

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

2018-2019

Dr. S. Chamundeswari

Principal
Chairperson, IQAC

Dr. S. Malathi

Associate Professor
Co-ordinator, IQAC



**N.K.T. National College of Education
for Women**

(Autonomous)

41, Dr.Besant Road, Triplicane, Chennai - 600 005.

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Name of the Institution: N.K.T. National College of Education for Women

(Autonomous)

Year of Report: 2018-2019

Part A: In the IQAC meeting held on 4th July, 2018, the members charted the following plan of action pertaining to the academic year 2018-2019, which was implemented successfully before the end of the year.

Plan of Action

(i) Curricular Aspects

- To carry on with the functioning of the enhanced curriculum of the B.Ed. and M.Ed. programmes as in the previous year
- To continue the curriculum transaction keeping in line with the needs of the student- teachers and the society.
- Both the B.Ed. and the M.Ed. course work is tailor made to suit the requirements of the prospective teacher-educators.

(ii) Teaching, Learning and Evaluation

- To assess the student-teachers as per the existing norms of the weightage of Internal Assessment and End Semester Examination for the B.Ed., M.Ed. and M.Phil. courses respectively;
- To familiarise the student-teachers with innovative methods in submission of files and project work both in the College and in the teaching practice Schools;
- As a part of regular activity, it is proposed to organise Demonstration classes for our first year students inviting teachers attached to our model school in the month of September 2018.
- Following the above programme it is decided to arrange for a demonstration class by Teacher Educators in September 2018.

- It is proposed to send our Student Teachers to gain real time experience from Schools during their internship period in the semester I for a period of 12 working days probably in the month of October.
- Correspondingly students of batch 2018-2020 will be sent to Intensive internship for a period of 15 weeks from the month of July. Soon after their completion of one week theoretical transactions.
- Similarly, students representing first -year for a period of two weeks and second year students for a period of one week respectively, will be in various schools as part of their internship activity probably in January 2019.
- To saturate the student-teachers with knowledge of key topics, to meet with the requirements of the stakeholders Guest Lectures related to the newly evolved curriculum in Teacher Education is planned to be organised spreading it throughout the year.
- As it is mandatory to assess the realisation of objectives during teaching internship phase to add more light to it is proposed to organise a guest lecture on evaluation techniques to the students in the month of July 2018.
- Counselling skills are prerequisite for teachers to face the students in the school, it is anticipated to organise a series of guest lectures by experts in the field, on various topics like skills for counselling, techniques to rectify behavioural problems of the students in December 2018.
- Life skills are crucial for teachers to lead a peaceful life, so it is planned to equip students with this skill through guest lectures in the month of December 2018.
- Psychological skills are prerequisite for students to understand the psychological requirements of students. It is proposed to organise guest lectures with an aim to equip students with basic skills in the month of December 2018.
- In order to prepare our student-teachers for job market it is intended to organise a series of Guest Lectures in the month of February on topics like mock interview, presentation skill, resume writing, and personality development as recruits pursuits of our College will be generally be planned in the month of February 2019.

- To equip our students on recent and essential educational concepts it is predetermined to coordinate lectures on topics like techniques of evaluating student's performance, approaches to face learning difficulties of learners, techniques to transacted better, developing egalitarian society in the month of February 2019.
- Also a series of expert sharing on concepts like memory techniques, techniques to cater to differently abled student's strategies for special children, dance and art in education and to make them all rounder, a special lecture will be organised in February 2019.

(iii) Research, Consultancy and Extension

- To encourage eligible faculty members to extend their Research Consultancy to Schools, Colleges and Universities without affecting the routine of the College;
- To enhance and maintain the quality of ongoing research in the institution by incorporating the suggestions of the members of the Research Committee of the College;
- To enable the research scholars for their timely submission of their Ph.D. work by providing adequate supportive services;
- To conduct Workshop utilising the UGC Autonomous Grant under the head Capacity Building Programme for Teacher Educators on Enhancing Personal Effectiveness in November, 2018.
- It is intended to organise a workshop utilising the UGC Autonomous Grant on enhancing Cyber Competencies of Teacher Educators in January, 2019.
- It is proposed to develop Question Banks (Semesters-II & IV) for the benefit of students utilising the UGC Grant under the head Examination Reforms in a phased manner one internally a preliminary workshop and one inviting subject experts from other institution both in February, 2019.

- For the benefit of special educators from various zones it is planned to arrange for a Continuing Rehabilitation Education Programs for Special Educators on the theme Use of Technology & Development of Teaching-Learning Material in association with National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD), in February, 2019.
- There is a proposal to collaborate with TISS to share their excellence in Innovations in Education and Action Research in February, 2019.
- To orient and motivate the faculty to publish their research papers in State, National and International Level Conferences and Seminars and also to publish papers in reputed National and International Journals in the “CARE List” as recommended by MHRD.
- To encourage faculty members to share their expertise as well get equipped in the recent happenings in the field of Education. Faculty members will be given Other Duty facilitating them to participate in programmes organised by other Institutions.

(iv) Infrastructure and Learning Resources

- To enhance the learning resources of the institution and to facilitate a conducive and enriching environment for the student-teachers, books, and periodicals would be purchased, for the College Library, as per the requirements of the faculty, research scholars, UG, and PG students.
- It is planned to purchase computers, LCD, Podium, and Almeria to meet the demand of the institution.
- It is planned to renovate the campus making use of the UGC Autonomous grant.
- It is also proposed to request the esteemed Management to support for additional fund to support renovations to be taken in the campus.

(v) Student Support and Progression

In order to support students and to facilitate their progress following programmes are proposed to be organized for this academic year 2018-2019.

- As a part of the Student Induction Programme to familiarise students representing heterogeneous group, it is proposed to conduct an Ice Breaking Session in the month of August 2018.
- To develop motivation towards the course and oneself is of prime importance, therefore, it is planned to organise bridge course on Self- Motivation in August 2018.
- To curtail the barriers in communication a bridge course is proposed in enhancing Communication skills in August 2018.
- As a part of routine activity, the Union Election is planned to be conducted in July 2018 and Investiture Ceremony in January 2019.
- The platform to display their abilities on the Talents Day which is planned for September 2018.
- It is considered to celebrate important days like Teacher's Day on 5th September 2018.
- It is intended to celebrate Independence Day on 15th August.
- The auspicious day of Saraswathi Pooja is planned to be solemnized in the month of October 2018 in a grandeur manner.
- It is proposed to take oath on Unity Day and occasions like Diwali.
- It is the privilege of the institution to celebrate Thamizhar Thirunal in a magnificent manner every year and it is proposed to do this year too.
- World Science Day, World Language Day, National Science Day, Women's Day, commemorating important days are spread through the academic year is proposed to be celebrated.

Seminars Workshops & Training Programmes:

- In order to integrate constitutional values into Curriculum, it is proposed to organize a workshop in collaboration with Thayullam Foundation in August 2018.
- It is customary to train the student- teachers in acquiring skill by our faculty members and it is proposed to take place in September 2018.
- The institution also proposes to invite various Government and Non-Governmental Organisation to conduct an awareness programme that is usually spread over the academic year.
- To programme a Two Day Workshop on Health and Hygiene in September 2018.
- To conduct a Training Programme on Turning Waste to Worth in September 2018.
- To encourage and motivate students to participate in competitions and programmes extended over the academic year.
- To conduct a Workshop on Sexual Offences for students in January 2019.
- To organize a Workshop on Story Telling as a Technique of Teaching in January 2019 utilizing the expertise of resource persons from Scotland.
- As a part of routine Science Club proposes to organise an awareness programme on Disaster Management to be organised by the Police Department in February 2019.
- A Three Day Fevicryl Workshop is planned in February 2019.
- Child-centred techniques are pivotal for Student–teachers, so it is proposed to organise a seminar on the theme in April 2019.

Student Welfare

- It is deliberated to facilitate eligible BC, MBC, SC and ST students to apply for the scholarships to the State Government of Tamil Nadu before the stipulated time to seek financial aid;
- To initiate scholarship for students from Private Organizations.

- It is determined to conduct periodical Grievance Redressal meeting to cater to the needs of students.
- It is the routine of the College to conduct Students welfare meeting to cater to issues related to student's welfare and it will be scheduled this year too.
- Regular meetings to accommodate to the needs of hostel students are would be met out by conducting Hostel Meetings.
- Anti-ragging committee would conduct a meeting at the time of induction of first-year students.
- Regular awareness programme on communicable diseases and Medical Check will be organized in association with the Government Public Health Department and Doctors.
- Oath on various important occasions will be administered like no to plastic, Anti-ragging.
- A five-day citizenship training camp is proposed to be organized in February 2019 for our first -year Students.
- It is our routine to visit and invite students from various institutions for an institutional visit as a part of M.Ed Programme generally planned in February.
- One day Field trip will be arranged for the students in March 2019.

