

LIBRARY ADVISORY COMMITTEE MEETING MINUTES 2024 - 2025

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

25.11.2024


NOTICE

We wish to inform you that the Library Advisory Committee Meeting of N.K.T. National College of Education (Autonomous) will be held on 27th November 2024 at 11.30 a.m. at the NKT College Central Library to discuss the items cited under agenda.

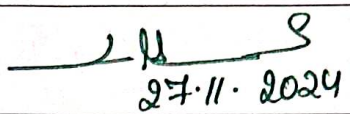
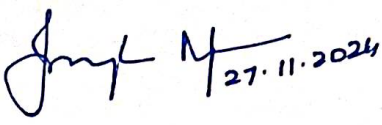
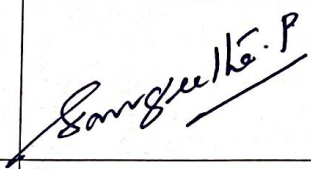




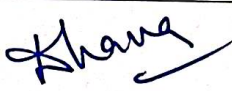

AGENDA



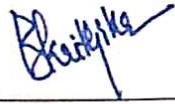



1. Prayer
2. Confirmation of Minutes of the previous meeting held on 24.04.2024
3. Functioning of the NKT College Central Library for the Academic year 2024-2025
4. Any other

Kindly attend the meeting and render your valuable suggestions


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF
EDUCATION FOR WOMEN
(AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.

Attendance pertaining to the Library Advisory Committee Meeting of N.K.T. National College of Education (Autonomous) which will be held on 27th November 2024 at 11.30 a.m. at NKT College Central Library.

S.No.	Name and Designation	Signature
1	Dr. S. Chamundeswari, Principal	 27.11.2024
2	Dr. V. Jayashree Priyadharsini, Assistant Professor of Biological Science-Education	 27.11.2024
3	Ms. P. Sangeetha, Assistant Professor of English- Education	 Sangeetha.P
4	Mrs. A.H. Komala, Assistant Professor of Economics- Education	
5	Mrs. T. Anitha Devi, Assistant Professor of Mathematics-Education	
6	Dr. T. Sahaya Saila, Assistant Professor of Tamil- Education	
7	Dr. V.J. Uma, Assistant Professor of Physical Science-Education	
8	Dr. S. Dhanalakshmi, Librarian- Associate Professor	
9	Dr. V. Sumangala Vaidharani Assistant Professor of Mathematics-Education	

S.No.	Name and Designation	Signature
10	Dr. D. Shenbagavalli Assistant Professor of Computer Science-Education	
11	Ms. E. Nivethana, Assistant Professor of Education	
12	Ms. B. Krithika (Library Secretary) B.Ed.-Student Representative	
13	Ms. K. V. Mahalakshmi Prasad (Assistant Library Secretary) B.Ed.-Student Representative	
14	Ms. I. Subalingeswari M.Ed.-Student Representative	
15	Ms. P. Sevvandhi Hostel-Student Representative	

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

Minutes of the First Library Advisory Committee Meeting

27th November, 2024

The First Library Advisory Committee Meeting for the academic year 2024-2025 was held on 27th November, 2024 at 11.30 a.m. at NKT College Central Library.

Members Present

Dr. S. Chamundeswari,
Principal

Dr. V. Jayashree Priyadharsini,
Assistant Professor of Biological Science-Education

Ms. P. Sangeetha,
Assistant Professor of English-Education

Mrs. A.H. Komala,
Assistant Professor of Economics-Education

Mrs. T. Anitha Devi,
Assistant Professor of Mathematics-Education

Dr. T. Sahaya Saila,
Assistant Professor of Tamil-Education

Dr. V.J. Uma,
Assistant Professor of Physical Science-Education

Dr. S. Dhanalakshmi,
Librarian-Associate Professor

Dr. V. Sumangala Vaidharani,
Assistant Professor of Mathematics-Education

Dr. D. Shenbagavalli,
Assistant Professor of Computer Science-Education

Ms. E. Nivethana,
Assistant Professor of Special Education

Ms. B. Krithika (Library Secretary)
B.Ed.-Student Representative

Ms. K. V. Mahalakshmi Prasad (Assistant Library Secretary)
B.Ed.-Student Representative

Ms. I. Subalingeswari
M.Ed.-Student Representative

Ms. P. Sevvandhi
Hostel-Student Representative

Agenda 1: Prayer

The meeting commenced with a silent prayer and the Principal of the College, Dr. S. Chamundeswari welcomed the Library Advisory Committee members present for the meeting.

