

SEMESTER – I**CPS 2 a Part I -PEDAGOGY OF COMMERCE AND ACCOUNTANCY****Credits: 4****Internal: 40 marks****Hours/Week: Theory-4hrs&Practical- 4hrs****External: 60 marks****Total: 100 marks****Course Learning Outcomes:**

At the end of this course, the student-teachers will be able to:

- explain the nature and scope of Commerce and Accountancy;
- formulate the aims and objectives of teaching Commerce and Accountancy;
- apply the teaching skills appropriately in the classroom;
- identify the diverse needs of learners in Commerce and Accountancy;
- explore the various methods of teaching and learning Commerce and Accountancy;
- organize the utility of various learning resources;
- integrate the teaching skills effectively in the classroom;
- observe the classes of subject experts and reflect on the demonstration of concepts in Mathematics with reference to General and Special schools; and
- prepare Mini teaching record related to major disciplines and disability specializations.

Unit I: Nature and Scope of Commerce and Accountancy

Commerce & Accountancy – Introduction, meaning, definition, scope, need and its nature – Classification of Commerce – Trade, Transport, Warehousing, Banking, Insurance, Advertising- Commerce Education – Introduction – Meaning, Scope and its Nature - History of Commerce Education - Relationship of Commerce with other subjects.

Unit II: Aims and Objectives of Teaching Commerce

Goals and Objectives of teaching Commerce with reference to Anderson's and Krathwohl of Classification - General and Specific Objectives of teaching Biological Science – Writing Objectives in behavioral terms- Aims of teaching Commerce and Accountancy at Higher Secondary Level.

Unit III: Development of Skills through Mini Teaching

Mini Teaching: Meaning, Characteristics, Phases of Mini Teaching, Mini Teaching Cycle, Teaching Skills : Skill of set induction, Skill of explaining, Skill of blackboard writing, Skill of illustrating with examples, Skill of probing questions, Skill of fluency in questioning, Skill of stimulus variation, Skill of reinforcement, Skill of achieving closure - Advantages and Limitations of Mini Teaching.

Unit IV: Exploring Learners of Commerce and Learning Experience

Concept of Individual differences – Nature and type of differences: Inter Vs. Intra individual differences – Factors of Individual differences - Dealing with Individual differences – Areas of Individual differences – Aptitude, Attitude, Intelligence, Interest, Creativity and social characteristics of commerce learners - Identification of gifted and slow learner - Enrichment and remedial methods of teaching - Exploring Learning Experience: Meaning of Learning Activity and Learning Experience – Types of Learning Experiences – Characteristics of Effective Learning Experience – Sources of Learning Experiences – Emotionalized Learning Experience – Learning Experiences related to different methods of teaching.

Unit V: Methods of teaching Commerce and Accountancy

Introduction – Different methods employed for teaching Commerce & Accountancy: Project Method, Lecture Method, Discussion Method, Question-Answer Method, Observation Method, Text book Method, Survey Method, Problem Solving Method, Dramatization Method, Case Study Method, Demonstration Method, Role playing Method, Review Method and Source Method- Augmented and Virtual Reality.

Unit VI: Instructional materials / Teaching Aids in Commerce and Accountancy

Meaning of the term Instructional Material / Teaching Aids – Significance of instructional materials / teaching aids in Commerce & Accountancy – Guiding principles for the effective use of instructional materials – Audio Visual Aids – Classification of Audio Visual Aids: The First Approach, The Second Modified Approach, The Technological Approach – Edger Dale's Classification – Instructional / teaching aids employed in Commerce & Accountancy teaching: SMART Interactive Whiteboard, Black Board / Chart Board, Bulletin Board, Flannel Board, Real Objects, Pictures, Crafts, Charts, Diagrams, Cartoons, Posters, Flash Cards, Models, Magazines, News Paper Cuttings,

Dioramas, Slides, Film Strips, Transparencies, Scrap Books, Epidiastope, Projectors, Radio, Tape Recorder, Televisions, Video tape / Video Cassette Recorder (VCR), DVD, MP3, VCD, Motion Pictures / Movies and Computers – E-Content Development and Digital tools for Online Teaching and Learning-LMS:GoogleClassroom,digital tool: Kahoot.

Suggested References:

Aggarwal, J.C. (2006).*Essentials of Educational Technology Teaching and Learning*. New Delhi: Vikas Publishing House.

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Douglas, Palnford &Anderson (2000).*Teaching Business Subjects*. New York: Prentice Hall.

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Kochhar, S.K. (1992).*Methods and techniques of teaching*.New Delhi: Sterling Publishers Private Limited.

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