Students Excellence

- Students would be motivated to participate in various seminars, conferences, workshops, sports activity, and other competitions in order to equip them and train them to be an all rounder.

College Celebrations

- It is customary to celebrate Sports day in the month of March and thus it is intended this year too.

- Our College also acknowledges the passed out students for their achievements in the College Day celebrations which would generally take place in the month of March so it would be planned for this academic year also.
- The Convocation ceremony would be planned in a magnificent manner in March 2019.
- The gratitude of the first year to second-year students is proposed by the end of March every year.

Recruits Pursuit and Hallmark of Excellence

- To invite schools from various locations will be generally planned in the month of February by the Placement Cell of our College.
- The appointment orders to the selected students will be handed over by the Secretary of our College in the Hallmark of Excellence which is generally arranged in April every year and it is anticipated this year too.

Outreach Activities

- Our students and faculty members are rejuvenated to be a part of various outreach activities organised by other institutions.
- Awareness programme commemorating important days will be conducted both by students within the campus also during their internship phase like awareness on health and hygiene, dengue fever.
- Sensitisation towards societal needs will also be given priority.
- As a part of regular extension programme, MANAR on adult education will be organised.

Governance and Leadership:

- Following the scrutiny of the Selection Committee, it is proposed to fill the approved post of Junior Assistant and Record Clerk in the month of July.
- Periodical staff meetings for Teaching and Non-Teaching staff are conducted separately.
- To orient on the admission procedure and scrutinising criteria, the Admission Committee is proposed to meet in the month of July 2018.
- Purchase Committee proposes to meet before making a bulk order and an essential purchase for the students.
- Examination Committee will meet at the end of every semester to discuss examination related activities.
- Library Committee will meet twice a year to discuss library related activity.
- Planning and Evaluation committee would meet every year to discuss the impact and implementation of the proposal made at the beginning of the year.
- The IQAC Cell will conduct a meeting every quarter in the months of October, January, April and July to discuss quality enhancement on account of activities executed.
- The statutory meeting like Finance Committee, Board of Studies, Academic Council, College Autonomous Governing Body, College Committee meetings of the College will be planned as per the fixed norms.
- Our College Physical Directress Dr. Sheela Lily Angeline is successfully completing her service in the month of May 2019, therefore a retirement function is proposed in May 2019.

OUTCOME

(i) Curricular Aspects

- The B.Ed. and M.Ed. courses continued to function in line with the NCTE norms and regulations (2014). Both the courses are of two year duration. The College reopened for the II Year students on 5th July, 2018 and for the I Year students on 8th August, 2018.
- The course of the B.Ed. programme is for a duration of 400 working days / curriculum transaction days or 2400 hours which is spread over 4 semesters excluding admission and examination days.
- The B.Ed. curriculum comprises three broad inter-related curriculum areas (i) Perspectives in Education (ii) Curriculum and Pedagogic Studies and (iii) Engagement with the field. The courses include in-built field-based units of study and projects along with theoretical inputs.
- The course of the M.Ed. programme is for duration of 360 working days/ curriculum transaction days or 2160 hours, spread over 4 semesters excluding admission and examination days.
- The M.Ed. curriculum comprises five broad inter-related curricular areas (i) Perspective Courses (ii) Tool Courses (iii) Teacher Education Courses (iv) Specialisation: Core Courses and (v) Specialisation: Thematic Courses.
- Both the B.Ed. and the M.Ed. course work is tailor made to suit the requirements of the prospective teacher-educators.
- B.Ed. and M.Ed. students faced the first year of study enthusiastically with the unstinted support of the faculty members.

(ii) Teaching, Learning and Evaluation

- Theoretical and Practical inputs related to the syllabi and other related areas were delivered through various sources-Faculty, Guest Lectures, Seminars and Workshops.

- A variety of teaching strategies were employed such as Case Studies, Group Presentations, Projects, Discussions, Field Trips, Brain Storming and Community Interactions.

The weightage given for the Internal Assessment and End Semester Examination for the B.Ed. course stands at 40:60.

- **Components of Continuous Internal Assessment for 40 marks (Formative Evaluation) (for Full Paper):**

Seminar -10

Assignment -10

Internal Examinations -20 (Average of 2 Internal Examinations)

- **Components of Continuous Internal Assessment for 20 marks (Formative Evaluation) (for Half Paper):**

Seminar -10

Internal Examination -10 (Average of 2 Internal Examinations)

- Components of Continuous Internal Assessment for 50 marks will be assessed for the Enhancing Professional Capacities Courses (EPC).
- Field-based Practicum for 25 marks are included under the name Task and Assignment for courses,

PE1, PE2, PE3a, PE3b, PE4, PE5, PE6, PE7, CPS1, CPS2a-2d, CPS 3, CPS4, CPS5a – 5h.

The Question Paper Pattern for the B.Ed. and B,Ed, Special Education End Semester Examination is given below:

Question Paper Pattern for B.Ed. and B.Ed. Special End Semester Examination for 60 marks (Summative Evaluation): (Full Paper)

Section	Type of Question	No. of Questions	Marks allotted for each question	Total Marks
A	Objective Type (Multiple Choice Question)	10	1	10
B	Very Short Answer Type (Maximum of 50 words or half a page for each question)	5 out of 7	2	10
C	Short Answer (Maximum of 200 words or two pages for each question)	4 out of 6	5	20
D	Essay Type (Maximum of 400 words or four pages for each question)	2 out of 4	10	20
		Maximum Marks		60

Passing Minimum marks: 30 in each course

Maximum Time: 3 hours

Question Paper Pattern for B.Ed. and B.Ed. Special Education End Semester Examination for 30 marks (Summative Evaluation): (Half Paper)

Section	Type of Question	No. of Questions	Marks allotted for each question	Total Marks
A	Objective Type (Multiple Choice Question)	4	1	4
B	Very Short Answer Type (Maximum of 50 words or half a page for each question)	3 out of 5	2	6
C	Short Answer (Maximum of 200 words or two pages for each question)	2 out of 3	5	10
D	Essay Type (Maximum of 400 words or four pages for each question)	1 out of 2	10	10
			Maximum Marks	30

Passing Minimum marks: 15 in each course

Maximum Time: 1 1/2 hours

The weightage given for the Internal Assessment (Formative Evaluation) and End Semester External Assessment (Summative Evaluation) for the M.Ed. course is at 30:70. The various components of Internal Assessment are as follows:

- **Components of Continuous Internal Assessment for 30 marks (Formative Evaluation) (Full Paper)**
 - Seminar -10
 - Assignment -10
 - Internal Assessment Examination -10 (Avg of 2 Internal Assessment Examinations)
- **Components of Continuous Internal Assessment for 15 marks (Formative Evaluation) (Half Paper)**
 - Seminar -5
 - Internal Assessment Examination -10 (Avg of 2 Internal Assessment Examinations)

The Question Paper Pattern for the M.Ed. End Semester Examination is given below:

- Question Paper Pattern for M.Ed. End Semester Examination for 70 marks (Full Paper) (Summative Evaluation)

Section	Type of Question	No. of Questions	Marks allotted for each question	Total Marks
A	Objective Type (Multiple Choice Questions)	10	1	10
B	Very Short Answer Type (Maximum of 50 words or half a page for each question)	5 out of 7	3	15
C	Short Answer (Maximum of 200 words or two pages for each question)	5 out of 7	5	25
D	Essay Type: (i) One question with internal choice (ii) Another question to be constructed and answered by the student herself without repeating the content from which the rest of the questions were constructed. (Maximum of 400 words or four pages for each question)	1 (Internal Choice) 1	10	20
		Maximum Marks		70

Passing Minimum Marks: 35 in each course

Maximum Time: 3 hours

Question Paper Pattern for M.Ed. End Semester Examination for 35 marks (Half Paper) (Summative Evaluation):

Section	Type of Question	No. of Questions	Marks allotted for each question	Total Marks
A	Objective Type (Multiple Choice Questions)	4	1	4
B	Very Short Answer Type (Maximum of 50 words or half a page for each question)	3 out of 5	2	6
C	Short Answer (Maximum of 200 words or two pages for each question)	3 out of 4	5	15
D	Essay Type (Maximum of 400 words or four pages for each question)	1 (Internal Choice)	10	10
		Maximum Marks		35

Passing Minimum Marks: 18 in each course

Maximum Time: 1 ½ hours

However the break up for the M.Phil. marks remains unchanged.

S. No.	Components	Marks allotted
1	Theory Assignment	15
2	Practical Oriented Assignment	20
3	Seminar	15
4	Revision Examination	50
	Total	100

The ratio of Internal Assessment (Formative Evaluation) and End Semester Examination (Summative Evaluation) is given as 100:100.