Agenda 2: Confirmation of Minutes of the previous meeting held on 24th April 2024

Principal presented the minutes of the previous Library Advisory Committee Meeting held on 24th April 2024. After discussion the members unanimously resolved to approve the Minutes of Library Advisory Committee Meeting held on 24th April 2024 and pass the following resolution.

Resolution-1: It is unanimously resolved to approve the Minutes of the Library Advisory Committee Meeting held on 24th April 2024.

Agenda 3: Discussion on functioning of the NKT College Central Library for the Academic Year 2024-2025

The Principal invited the Librarian Dr. S. Dhanalakshmi to discuss about the functioning of the Library for the academic year 2024-2025.

Dr. S. Dhanalakshmi, Librarian sought permission from the Committee for distribution of QR Code Library membership ID cards to all first year B.Ed., B.Ed. (Special Education), M.Ed., and Ph.D. students. The committee granted permission to distribute the same.

As a Library Routine, Librarian expressed the need for renewal of subscription for Newspapers, National and International Journals for the academic year 2024-2025, also renewal for INFLIBNET NLIST connection facility for the academic year 2025-2026. It was discussed and unanimously agreed to proceed with the renewal of subscriptions as in the previous years. She also expressed the need for Herbal Pest Control to safeguard of library resources. The Committee agreed to proceed with the same as in the previous years.

Librarian discussed with the Committee about the INFLIBNET N-list user activation link that would be sent to their respective students mail-ids. The Committee recommended proper orientation and hands on training to be given to students for optimum use of remote access facilities as students would be adequately be benefitted by using

e-books and INFLIBNET N-list e-resources. The Principal insisted to the student representatives present in the meeting to address students in all academic programmes to well utilize the INFLIBNET N-list resources and remote access facilities provided by the NKT College Central Library.

The Librarian reported to the Committee members regarding Orientation and Hands on Training Programmes given to the student-teachers to register their SWAYAM Online Courses. Principal motivated students to make the best use of all the facilities made available at the NKT College Central Library and Departmental Libraries and thereby take up additional number of MOOC Online Courses and also Self-Support Courses.

Librarian discussed with the Library Advisory Committee members regarding the Issue and Return of Library books. As discussed in the NKT Student Union-2024-2025 Meeting held on 25th July 2024, it was decided that, Three Books can be issued per students for a period of one week. On failing to return the Book on time, penalty of Re.1 can be levied upon delayed student. After discussion it was unanimously agreed by the Library Advisory Committee members to approve the schedule of Issue and Return of Library Books and on default to collect a Fine of Re. 1/- per day for each book and to pass the following resolution.

Resolution 2: It is unanimously agreed to approve the schedule of Issue and Return of Library Books at the College Central Library and on default to collect a Fine of Re. 1/- per day for each book.

Librarian explained to the Committee the need to purchase additional books regarding Mini-Teaching Books, Competitive Examinations and Books in Tamil Medium. The Principal explained that due to non availability of UGC Autonomous Grant from 2020 onwards the Institution due to paucity of Funds is unable to purchase adequate number of Books or subscribe to International Journals and is only able to maintain the bear minimum with the support of the Management and other philanthropic donors.

Ms. B. Krithika, Library Secretary along with other Student Representatives suggested donation of Books by the Members of the NKT Student Union-2024-2025. The Principal,

welcomed the suggestion and appreciated the NKT Student Union for coming forward on their own to donate books to the Central Library and setting a precedence to the coming batches to be more sensitive towards reading and maintenance of books in the College Library.

