOMAIN

- NKT College Parent Teacher Association Reg. No. SRG/Chennai Central/94/2022 registered on 10th May 2022.
- The members of PTA meet at least twice a year to discuss the welfare of the Students and other Stakeholders
- PTA organizes Workshops and Capacity Building Programmes (Workshop on Preparation of Teaching-Learning Materials on 26th December 2022 and 4th May 2023), provides funds for maintenance of Infrastructure (additional Lights, Ground Stone Bench and RO Drinking Water Unit) and Instructional Facilities for the well-being of students.

File Description	Documents
Relevant documentary evidence in support of the claim	View File
Any other relevant information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Response

The Institution has a stated Policy Guidelines for Energy

Conservation and Management that aims to achieve optimum energy Procurement and Minimize environmental effects.

Streamlining ways of Energy Conservation

The College infrastructure is well organized with wind-driven ventilation to provide sufficient lighting and oxygenating, facilitating minimal use of electrical gadgets. Sign boards to switch off electrical appliances when not in use have been fixed at various sites to conserve energy.

Energy conservation will be attained by developing a continuous energetic approach for ensuring environmental friendly, responsible, and cost effective functions on campus and creating consciousness on energy conservation practices among Stakeholders.

Energy conservation goals are being revisited annually to analyse operational challenges and possibilities that will affect execution in the longer term.

The College has planned Energy Consumption Monitoring Committee to recognize energy saving opportunities, optimum use of alternate source of energy and minimizing environmental effects within the College campus.

Use of Alternate Sources of Energy

For constant supply of power, the Institution maintains a 125 KVA Generator and a Mobile Generator.

The College exploit Solar Energy as alternate source of energy that plays vital role to reduce the overhead cost.

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	View File

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

Response

The Institution has a stated Policy and Procedure to ensure that

campus wastes are all disposed responsibly by using proper waste segregation mechanism at source and converting into enriched environment friendly product. The prime objectives of Institutional policy are to reduce the amount of unusable materials and to avert potential health and Environmental hazards.

The College realizes sustainable and holistic waste management and provides a safe and healthy work environment for teaching and non-teaching employees, students, and visitors. Institutional policy on Environmental Sustainability promotes reduce, reuse and recycle waste wherever possible in the College at all discharge points on campus

Waste Management Implementation Procedures

- The dry bio-degradable waste is fed into the Vermi-Compost pits and the wet into the Khambha Unit for preparation of manure.
- Excess water from AC units were collected and transfer to Dr. Muthulakshmi Reddy Medicinal Garden and other potted plants.
- Incinerators are used for burning of non-biodegradable wastes.
- Minimizing paper usage through promotion of double-sided printing and use of online systems and other efficient technologies.
- Create awareness on waste reduction practices among stakeholders.
- Discourage use of plastics to maintain plastic free zones
- Identify and minimize hazardous wastes.
- Dustbins are placed to segregate and collect bio-degradable and non-degradable waste

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	Three of the above
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File Description	Documents
Documentary evidence in support of each selected response	View File
Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	View File
Any other relevant information	View File

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

All of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	View File
Documentary evidence in support of the claim	View File
Geo-tagged photographs	View File
Any other relevant information	View File

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

Response

Ensuring environmental sustainability is one of the developmental goals of the Institution.

- The College emphasis Swachh Bharat Abhiyan Mission in the campus to maintain a green clean campus by regular cleaning and bins to be placed in necessary place for segregation of waste, periodic checking of RO drinking water pipe lines and drainage lines that ensure adequate hygiene and sanitation. The Student Union Members take initiatives to monitor the campus and they play a vital part in maintenance of a clean, green and litter-free campus.

- Periodically sanitized the Classrooms, Halls, Laboratories, Studio and Restrooms by the Maintenance Team to ensure a sterile and healthy environment. Often invited Corporation personnel to ensure cleanliness in the campus. Sanitizers are kept at the necessary places like campus entry point, all toilets and wash basins. Liquid soaps and other sanitizing requirements are in the place for cleaning.