The Question Paper pattern for the MPhil. End Semester Examination is given below:

Section	Types of Questions	Number of Questions	Mark-wise weightage for each Question	Total Marks
A	Short Answer Type	5 out of 7	8	40
B	Essay Type	3 (internal choice)	20	60
			Maximum Marks	100

- Demonstration Classes for Level-I was held on 17th September, 2018 for all school subjects by subject experts from our Model School (N.K.T. National Girls Higher Secondary School).

Subject	Name of the College Faculty & Designation
Tamil	Mrs. C.S. Dhanavijaya, PGT Assistant in Tamil, NKT National Girls Higher Secondary School, Chennai
English	Ms. V.A. Preetha, PG Assistant in English, NKT National Girls Higher Secondary School, Chennai
Mathematics	Ms. V.A. Preetha, BT Assistant in Mathematics & Computer Science, NKT National Girls Higher Secondary School, Chennai.
Science	Pedagogy of Science: Ms. S. Jeyalakshmi, BT Assistant in Science, NKT National Girls Higher Secondary School, Chennai.
Social Science	Ms. J. Mariaselvi Sowbakyam, BT Assistant in Social Science, NKT National Girls Higher Secondary School, Chennai.
Special Education	Ms. K. Manjula, Special Teacher, NKT National Girls Higher Secondary School, Chennai.

Faculty Members of our College conducted Level-II (Special Demonstration) in their respective subject disciplines on 18th September, 2018.

Subject	Name of the Teacher Educator
Tamil	Dr. T. Sahaya Saila, Assistant Professor of Tamil-Education
English	Ms. P. Sangeetha, Assistant Professor of English-Education
Mathematics	Mrs. T. Anitha Devi, Assistant Professor of Mathematics-Education
Biological Science	Dr. V. Jayashree Priyadharsini, Assistant Professor of Biological Science.-Education
Physical Science	Dr. Deepa Edwin, Assistant Professor of Physical Science-Education
Economics	Mrs. A.H. Komala, Assistant Professor of Economics-Education
Computer Science	Mrs. D. Shenbagavalli, Assistant Professor of Computer-Education
History	Mrs. B. Rita, Assistant Professor of History-Education
Special Education	Ms. E. Nivedhana, Assistant Professor of Special Education

- The I year B.Ed. students went to various schools in Chennai, for a period of 12 working days, (Semester-I) from 3rd to 19th October, 2018, to observe the classes of school teachers pertaining to various subjects.
- The II year students after collecting lessons from their respective schools went for 15 week internship during their Semester-III from 16th July, 2018 to 2nd November, 2018.
- The School Internship (Semester-II) for the I year B.Ed. students was from 10th to 29th January, 2019.
- The School Internship (Semester-IV) for the II year B.Ed. students was from 21st to 29th January, 2019.
- In order to supplement the inputs given by the faculty members, Guest Lectures, Skill Development Programmes and Workshops were arranged to enrich the students with knowledge on key topics as per the demand of the stake holders.

The Guest Lectures arranged for the benefit of the students are as follows.

Date	Topic	Name of the Subject Expert
13.07.18	Evaluation Techniques & Preparation of Blue Print and Question Paper	Dr. S. Vasanthi, Academic Advisor, N.K.T. National College of Education for Women, Chennai.
10.12.18	Guidance at Various Levels of Schooling	Dr. T. Subhashini, Assistant Professor of Education, Lady Willingdon Institute of Advanced Study in Education, Chennai.
11.12.18	Approaches of Counselling	Dr. R.K.P. Kalliammal, Principal, Sandravathanam College of Education, Cuddalore.
12.12.18	Ethics of a Counsellor	Ms. Sruthi Sridharan, Clinical Psychologist, SDS Institute of Behavioural Science, Chennai.
13.12.18	Organization of School Guidance Service	Dr. Jayanthi, Assistant Professor of Education, Stella Matituna College of Education, Chennai
14.12.18	Group Guidance & Counselling Techniques	Dr. Chithra Aravind, Counsellor, MANAS, Chennai
17.12.18	Life Skills	Ms. Sruthi Sridharan, Clinical Psychologist, SDS Institute of Behavioural Science, Chennai.
18.12.18	Guidance Movement in India	Dr. R.K.P. Kalliammal, Principal, Sandravadhanam College of Education, Cuddalore
20.12.18	Orientation on Psychological Perspectives of Learners	Dr. T. Subhashini, Assistant Professor of Education, Lady Wellington Institute of Advanced Study in Education, Chennai.
21.12.18	Learning & Teaching	Sr. Christina Mary, Assistant Professor of Education, Stella Matituna College of Education, Chennai.
05.02.19	Communication Skills and Mock Interview	Communication Skills and Mock Interview was organised on 5 th February, 2019 by Dr. Chithra Aravind, Counsellor, MANAS, Chennai.
	Presentation Skills and Resume Writing	Dr. Lata S. Patel, Founder & Director, Corporate Trainer & NLP Master Practitioner, Chennai was resource person for Presentation

Date	Topic	Name of the Subject Expert
		Skills & Resume Writing on 5 th February, 2019.
	Personality Development	Personality Development for student-teachers was organised on 5 th February, 2019. Dr. J Kausalya, Associate Professor (Rtd), NKT National College of Education for Women, Chennai facilitated the programme.
13.02.19	Evaluation of Students Performance	Mrs. J. Jasmine, Assistant Professor, St. Christophers College of Education, Chennai.
	Learning Style & Learning Difficulties of the Learners	Dr. Rita Rani Mandel, Assistant Professor of English, Lady Wellington Institute of Advanced Study in Education, Chennai
	Transactional English	Dr. N.G. Kapila Shobini, Associate Professor, Institute of Advanced Study in Education, Saidapet, Chennai
	Gender Discrimination	Dr. K. Sheeba, Associate Professor, Vels University, Chennai.
14.02.19	Memory Techniques for the Learners	Dr. R.K.P. Kaliammal, Principal, Sandravadhanam College of Education, Thiruvannamalai.
	Assessment and Techniques of Tools for Differently Abled Students	Dr. P. Jeyachandran, Director, VHS and Senior Consultant of RCIs and National Institutes, Chennai.
	Assessment, Curriculum, Teaching Strategies for Children with Special Needs	Dr. D. Revathy, Assistant Professor in Special Education, NIEPMD, Chennai.
	Dance & Arts in Education	Dr. T.M. Sridevi, Bharathanatiam Artist, Chennai.

(iii) Research, Consultancy and Extension

The members of the Research Committee focus on maintaining high research standards in teacher Education.

- Dr. M. Govindan, Dean of Faculty of Department of Educational Psychology, Tamil Nadu Teachers Education University.
 - Dr. S. Devasahayam Selvakumar, Principal, Meston College of Education, Chennai
 - Dr. S. Chamundeswari, Principal
 - Dr. N. Kalai Arasi, Associate Professor of Computer Science-Education
 - Dr. S. Malathi, Associate Professor of Education
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- Dr. S. Chamundeswari-Principal delivered a Special Motivational Speech on 10th July, 2018 at The One Day Conference on Start-ups & Skill Development in Teacher Education, Anna University, Chennai.
 - Mrs. S. Dhanalakshmi, Librarian received the National Best Librarian Award 2018 from Madras Library Association (MALA) on 12th August, 2018.
 - UGC Autonomous Grant Capacity Building Programme for Teacher Educators was organised on 1st and 2nd November, 2018. Dr. T. Santhanam, Professor & Executive Director, SDS Institute of Behavioural Sciences, Chennai and Ms. Sruthi Sridhran, Clinical Psychologist, SDS Institute of Behavioural Sciences, Chennai were the resource persons.
 - UGC Autonomous Grant Workshop on Enhancing Cyber Competencies for Teacher Educators & Prospective Research Scholars was organised on 28th & 29th January, 2019. Mr. J. Arumugam, Librarian & Mr. M. Prakash, Librarian, PSG College of Technology, Coimbatore facilitated the workshop.
 - Preliminary Workshop on the development of Question Bank was organised internally from 5th to 7th February, 2019.
 - UGC Autonomous Grant Examination Reforms-Workshop on Development of Question Bank was organised from 13th to 15th February 2019.

- CRE Programme on Use of Technology & Development of Teaching-Learning Material organized by National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD), Chennai in Collaboration with N.K.T.National College of Education for Women, Chennai was organised on 27th and 28th February, 2019. Dr. S. Powlin Arockia Catherine, from NIEPMD was the co-ordinator for the Programme.
- Incubation for Collaboration in Teacher Education, Prof. Padma Sarangapani Professor of Education, TISS and Chairperson, Centre for Education, Innovation & Action Research, TISS was organised on 15th February, 2019.