After discussion the President of the NKT College Alumni Association, Dr. V. Jayashree Priyadharsini suggested to seek the support of the Alumni Association for subscribing one International Journal and likewise Dr. V.J. Uma, Vice-President of NKT College Parent-Teacher Association ascertained to seek the support of NKT College Parent-Teacher Association for purchasing Books in Tamil Medium.

The Principal was overwhelmed and thanked Students and Faculty Members for all their involvement and Commitment towards the welfare of the College and all Stakeholders and coming forward to support the Institution during all times.

Dr. S. Dhanalakshmi placed on record her gratitude to the Management and the Principal for all their support and guidance in updating the NKT College Library and the Departmental Libraries as and when required.

Any Other

The Principal placed on record her appreciation to the Librarian, Dr. S. Dhanalakshmi, and her team for all efforts taken for systematic maintenance of the College Library. The Meeting came to an end with refreshments and a vow to mobilize Books for the Library.



PRINCIPAL
N.K.T. NATIONAL COLLEGE OF
EDUCATION FOR WOMEN
(AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.

**N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN
(Autonomous)**

01-04-2025

NOTICE

We wish to inform you that the Library Advisory Committee Meeting of N.K.T. National College of Education (Autonomous) will be held on 1st April 2025 at 3.00 p.m. at Principal Chamber to discuss the items cited under agenda.

AGENDA

Prayer

Confirmation of Minutes of the previous meeting held on 27-11-2024

Presentation of Report of the Functioning of the College Central Library for the Academic year 2024-2025

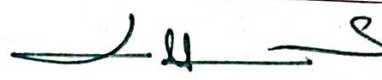
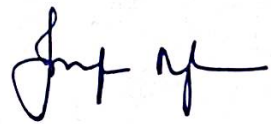
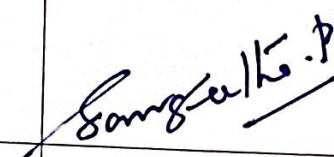




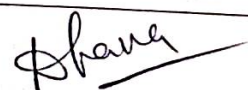

Any other






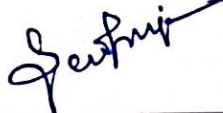
Kindly attend the meeting and render your valuable suggestions.



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Attendance pertaining to the Library Advisory Committee Meeting of N.K.T. National College of Education (Autonomous) which will be held on 1st April 2025 at 3.00 p.m. at Principal Chamber.

S.No.	Name and Designation	Signature
1	Dr. S. Chamundeswari, Principal	
2	Dr. V. Jayashree Priyadharsini, Assistant Professor of Biological Science-Education	
3	Ms. P. Sangeetha, Assistant Professor of English- Education	
4	Mrs. A.H. Komala, Assistant Professor of Economics- Education	
5	Mrs. T. Anitha Devi, Assistant Professor of Mathematics-Education	
6	Dr. T. Sahaya Saila, Assistant Professor of Tamil- Education	
7	Dr. V.J. Uma, Assistant Professor of Physical Science-Education	
8	Dr. S. Dhanalakshmi, Librarian- Associate Professor	
9	Dr. V. Sumangala Vaidharani Assistant Professor of Mathematics-Education	

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10	Dr. D. Shenbagavalli Assistant Professor of Computer Science-Education	
11	Mrs. E. Nivethana, Assistant Professor of Special Education	
12	Ms. B. Krithika (Library Secretary) B.Ed.-Student Representative	
13	Ms. K. V. Mahalakshmi Prasad (Assistant Library Secretary) B.Ed.-Student Representative	
14	Ms. I. Subalingeswari M.Ed.-Student Representative	
15	Ms. P. Sevvandhi Hostel-Student Representative	

N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

Minutes of the Second Library Advisory Committee Meeting

1st April, 2025

The Second Library Advisory Committee Meeting for the academic year 2024-2025 was held on 1st April 2025 at 3.00 p.m. at the Principal Chamber.