The Project Go Green NKT was established to reduce the carbon-footprint, and maintain a Plastic free green cover. Green landscapes at Dr. Muthulakshmi Reddy Medicinal Garden', 'Padma Shri Chinna Pillai Green Zone', 'Savithribai Phule Porch', 'Beno Zephine Garden', 'Kalpana Chawla Green Trial', 'Sarojini Naidu Pathway', 'Andal Nandhavanam', 'Punithavathi Poonjolai' and 'Sriman N. K. Thirumalachariar Memorial Garden' are well preserved.

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	View File

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

All of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	View File
Snap shots and documents related to exclusive software packages used for paperless office	View File
Income- Expenditure statement highlighting the specific components	View File

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

9.3136

File Description	Documents
Data as per Data Template	View File
Income Expenditure statement on green initiatives, energy and waste management	View File
Any other relevant information	View File

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Response

The Institution takes initiatives through activities of various centers, cells, clubs and associations for leveraging local environment, locational knowledge and resources, and community practices for the development of the community.

Local Environment

The College aims to support collaborations through targeted outreach initiatives involving Students, Teachers and the community. NKT Science Club & NKT Centre for Outreach in Collaboration with Social Welfare Department Chennai, organized programmes such as Polycystic Ovary Syndrome (PCOS), Awareness on Sustainable Environment: Reuse or Refuse and Menstrual Hygiene for Women.

Locational Knowledge and Resources

The College put forth adequate efforts to leverage knowledge about the significance of local area. Connected with, Institution ventured to orient of Student Teachers, NKT School Students and Faculties, about the heritage, culture and significance of Semmozhi Poonga on 21st February 2023.

Community Practices and Challenges

Realizing our responsibility, the College organized various community extension programmes such as, Medical Camp with SYMA, Chennai & Greater Chennai Health Department organized by NKT Centre for Outreach from 20 to 22-12-2022, Medical Camp at Chennai Higher

Secondary School, Triplicane on 28.01.2023, Chennai Boys Higher Secondary School, Nungambakam on 30.01.2023 and Dental Camp organized by SRM Department of Public Health Dentistry, Dental College, Chennai on 3.05.2023 for Students, Faculties and the people in nearby Community.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	View File
Details of the Monitoring Committee, Professional ethics programmes, if any	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)
Describe any two best practices successfully implemented by the institution as per NAAC format

Best Practice - 1

Title of the Practice

Memorandum of Understanding (MOU) and Linkages with Academic Institutions and Organizations in India and Internationalization at home leading to Research Excellence and Community Responsibility

Objectives

- To equip Students and Faculty members and all Stakeholders with required knowledge and skills for professional enhancement; and
- To share knowledge and skills gained among all Stakeholders

Best Practice - 2

Title of the Practice

Systematic Periodic Audit and Evaluation to maintain Transparency, Accountability and Sustainability

Objectives

- To maintain Transparency in all aspects; and
- To examine the accuracy of Accountability.

LINK

<https://nktnce.ac.in/wp-content/uploads/2023/11/Best-Practice-Final-2022-2023.pdf>

File Description	Documents
Photos related to two best practices of the Institution	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and

thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Among the Colleges of Education in the City of Chennai, N.K.T. National College of Education for Women is the College of Education offering B.Ed., B.Ed. Special Education in an inclusive set-up, M.Ed. Programmes with enormous facilities related to all aspects that prepare students in Global level Enhancement. All Programme Courses and Value added Certificate Courses emphasis students to get recognition at global level by providing adequate competency skills, computing skills, collaborative skills and social skills.

Institution has special focus on the Value added Certificate courses to enable the students' holistic perspective and thus a better understanding of current challenges, as well as to gain and develop innovative and creative skills through a diverse range of course offerings.

Institutional Distinctiveness

Value added Certificate courses ensuing Choice Based Credit System, thereby it plays a vital role in the students' carrier to achieve Global level. Choice Based Credit System has an aim to enhance the quality of education provided to learner- centric approach to education by catering to individual learning preference and promoting an all-round experience.

Value added courses like English Language Development, Sign Language Interpretation, Yoga for Fitness, Early Childhood Education, Parent Counselling and Aari Design work for the students who are able to choose their own choice of courses, and to study in their own pace for the Semester.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	View File
Any other relevant information	View File