Research publications / Papers presented by our faculty members in various seminars, conferences and workshops at the State, National and International Levels are presented below:

Publications and Presentations

- Chamundeswari, S. (2018). Attitude towards Teaching, Efficacy of In-service Training Programmes and Performance of Teachers at the Secondary Level. ***International Journal of Innovative Science, Engineering and Technology***, 5(1), pp. 16-26.
- Annapoorani, B. and Chamundeswari, S. (2018). Correlates of Metacognitive Skills of Students at the Secondary Level. ***International Journal of Current Science and Technology***, 6(4), pp. 583-587.
- Archana Kumari and Chamundeswari, S. (2018). Science Learning Skills and Academic Achievement in Science. ***Journal of Applied Research and Social Sciences***, 5(9), pp. 71-79.
- Annapoorani, B. and Chamundeswari, S. (2019). Development of the Intrinsic Motivation Scale. ***Journal of Emerging Technologies and Innovative Research***, 6(1), pp. 780-787.

- Chamundeswari, S. and Rajeshwaran, M. (2019). Verbal Ability and Academic Achievement of Students at the Secondary Level. ***International Journal of Research in Social Sciences***, 9(4), pp. 57-64.
- Santha Kumari, V.R. and Chamundeswari, S. (2019). Development of Self-efficacy of Students Scale. ***Review of Research***, 8(9), pp. 1-4.
- Malathi, S. (2019). Social Capital of Student Teachers in Chennai District, ***Review of Research***, 8(6).
- Malathi,S. (2019). Effectiveness of Interactive Electronic Games in Motivating VII Standard Students to Learn English Grammar. ***International Online Multidisciplinary Journal***, 8(4).
- Malathi, S. (2018). Enhancing Abilities of Student Teachers through Social Capital and Knowledge Sharing Intervention Programme, ***Online International Interdisciplinary Research Journal***, 8(2),
- Malathi, S. (2018). Enhancing Socio-emotional Competence through Social Capital and Knowledge Sharing Intervention Programme among Student-teachers. ***International Journal of Informative & Futuristic Research***, 5(12),
- Malathi,S. (2018). Effectiveness of Interactive Electronic Games in Learning Tense in English Grammer among Standard VIII Students. ***Online International Interdisciplinary Research Journal***, 8(3),
- Dhanalakshmi, S. (2018). Use of Social Media for Library Services, ***IALA Journal***, 6(1), pp. 143-146.
- Komala, A.H. (2018). Use of Social Media for Education, ***IALA Journal***, 6(1 & 2.), pp. 143-146.

International and National Level Conferences/ Seminars/ Workshops

- Mrs. A.H. Komala, Assistant Professor of Economics-Education, participated in the Workshop on Adoption, Promotion and Production of MOOCs for SWAYAM Platform on 31st August, 2018 organized by University Grants Commission (UGC), New Delhi at Maulana Azad National Urdu University, Hyderabad.

- Dr. M. Sheela Lilly Angeline, Physical Directress, participated in the State Level Workshop on Work Education and Community Engagement in organized by Tamil Nadu Teachers Education University in Collaboration with Mahatma Gandhi National Council for Rural Education (MGNCRE) and Ministry of Human Resource Development (MHRD) on 5th September, 2018.
- Dr. T. Sahaya Saila & Mrs. A. Enid Ruth, Assistant Professors participated in the Two Day National Seminar on Mind the Gap: Relevance of Teacher Education on 1st December, 2108 organized by Loyola College of Education, Chennai.
- Mrs. T. Anitha Devi, Dr. T. Sahaya Saila, Mrs. V. Sridevi and Mrs. A Enid Ruth, Assistant Professors-made poster presentations in the Two Day International Conference on Harmony through Education and Inclusive Education organized by Dr. Babasaheb Ambedkar Open University, Ahmedabad and Global Educational Research Association, Punjab on 2nd & 3rd December 2018.
- Paper presented on “Information and Communication Technology for rural development” on Skill development and goal setting strategies for urban and rural students in the TNTEU, Chennai, 6th and 7th December 2018.
- Mrs. A. Enid Ruth presented the paper titled Digital Culture and Digital Literacy for General and Inclusive Education in the One Day International Seminar on Emerging and Future trends in Teaching Methodology on 26th December, 2018 at S. Veeraswamy Chettiar College of Education, Puliangudi.
- Mrs. A.H. Komala presented a paper titled Emerging Trends in Educating Persons with Disability in the International Conference on Preparing Children with Special Needs from Perspective of Life Orientation in collaboration with TNTEU on 23rd January, 2019 at Dr. MGR Institute of Special Education and Research.
- Dr. T. Sahaya Saila, Assistant Professor participated in the UGC Sponsored Workshop on Autonomy to Colleges-Benefits & Way Forward held at MANU University, Hyderabad on 4th February, 2019

- Ms. E. Nivedhana presented the paper titled Technology: Knowledge and Skill on Technology among students with Visually Impaired at the UGC Sponsored National Conference on Special Needs and Learning Support in Inclusive Education, Avinashilingam Institute for Home Science & Higher Education for Women on 18th & 19th March 2019.
- Mrs. A. Enid Ruth presented the paper titled Focus on Learners with Learning Disabilities (LD) and Special Educational Needs (SEN) in the Two Day National Conference on Special Needs and Learning Support in Inclusive Education on 18th & 19th March, 2019 at Institute for Home Science and Higher Education for Women, Avinashilingam University, Coimbatore.
- Mrs. A.H. Komala Assistant Professor of Economics-Education and Mrs. S. Dhanalakshmi, Librarian participated in the One Day National Seminar on e-resources for Learning, Teaching & Research, on 8th April, 2019 organized by Gurunanak College, Chennai.
- Mrs. A.H. Komala participated a National Level Training Programme on Training of Teachers (TOT) for Student Induction Programme (SIP) organized by UGC, SERO on 16th to 18th May, 2019 at IIT, Gachibowli, Hyderabad.

Doctoral Degree Awardees

- ✓ Ms. V. Rama Prabha, registered under Tamil Nadu Teachers Education University supervised by Dr. N. Kalai Arasi completed her viva- voce examination on 17th July, 2018.
- ✓ Ms. R. Hemalatha, registered under Tamil Nadu Teachers Education under the guidance of Dr. S. Malathi completed her viva-voce examination on 31st July, 2018.
- ✓ Ms. S. Premakalyani registered under Tamil Nadu Teachers Education supervised by Dr. S. Malathi faced her viva voce examination on 12th November, 2018 in the presence of the External Examiner Dr. M.N. Mohamedunni Mustafa, Central University of Kerala.

- ✓ Adding another credit to Dr. S. Malathi, Ms. P. Latha registered under Tamil Nadu Teachers Education University faced viva voce Examination on 27th November, 2018 in the presence of the External Examiner Dr. Jayantha Meti, Professor, Department of Education, University of Kalyani, Noida.
- ✓ Another candidate of Dr. S. Malathi, Ms. J. Anitha registered with under Tamil Nadu Teachers Education University faced viva voce examination 28th November, 2018 in the presence of the External Examiner Dr. Ashutosh Biswal, Professor, Department of Education and Psychology, M.S. University of Baroda, Vadodra.

Academic Outreach

- Mrs. S. Dhanalakshmi was invited as the Subject Expert in UGC Sponsored Workshop on Developing Question Bank for B.Ed. programme organized by Meston College of Education, Chennai on 14th November 2018.

(iv) Infrastructure and Learning Resources

The Infrastructure and Learning Resource of the College was enhanced to fulfil the requirements of the student-teachers.

- Library Books and Periodicals were also purchased during 2018-19 to cater to the learning requirements of the student-teachers. The details of books purchased under different funds from April, 2018 to March, 2019 are as follows:

S.No	Name of the Fund	No. of Books
1	Autonomous Fund	475
2	Special Fees	5
3	ReadingRoom	5
4	Dr. S. Malathi UGC Project Grant(MRP)	122
	Total	607

Details of Journals and Periodicals subscribed during 2018-2019 are as follows:

S.No	Name of the Journal	Annual Subscription Amount Rs.
1	Quest-The Journal of UGC-HRDC, Kumaun University, Nainital	2420
2	GCTE Journal of Research and Extension in Education	600
3	The Journal of Education Research and Extension	500
4	Journal of Research and Reflections on Education (Quarterly)	400
5	Edu Track	1000
6	Journal of Educational and Psychological Research	800
7	The Indian Educational Researcher	300
8	University News	950
9	Braille Paarvai	600
10	Infinithoughts	1200
	Total Rs.	8770
	INFLIBNET + DD Commission	5959
	Net Total Rs.	14729

Number of Books added during 2018-2019

S. No.	Academic Year	No. of Books
1	No. of Books up to 2017-2018	21167
2	No. of Books added during 2018-2019	607
3	Total No. of Books	21774

Total Number of Books in the Library as on 31st March, 2019 (Full Stock)

S. No.	Book Heads	No. of Books
1	Accession Register	19320
2	Book Bank	1404
3	Gift Books	1050
	Total	21774

Total Expenditure incurred on purchase of Books/Periodicals during 2018-2019

S.No	Category	No. of Books/Periodicals	Amount spent for Books
1	Books	607	217446
2	National Periodicals	10	8770
3	INFLIBNET		5959
	Net Total Rs.		232175

Utilizing the UGC Autonomous Grant the following items were purchased for the year 2018-2019.