Members Present

Dr. S. Chamundeswari,
Principal

Dr. V. Jayashree Priyadharsini,
Assistant Professor of Biological Science-Education

Ms. P. Sangeetha,
Assistant Professor of English-Education

Dr. A.H. Komala,
Assistant Professor of Economics-Education

Mrs. T. Anitha Devi,
Assistant Professor of Mathematics-Education

Dr. T. Sahaya Saila,
Assistant Professor of Tamil-Education

Dr. V.J. Uma,
Assistant Professor of Physical Science-Education

Dr. S. Dhanalakshmi,
Librarian

Dr. V. Sumangala Vaidharani
Assistant Professor of Mathematics-Education

Dr. D. Shenbagavalli
Assistant Professor of Computer Science-Education

Mrs. E. Nivethana,
Assistant Professor of Education

Ms. B. Krithika (Library Secretary)
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Ms. K.V. Mahalakshmi Prasad (Assistant Library Secretary)
B.Ed.-Student Representative

Ms. I. Subalingeswari
M.Ed.-Student Representative

Ms. P. Sevandhi
Hostel-Student Representative

Agenda 1: Prayer

The meeting commenced with a silent prayer and the Principal of the College welcomed the Library Advisory Committee members present for the meeting. The Principal addressed that the NKT College Central Library and the Departmental Libraries have been updated even when the College did not receive the UGC Autonomous Grant for the last five academic years due to paucity of funds. She placed on record her gratitude to the Hon. Secretary of the College, Dr. M. Arumugam for all his unconditional support and guidance in updating the library as and when required.

Agenda 2: Confirmation of Minutes of the previous meeting held on 27th November 2024

Principal presented the minutes of the previous Library Advisory Committee Meeting held on 27th November 2024. After discussion the Committee members unanimously resolved to approve and pass the minutes.

Agenda 3: Presentation of Report of the Functioning of the NKT College Central Library for the Academic year 2024-2025

The Principal invited Dr. S. Dhanalakshmi, Librarian to present the Library Report for the academic year 2024-2025.

The Librarian whole heartedly thanked the College Secretary, Dr. M. Arumugam and Principal, Dr. S. Chamundeswari for granting permission and guidance for updating the library facilities as and when required.

The Librarian informed to the Committee that as discussed in the previous meeting held on 27th November 2024, the Library Membership ID Cards with QR Code were distributed to all first year B.Ed., B.Ed. (Special Education), and M.Ed. Students and in addition the INFLIBNET N-list user activation link has also been sent to their respective mail-ids after giving orientation and hands-on training to use e-books and INFLIBNET N-list resources.

The Librarian requested permission from the Committee for renewal of subscription to Newspapers and National Journals for the academic year 2025-2026.

The Librarian updated that all First year B.Ed. and B.Ed. (Special Education) Students have registered for SWAYAM Online Courses and as of now, few of them have successfully completed.

Principal motivated Students to make the best use of all the facilities made available at the NKT College Central Library and Departmental Libraries and thereby take up additional number of MOOC Online Courses. She also insisted Student Representatives present in the meeting to address Students in all academic programmes to well utilize the INFLIBNET N-list resources and remote access facilities provided by the NKT College Central Library.

Dr. S. Dhanalakshmi placed on record her gratitude to the NKT Student Union-2024-2025 and Club Secretaries for their valuable contribution of 23 Competitive Examination

Books to the NKT College Central Library and also thanked the Ms. B. Krithika, Library Secretary, Ms. K.V. Mahalakshmi, Assistant Library Secretary along with other Student Representatives for their involvement in collecting Story books for Ambulimama Library by organizing a Book Donation Drive.

The Principal was overwhelmed and thanked Students for all their involvement and commitment towards the welfare of the College and all Stakeholders.

Further, as per the request placed before the Committee by the librarian, it was unanimously decided by all Members of the Committee to grant permission to bind back volumes of periodicals, revision and semester examination question papers.

Any Other

The Principal placed on record her appreciation to the Librarian, Dr. S. Dhanalakshmi, for all efforts taken for systematic maintenance of the College Library. The Meeting came to an end with refreshments.



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