

SEMESTER - III**CPS 2c – Part III - PEDAGOGY OF COMMERCE AND ACCOUNTANCY****Credits: 2****Internal: 20 marks****Hours/Week: Theory-2hrs& Practical- 4hrs****External: 30 marks****Total: 50 marks****Course Learning Outcomes:****At the end of the course, the student-teachers will be able to**

- use various learning resources to support effective teaching of Commerce and Accountancy;
- execute Action Research and disseminate the results;
- perform the stipulated tasks during field immersion;
- prepare reflective journals on observation of peer teaching;
- prepare reflective journals on co-teaching with mentors;
- observe classroom proceedings other than major disabilities and inclusive schools;
- design lesson plans in Commerce and Accountancy for both general and special schools;
- prepare teaching learning materials for general, special, inclusive and other than major disabilities;
- acquire skills in teaching competency for both general and special schools;
- prepare a reflective journal on School Internship for both general and special schools; and
- prepare power point presentations in Commerce and Accountancy for General, special, inclusive and other than special schools.

Unit I: Learning Resources

Maintenance of Commerce Classroom –Commerce laboratory, and its effective use, recreational activities - Participation in Commerce decision making activities - Commerce department library: Need and importance of Commerce library - prerequisites of Commerce library- Hints for effective use of library -Contents of Commerce library Instructional materials ,text book periodicals, journals , reference materials , technical documents, survey reports - Commerce Club:

Concept, Aims and Establishment, Activities, Importance, Requirement and different activities - Commerce Exhibition: Concept, objectives, planning and organization, importance of exhibition.

Unit II: Action Research

Action Research- Meaning, need for classroom research- difference between action research and fundamental research- steps in action research- journaling the results of classroom research.

Unit III: Field Immersion

Tasks of student-teachers during internship:

- Observation of the teaching of mentor teachers and peer student-teachers
- Institutional and Individual case study,
- Lesson plan, Unit plan and teaching- learning materials,
- Question paper and other tools of assessment,
- Reflective diary of school internship,
- Co-Scholastic activities,
- Teaching as a substitute teacher

Suggested References:

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Edward, F.O., Raymond, W.K., & Ronald J.M. (1971). *Programmed Instruction Techniques and Trends*. New York: Century Cropts.

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Joyce, Well. (2004). *Models of Teaching*. U.K.: Prentice Hall of India.

Khan, M.S. (1982). *Commerce Education*. New Delhi: Sterling Publishers Private Limited.

Kochhar, S.K. (1992). *Methods and techniques of teaching*. New Delhi: Sterling Publishers Private Limited.

Kumar, K.L. (1996). *Educational Technology*. New Delhi: New Age International Publishers.

Mangal, S.K., & Mangal, S. (2005). *Essentials of Educational Technology and Management*. Meerut: Loyal Book Depot.

Nagarajan, K.L. (1997). *Principles of Commerce and General Commerce Knowledge*. New Delhi: S.Chand& Company Ltd.

Pattanshetti, M.M. (1992). *Designing and organizing tutorials in colleges and universities*. Davangere: You Need Publication.

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Sharma, R.A. (2008). *Technological Foundation of education*. Meerut: R.Lall Books Depot.

Sharma, R.N. (2008). *Principles and Techniques of Education*. New Delhi: Surjeet Publications.

Singh, Y.K. (2009). *Teaching of Commerce*. New Delhi: APH Publishing Corporation.