- Desktop (2) & Printers (2)----- Rs. 1,32,610
- LCD Projector (1)-----Rs. 42,000
- Office Table (1) & Chair (2)----- Rs. 56,300
- Steel Alamariah with glass door- Rs. 11,800
- Electronic Podium (2)-----Rs. 84, 960

Utilizing the UGC Autonomous Grant of Rs. 2,07,450 the renovations were carried out in the College campus.

Additional renovations to the tune of Rs. 2,29,309 were supported by our esteemed Management, Sriman NKT National Education Society

(v) Student Support and Progression

- Ice Breaking Session for the first year B.Ed. students was organised on 14th August, 2018. Ms. Sruthi Sridharan, Clinical Psychologist, SDS Institute of Behavioural Sciences, Chennai, Served as resource person.
- Bridge Course: On Self-motivation by Ms. Swapna Ram Swaroop, Psychologist was organised on 16th August, 2018.
- Bridge Course: On Communication Barriers was organised on 20th August, 2018 Dr. Sumathi Chandrasekharan, Psychologist served as resource person.

Student Union

- Union Election was held on 12th July, 2018 in selecting the right representatives of for the batch 2017-2019.
- Investiture Ceremony of the N.K.T. Students Union for the year 2018- 2019 who were formally elected on 12th July, 2018 took place on 7th January, 2019. The secretary of our College Dr. M. Arumugam presided over the ceremony.

Designation	Name
➤ President	: R. Siva Shanmuga Priya (English)
➤ Vice President	: S. Praveena (Physical Science)
➤ Secretary	: M. Selva Priya (English)
➤ Asst. Secretary	: A. Selvi (Mathematics)
➤ Treasurer	: J. Madhuri (Mathematics)
➤ Cultural Secretary	: V. Renuka Devi (Computer Science)

- Assistant Cultural Secretary : P. Remya (English)
- Camp Secretary : J. Sajeeda Parveen (Mathematics)
- Assistant Camp Secretary : K. Keerthiga
- Joint Camp Secretary : N. Nibisha Merlin (Biological Science)
- Sports Secretary : D. Vanmathi (English)
- Asst. Sport Secretary : R.K. Bhuvaneshwari(Phy. Science)
- Law & Order Secretary : AnjithaMuraleedharan(Phy. Science)
- Asst. Law & Order Secretary : R. Lakshmi (Tamil)
- Discipline and Cleanliness : Kekeshan Anjum (English)
- Discipline and Cleanliness : R.V. Bhavadharini(English)
- Library Secretary : S. Mashqura Nousheen (Bio.Sci)
- Asst. Library Secretary : P. Kavibala(Mathematics)
- Campus Maintenance Secretary : S. Subathini (Commerce)
- Asst Campus Maintenance Sec : K. Rajeswari (Computer Science)

- Talents Day for I year students of 2018-2020 batch was organized on 20th September, 2018. Students enthusiastically displayed their talents on the stage. Sudha V. Lakshmi, Dancer and Soumya Ramnarayana-Vocalist graced the occasion and were helpful in identifying the best talents.

Celebrations

- The 72nd Independence Day was celebrated along with our Model School. Mr. L. Radhakrishnan, Rtd. Navy Commander, Secretary, Rotary Club of Chennai IT City was the Guest of Honour.
- Students of I and II year celebrated Teachers Day on 5th September, 2018.
- Saraswathi Pooja was celebrated on 17th October 2018 in the august presence of Dr. M. Arumugam, Secretary of the College, Dr. S. Vasanthi, Academic Advisor of the College and Mrs. Saila Sree, Headmistress of the NKT Model School.
- In commemoration of Birth Anniversary of Sardar Vallabahi Patel Unity Day Oath was administered by the students on 31st October, 2018.

- Oath to celebrate safe Diwali was taken by our students on 2nd November, 2018.
- World Science Day was celebrated on 10th November 2018.
- Our students took active participation in celebration of Thamizhar Thirunal in our campus on 10th January, 2019. Mrs. G. Kalyani Sundari, Committee Member, Sriman NKT National Education Society was the Chief Guest and wished all the B.Ed. student-teachers. It was followed by many traditional cultural programmes like Uri Adithal, Karagattam and Kolattam dances by both faculty members and students.
- World Language Day was celebrated on 21st February 2019.
- National Science Day was celebrated on 28th February 2019.
- Students celebrated the Womens Day on 8th March, 2019 in a grandeur manner.

Seminars, Workshops & Training Programmes

- Workshop on Integration of Constitutional Values in the Academic of B.Ed. Course organized by NKT National College of Education for Women in Collaboration with Tamil Nadu Teachers Education University and Thayullam Foundation, Chennai was organised on 23rd August, 2018 by Ms. K. Chithra, Managing Trustee, Thayulum Foundation.
- Training Programme for Skill Development for student-teachers was organised from 10th September to 14th September, 2018 by Respective Pedagogy Staff members
- Programme for Enhancing Students' Confidence in Learning was organized on 17th September 2018 by Collectorate of Chenai.
- UGC Sponsored A Two Day Workshop on Health & Fitness for student-teachers was organised on 26th and 27th September, 2018 was facilitated by Dr. K. Elango, Professor & Head (Rtd.) Tamil Nadu Physical Education & Sports University, and Dr. K. Jothi Dayanandan, Associate Professor, YMCA College of Physical Education, Nandanam,

- A One Day Training Programme on Turning Waste to Worth by Mr. Moses Saravanan, Krishnagiri District was organised on 28th September, 2018.
- Students participated in the Demonstration of the Book To Speak English-Basic Phrases, Question Words, Active Grammar & Polite English organized by Loyola College of Education, Chennai on 8th December,2018 Prof. S. Thangasamy, Vice-Chancellor, Tamil Nadu Teachers Education University, was the resource person.
- One Day Workshop on Orientation to Protection of Children from Sexual Offense ACT 2012, organized by NIVH on 30th January, 2019. Dr. R. Sreepriya, Principal & i/c Regional Director, NIVH, Chennai. Mr. A. Paul Sebastin, Special Educator, SSA and Mrs. L. Dhivya, Lawyer, Madras High Court were the resource persons.
- One Day Workshop on Story Telling as a Technique of Teaching by Ms. Marion Kenny of Traditional Arts and Culture Forum, Scotland on 31st January, 2019.
- Science Club of NKT organised an Awareness Programme on Disaster Management, Basic Life Skills & 108 Emergency Response Service on 20th Febuary, 2019. Dr. Mohammed Ashish, Trainer Disaster Management, Police Department, TNCD, SDRF served as expert.
- A Three Day Workshop on Fevicryl B.Ed. Curriculum was organised form 20th to 22nd February, 2019. Mrs. Jayashree Narayanan, Mrs. Usha Krishnan, Mrs. Renuka Seshadri,Mrs. Kolavizhi Vaithyanathan,all Fevicryl certified professional trained our student –teachers.
- A Seminar on Teaching of Thamizh-Child Friendly Approach organized by Thamizha Thamizh Padi and NKT National College of Education for Women was held on 3rd April, 2019. Prof. Kokila Thangasamy, Former Vice-chancellor, Tamil Nadu Teachers Education University and Dr. Cintai Jeyaraman, Founder Angel Group of Schools were the resource persons.

Student Welfare

- Government Scholarships were distributed to eligible students. The details of the scholarships distributed during the academic year 2018-2019 through the ECS mode are as follows:

Scholarship	Amount (Rs.)	No. of students benefited
BC & MBC	7,18,330	151 (I & II Year)
SC/ ST	8,09,164	77 (I & II Year)
Total	15,27,494	228

- Meritorious students were identified by the Ms. Rajashree Natarajan, Chief Executive Officer, **Cognizant Foundations, Chennai** and awarded the scholarship to R. Pavithra, N. Srividhya, R. Nithya and M.A. Rafida I Year students of B.Ed. Special Education 2018-2020 batch on 14th March, 2019.
- The College addressed the grievance of students through the Grievance and Redressal Cell Meeting held on 7th December, 2018. Discipline, Attendance Norms, Allocation of Schools & Payment of Examination Fees on time.
- The Second Grievance and Redressal Cell Meeting were held on 13th December, 2018. Dress Code, Discipline in Schools during internship, Campus Maintenance, Use of Mobile phones prohibited, College working hours.
- Students' Welfare Committee Meeting held on 10th & 14th December, 2018 to discuss about various issues pertaining to the welfare of the students.
- The Anti-ragging Committee was also conducted on the 14th December 2018 to ascertain that there are no issues pertaining to students ragging.
- Periodical Meetings were conducted at the Kamala Nehru Women's Hostel to address the needs of hostel students and to look into their welfare.
- Mr. A. Thomas, CMDI, Chennai Market Development In-charge conducted an Awareness Programme on Communicable Diseases and Leprosy organized by

Science Club of N.K.T. on 30th August, 2018. Mr. C. Maria Arputhasamy, District Health Educator, Department of Public Health and Preventive Medicine, DMS Campus, Chennai also shared his expertise.

- Routine Medical Checkup was organised for B.Ed. Student- Teachers on 1st October, 2018 Dr. C. Senthilnathan, Ophthalmologist & Dr. Manoj -Dentist Rotary Club, IT Centre, Chennai were present.
- Students of our College took Oath on 29th October against using plastics and to go green.
- The II year students of our College took Oath on Anti-Ragging on 14th December, 2018.
- A Five Day Citizenship Training Camp was organised for the student-teachers of I year 2018-2020 batch from 4th to 8th February, 2019. The guide trainers imparted knowledge and hands on experience on various topics such as community service, health rules, leadership competence, human rights, knots, first aids and exercises. Dr. S. Ezhilarasi, Committee Member, Sriman NKT National Education Society, Chennai gave a motivational address at the Inaugural Function.
- M.Ed. students from NIEPMD Chennai visited to observe our general B.Ed. and Special B.Ed. courses of our College as a of part of their curriculum on 11th February, 2019.
- A One Day Field Trip was arranged on 1st March 2019 to Dakshin Chithra and Mamallapuram and a visit to the Chennai Trade Fair was also arranged for the students.

Student Excellence

- In the Exhibition Competition organized by Patrician College of Arts and Science our students on 31st August, 2018, L. Sangeetha-Biological Science-Education & V. Elakiya-Biological Science-Education won Second Prize.
- Students participated in Palm Painting and Quiz Competition organized by Kanyaka Parameswari Arts and Science College, Chennai on 7th September,

2018, R. Liyarna and V. Elakiya of Biological Science-Education bagged the First Place in Palm Painting & F. Sajeeda Parveen & M. Jasmine Fathima-Mathematics won Second Place in Quiz Competition.

- On 6th December, 2018 our students participated in the National Consumer Rights Day-2018 organized by Citizen Consumer Club of Ethiraj College, Chennai, B. Periyanyaki (Computer Science) Sandhya Sankar Iyer (Computer Science) won first Prize in quiz competition and P. Deepshika (Physical Science) bagged II Prize in MAD Art.
- On 4th January, 2019 our Special Education student-teachers Mantra Narayani of B.Ed. Special Education won first place in the slogan competition, A. Samibi, R. Nithya, S. Priyanka and P. Deepshika won second place in both Braille Reading and Braille Quiz and R. Rathnapriya, won first, second and third places in Braille Reading, Braille Writing and Braille Quiz respectively in the programmes organized on the World Disability Day by NIEPMD.
- Our B.Ed. student-teacher D. Vanmathi participated in the Tamil Nadu Teachers Education University's District Level Sports Meet 2018-2019 on 28th and 29th January, 2019 at Meston College of Education and won the III place in Javelin Throw.

College Celebration

- College Annual Sports Day was conducted on 6th March, 2019. The Chief Guest of the day was Mr. George Abraham, Principal, Y.M.C.A. College of Physical Education. The Green house bagged the Championship Cup with 28 points followed by runner Yellow house with 18 points.
- Mr. P. Ravi, Regional Director, National Institute of Open Schooling (NIOS), Government of India, Chennai was the Guest of Honour of our College Day Celebration on 9th March, 2019. Students from 2015-2017 batches were honoured for the academic excellence under various active endowment prizes of our Management.

- 50th Convocation Ceremony of our N.K.T. National College of Education took place on 16th March, 2019. Thiru R. Selvam , I.A.S was the Chief Guest for the ceremony.
- On 20th March, 2019, a warm Farewell was organized by the I year for the II year student teachers. Fun, frolic and togetherness marked the party.

Hallmark of Excellence

- Placement Cell of the College organized 'Recruits Pursuit' for the II year student-teachers 2017-2019 batch. The student-teachers were interviewed by representatives from 83 schools invited from Chennai, Thiruvallur and Kancheepuram districts during the third week of February, 2019. They were asked to appear for a 'Demo Session' in the school premises on 2nd March 2019. Out of 58 students who appeared for the interview 41 students were placed in various Schools.
- In continuation of 'Recruits Pursuit' on 10th April, 2019, Dr. M. Arumugam Secretary of our College handed over the Appointment Orders as *Hallmark of Excellence* to the selected student-teachers placed in various schools.

Outreach Activities

- UGC Autonomous Grant: Area Development Programme on Awareness on Health & Hygiene was organised on 24th September, 2018 for the community around the institution. Dr. S. Kishore, Regional Director, IGNOU Chennai Region inaugurated the programme.
- Programme on Awareness and Prevention of Dengue Fever Organized by Science Club, NKT National College of Education for Women on 16th November, 2018. Dr. T.G. Srinivasan, Health Education Officer, Corporation of Chennai, Chennai was present to mark the importance of the day.

- The fund raised by our students from 28th November 2018 through Re.1 Campaign for Gaja Cyclone to support people affected by the cyclone was delivered to the people directly on 5th December, 2018.
- Differently Abled Club of N.K.T organized a Invited Talk on Career Opportunities for the Students in the Field of Special Education on 15th Feburary, 2019. Mr. Anand Jagadesan, CEO, V-Excel Educational Trust and Mrs. Usha, Director, Vocational and Rehabilitation Service, V-Excel Educational Trust was eye openers on vocational opportunities.
- The students very enthusiastically participated in the UGC Autonomous Grant: Extension Programme-MANAR Programme organized by the College.

Governance and Leadership

- Interview was conducted for the approved non-teaching posts of Junior Assistant, Typist, and Record Clerk to fill up the vacancy on regular basis was selected by the members of the Selection Committee.
- Interview was conducted for the approved post of Assistant Professor of Tamil-Education on 18th July 2018 to fill up the vacancy on regular basis and Dr. T. Sahaya Saila was selected by the members of the Selection Committee.
- The Principal held Staff Meetings with faculty members from time to time, as and when need arose, to ensure the smooth functioning of the institution and to discuss other miscellaneous areas.
- Non-teaching Staff Meetings were also conducted periodically to aid proper functioning of administrative tasks.
- Admission Committee meetings were held on 9th and 16th July 2018 to scrutinize the certificates of students.
- Purchase Committee meetings were held before bulk purchase of goods for students.
- The Examination Committee of our College met after every semester on 12th September, 2018, 14th November 2018 and 8th February 2019 to discuss on examination related activities.

- The Library Advisory Committee met on 26th September, 2018 and 9th April, 2019 to discuss on stock verification and library related issues.
- Planning and Evaluation Committee was conducted 10th May, 2019 to evaluate the activities of the College conducted during the academic year 2018-2019 and to plan for the coming year 2019-2020.
- The Four Quarterly Meetings of IQAC was held on 24th October, 2018, 31st January, 2019, 24th April, 2019 and 4th July 2019.
- The Finance Committee Meeting took place on 25th April, 2019.
- The Meeting of the Board of Studies took place on 25th April, 2019. The academic results of the previous year was presented and approved. The modified two year duration B.Ed., B.Ed. Special Education and M.Ed. syllabi were presented and approved. Approval was also given for the new panel of examiners.
- The Academic Council Meeting was conducted on 2nd May, 2019. The resolution of the Board of Studies meeting was taken into discussion, analysed and approved.
- The 71st College Autonomous Governing Body meeting was held on 26th October, 2018 and 7th May, 2019.
- The College Committee Meetings took place on 30th July, 2018 and on 7th May, 2019.
- Condolence Meeting was arranged with heavy heart to our II year student T. Divya (Mathematics) on 11th February, 2019.
- The Retirement Function for Dr. M. Sheela Lilly Angiline, Directress of Physical Education took place on 8th May, 2019.

(vii) Best Practices

- Student Exchange Programme at the M.Ed. Level with St. Christophers College of Education, Vepery, Chennai.
- Semesterization of Practical Examination for both B.Ed. and M.Ed. Programmes

- Workshop on Assessment of Entry Level Behaviour and Development of Performance Assessment Chart was organised from 21st to 23rd August, 2018 to assess the student-teachers' entry level teaching behaviour by Academic Advisor of our College Dr. S. Vasanthi, and additional inputs were given on the process of teaching by the respective Pedagogy faculty.
- For the benefit of our Non-teaching staff, our Management sponsored a Capacity Building Programme for Non-teaching faculty members on 'Office Etiquette' by Transcend Counseling Centre and on 'Basic Computing Skills' by INTEL from 1st to 12th October 2018.
- Our esteemed Management organized a Capacity Building Programme for the teaching faculty members of both College and School on 23rd and 24th January 2019 to empower them with an International Certificate. The Gallup Strength Finder Workshop was conducted by Mrs. Debika Chaudhury and Mr. Ravish Dalmia, Co-founders of Elzix Foundation, Mumbai.

Part - B

1. Activities reflecting the goals and objectives of the College

The institution aims at gearing up the student-teachers to keep up to the demands of the student population. Quality teaching - learning experiences are delivered to them by our faculty, subject experts from the model school and experts in the field of Education. Research culture is also vibrant in our institution as our belief is that research is the first step to the growth of an institution.

2. New academic programmes initiated (UG and PG)

NIL

3. Innovations in curricular design and transaction

The B.Ed. and M.Ed. curriculum were designed to keep in line with the changes in society and the growing demands in the field of Education. The teaching strategies employed were varied like presentation, projects, discussions, field trips, brainstorming and community interactions to name a few. The curriculum was same as the previous year.

4. Inter-disciplinary programmes started

NIL

5. Examination Reforms implemented

The assessment pattern for the B.Ed. and M.Ed. programmes were changed in the previous year, to keep in line with the modified curricular framework and this mode of assessment stands to this year also.

The weightage given for internal assessment and end semester examination for the B.Ed. programme is 40: 60. The various components for the internal assessment for the theoretical part is as follows:

- **Components of Continuous Internal Assessment for 40 marks (Formative Evaluation) (Full Paper status)**

Seminar	-10
Assignment	-10
Internal Examinations	-20 (Avg of 2 Internal Examinations)

- **Components of Continuous Internal Assessment for 20 marks (Formative Evaluation) (Half Paper status)**

Seminar	-10
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Internal Examination -10 (Avg of 2 Internal Examinations)

- Components of Continuous Internal Assessment for 50 marks will be assessed for the Enhancing Professional Capacities Courses (EPC).

Field based practicum for 25 marks are included under the name Tasks and Assignments for the papers PE1, PE2, PE3a, PE3b, PE4, PE5, PE6, PE7, CPS1, CPS2a-2d, CPS 3, CPS4, CPS5a – 5h.

- The question paper pattern for the B.Ed. End Semester Examination is given below:

Question Paper Pattern for End Semester Examination for 60 marks (Summative Evaluation): (Full Paper)

Section	Type of Question	No. of Questions	Marks allotted for each Question	Total Marks
A	Objective Type (Multiple Choice Question)	10	1	10
B	Very Short Answer Type (Maximum of 50 words or half a page for each question)	5 out of 7	2	10
C	Short Answer (Maximum of 200 words or two pages for each question)	4 out of 6	5	20
D	Essay Type (Maximum of 400 words or four pages for each question)	2 out of 4	10	20
Maximum Marks				60

Passing Minimum marks: 30 in each course

Maximum Time: 3 hours

Question Paper Pattern for End Semester Examination for 30 marks (Summative Evaluation): (Half Paper)

Section	Type of Question	No. of Questions	Marks allotted for each Question	Total Marks
A	Objective Type (Multiple Choice Question)	4	1	4
B	Very Short Answer Type (Maximum of 50 words or half a page for each question)	3 out of 5	2	6
C	Short Answer (Maximum of 200 words or two pages for each question)	2 out of 3	5	10
D	Essay Type (Maximum of 400 words or four pages for each question)	1 out of 2	10	10
Maximum Marks				30

Passing Minimum marks: 15 in each course

Maximum Time: 1 1/2 hours

The weightage given for the Internal Assessment (Formative Evaluation) and End Semester External Assessment (Summative Evaluation) for the M.Ed. programme is 30:70. The various components of Internal Assessment is as follows:

Components of Continuous Internal Assessment for 30 marks (Formative Evaluation) (Full Paper)

- Seminar - 10
- Assignment -10
- Internal Assessment Examination -10 (Avg of 2 Internal Assessment Examination)
- **Components of Continuous Internal Assessment for 15 marks (Formative Evaluation) (Half Paper)**
 - Seminar -5
 - Internal Assessment Examination -10 (Avg. of 2 Internal Assessment Examination)

The Question Paper Pattern for the M.Ed. End Semester Examination is given below:

Question Paper Pattern for End Semester Examination for 70 marks (Summative Evaluation) (Full paper):

Section	Type of Question	No. of Questions	Marks allotted for each Question	Total Marks
A	Objective Type (Multiple Choice Questions)	10	1	10
B	Very Short Answer Type (Maximum of 50 words or half a page for each question)	5 out of 7	3	15
C	Short Answer (Maximum of 200 words or two pages for each question)	5 out of 7	5	25
D	Essay Type	1	10	20

Section	Type of Question	No. of Questions	Marks allotted for each Question	Total Marks
	(i) One question with internal choice (ii) Another question to be constructed and answered by the student herself without repeating the content from which the rest of the questions were constructed. (Maximum of 400 words or four pages for each question)	(Internal Choice) 1	10	
		Maximum Marks		70

Passing Minimum Marks: 35 in each course

Maximum Time: 3 hours

Question Paper Pattern for End Semester Examination for 35 marks (Summative Evaluation): (Half Paper)

Section	Type of Question	No. of Questions	Marks allotted for each Question	Total Marks
A	Objective Type (Multiple Choice Questions)	4	1	4
B	Very Short Answer Type (Maximum of 50 words or half a page for each question)	3 out of 5	2	6
C	Short Answer (Maximum of 200 words or two pages for each question)	3 out of 4	5	15
D	Essay Type (Maximum of 400 words or four pages for each question)	1 (Internal Choice)	10	10
		Maximum Marks		35

Passing Minimum Marks : 18 in each course

Maximum Time: 1 ½ hours

However the breakup of M.Phil. marks remains unchanged.

S. No.	Components	Marks Allotted
1	Theory Assignment	15
2	Practical Oriented Assignment	20
3	Seminar	15
4	Revision Examination	50
	Total	100

The ratio of Internal Assessment (Formative Evaluation) and End Semester Examination (Summative Evaluation) is given as 100:100.

The question paper pattern for the M.Phil. course End Semester Examination is given below:

Section	Types of Questions	Number of Questions	Mark-wise weightage for each	Total Marks
A	Short answer questions	5 out of 7	8	40
B	Essay Questions	3 (internal choice)	20	60
		Maximum Marks		100

6. Candidates qualified: NET/SLET/GATE etc.

Nil

7. Total number of seminars/workshops conducted

Nil

2- Workshops (2 students and 3 staff members) - 5

8. Research projects a) Ongoing; b) Completed

UGC Major Research Project on 'Enhancing Socio-Emotional Competence and Abilities of Student Teachers through Social Capital and Knowledge Sharing Interventions' has been completed by Dr. S. Malathi, Associate Professor. The period of the project is from 1st July, 2015 to 30th June 2018.

9. Patents generated, if any

Nil

10. New collaborative research programmes.

Nil

11. Research grants received from various agencies

Autonomous Grants Rs. 7,02,616

12. Details of Research Scholars

The following 24 research scholars are pursuing their Ph.D.programmes of TNTEU through our College:

S.No.	Name of the Candidate	Sex	Full Time/ Part Time	Guide	Remarks
1	Mrs. M. Venmani	Female	Full Time	Dr. S. Vasanthi	On going
2	Mrs. E. Gomathi	Female	Full Time	Dr. S. Vasanthi	Submitted
3	Mrs. A.H. Komala	Female	Part Time	Dr. S. Vasanthi	On going
4	Miss. A. Ramabai	Female	Part Time	Dr. S. Vasanthi	On going
5	Mrs. V. Geethanjali	Female	Part Time	Dr. S. Vasanthi	On going
6	Sr. N.K. Lissy	Female	Part Time	Dr. S. Vasanthi	Submitted
7	Mrs. P. Annucia	Female	Full Time	Dr. N. Kalai Arasi	On going
8	Ms. I. Eniyaval	Female	Full Time	Dr. N. Kalai Arasi	On going
9	Ms. V. Prinitha	Female	Full Time	Dr. N. Kalai Arasi	On going
10	Mr. R. Thirunavukkarasasu	Male	Part Time	Dr. N. Kalai Arasi	Submitted
11	Mrs. V.R. Santha Kumari	Female	Full Time	Dr. S. Chamundeswari	On going
12	Mrs. T. Keziah	Female	Full Time	Dr. S. Chamundeswari	On going
13	Mrs. B. Annapoorani	Female	Part Time	Dr. S. Chamundeswari	On going
14	Mrs. T. Anitha Devi	Female	Part-Time	Dr. S. Chamundeswari	On going
15	Mrs. A. Enid Ruth	Female	Part-Time	Dr. S. Chamundeswari	On going
16	Mrs. V. Deepa	Female	Part Time	Dr. S. Malathi	Submitted
17	Mr. V. Sathiyamurthy	Male	Part Time	Dr. S. Malathi	On going
18	Ms. T. Nereshha	Female	Full Time	Dr. S. Malathi	On going
19	Mrs. K. K. Sumathi	Female	Part-Time	Dr. S. Malathi	On going

S.No.	Name of the Candidate	Sex	Full Time/ Part Time	Guide	Remarks
20	Mrs. M. Revathi	Female	Full Time	Dr. S. Malathi	On going
21	Mrs.T.Anitha	Female	Full Time	Dr. S. Malathi	On going

13. Citation Index of faculty members and Impact factor

Citation Index of Dr. S. Chamundeswari is 139 with a h-index of 6

14. Honours/Awards to the faculty: National and International

Nil

15. Internal resources generated

- Library Books and Periodicals were also purchased during 2018-19 to cater to the learning requirements of the student-teachers. The details of books purchased under different funds from April, 2018 to March,2019 are as follows:

S.No	Name of the Fund	No. of Books
1	Autonomous Fund	475
2	Special Fees	5
3	Reading Room	5
4	Dr. S. Malathi UGC Project Grant (MRP)	122
Total		607

Details of Journals and periodicals subscribed during 2018-2019 are as follows:

S.No	Name of the Journal	Annual Subscription Amount Rs.
1	Quest- The Journal of UGC-HRDC, Kumaun University, Nainital	2420
2	GCTE Journal of Research and Extension in Education	600
3	The Journal of Education Research and Extension	500

S.No	Name of the Journal	Annual Subscription Amount Rs.
4	Journal of Research and Reflections on Education (Quarterly)	400
5	Edu Track	1000
6	Journal of Educational and Psychological Research	800
7	The Indian Educational Researcher	300
8	University News	950
9	Braille Paarvai	600
	Total Rs.	7570
10	Infinithoughts	1200
	INFLIBNET + DD Commission	5959
	Net Total Rs.	14729

Number of Books added during 2018-2019

S. No.	Academic Year	No. of Books
1	No. of Books up to 2017 – 2018	21167
2	No. of Books added during 2018 - 2019	607
3	Total No. of Books	21774

Total Number of Books in the Library as on 31st March, 2019 (Full Stock)

S. No.	Book Heads	No. of Books
1	Accession Register	19320
2	Book Bank	1404
3	Gift Books	1050
	Total	21774

Total Expenditure incurred on purchase of Books/Periodicals during 2018-2019

S.No	Category	No. of Books/Periodicals	Amount spent for Books
1	Books	607	217446
2	National Periodicals	10	8770
3	INFLIBNET		5959
	Net Total Rs.		232175

16. Details of departments getting assistance/recognition under SAP, COSIST(ASSIST)/DST, FIST and other programmes

Nil

17. Community Services

During the Citizenship Training Camps held between 19th to 23rd February, 2018 and 4th to 8th February, 2019 for the II and I years respectively, our B.Ed. students rendered their services to old age homes and orphanages in Chennai such as Annai Illam, Manikar Choultry and Little sisters of the Poor.

18. Teachers and officers newly recruited

Junior Assistant-Mrs. V. Pattammal

Record Clerk-Mrs. R. Madhumitha

19. Teaching-Non-teaching staff ratio

The ratio of Teaching – Non-teaching staff was 10:7

20. Improvements in the library services

1. INFLIBNET
2. Reprography
3. Online Reference as in the previous years.
4. Resources for Competitive Examinations.

21. New books/journals subscribed and their value

S.No	Category	No. of Books/Periodicals	Amount spent for Books during 2018-2019
1	Books	607	217446
2	National Periodicals	10	8770
3	INFLIBNET		5959
	Net Total Rs.		232175

22. Number of courses for student assessment of teachers is introduced and the action taken on student feedback

Students' feedback about the curriculum and teaching strategies were analyzed and accordingly suitable course of action was implemented.

23. Unit cost of Education

The unit cost of education (i) including salary: Rs.1,92,700

(ii) excluding salary: Rs. 17,977

24. Computerization of administration and the process of admissions and examination results, issue of certificates

Computerization of College office, Examination unit and Library continued as before.

25. Technology Upgradation

Nil

26. Computer and internet access and training to teachers, non-teaching staff and students

Free online reference was provided to all students and teachers as in the previous year.

27. Financial Aid to students

The following scholarships were distributed to the eligible students. The details of the scholarships distributed during the academic year 2018-2019 are as follows:

Scholarship	Amount (Rs.)	No. of students benefited
BC & MBC	7,18,330	151 (I & II Year)
SC/ ST	8,09,164	77 (I & II Year)
Total	15,27,494	228

28. Activities and support from the Alumni Association

Through the IQAC Cell, the College has been periodically collecting feedback from alumni, retired staff and students. This analytical data has been made available to the concerned faculty members and the management also. This practice has facilitated the assessment of academic and administrative potentialities of the Management, Principal, Faculty Members and Non-teaching Staff for initiating appropriate measures to enhance the academic standards as well as the growth and development of the institution

29. Activities and support from the Parent-Teacher Association

Nil

30. Health Services

Regular Medical Check-up for our student-teachers was held on 1st October, 2018

31. Performance in Sports Activities

Our B.Ed. student-teacher D. Vanmathi participated in the Tamil Nadu Teachers Education University's District Level Sports Meet 2018-2019 on 28th and 29th January 2019 at Meston College of Education and won the III place in Javelin Throw.

32. Incentives to Outstanding Sportspersons

Nil

33. Student Achievements and Awards

- L. Sangeetha and V. Elakiya, of Pedagogy of Biological Science participated in the 'Exhibition Competition' organized by Patrician College of Arts and Science on 31st August 2018 and won the second prize.
- 'Palm Painting' and 'Quiz Competition' organized by Kanyaka Parameswari Arts and Science, Chennai, on 7th September 2018 in which our students R. Liyarna and V. Elakiya of Pedagogy of Biological Science won the first place in Palm Painting Competition. F. Sajeeda Parveen & M. Jasmine Fathima of Pedagogy of Mathematics won the second prize in Quiz Competition.
- National Consumer Rights Day was celebrated at Ethiraj College, Chennai, on 6th December 2018. P. Deepshika of Pedagogy of Physical Science won the Second Prize in MAD Art Competition. B. Peryanayaki of Pedagogy of Computer Science and Sandhya Sankar Iyer of Pedagogy of Computer Science participated in the Quiz Competition.
- In commemoration of World Braille Day Celebration organized by National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD) on 4th January 2019. V. Manthra Narayani of B.Ed. Special Education won I Prize in Braille Slogan Competition, I Prize in Braille Quiz and III prize in Braille Reading. A.

Samibi of B.Ed. Special Education won II Prize in Braille Reading and Braille Quiz. R. Rathnapriya of Special Education won I Prize in Braille Reading, II price in Braille Writing and III Prize in Braille Quiz.

34. Activities of the Guidance and Counselling Unit

The Guidance and Counselling Unit functions effectively and student-teachers have the flexibility of availing expert counselling on personal and academic issues.

Students pursuing B.A. and M.A. (Psychology) programmes completed their internship activities under the Guidance and Counselling Cell of our College.9 of our Student-Teachers who faced problems were counselled and regular follow up was taken up.

35. Placement Services provided to Students

Placement Cell of the College organized 'Recruits Pursuit' for the II year student teachers 2017-2019 batch. The student-teachers were interrogated and interviewed by the representatives from various schools in the districts of Chennai, Thiruvallur and Kancheepuram. They were asked to appear for a 'Demo Session' in the school premises on 2nd March 2019 and the eligible candidates were appointed and asked to join duty soon after the completion of the course. 48 students were placed in various reputed schools.In the ceremony of Hall Mark of Excellence The Secretary of our College Dr. M. Arumugam handed over the appointment orders to the selected candidates.

36. Development Programmes for Non-teaching Staff

For the benefit of our Non-teaching staff, our Management sponsored a Capacity Building Programme for Non-teaching faculty members on 'Office Etiquette' by Transcend Counseling Centre and on 'Basic Computing Skills' by INTEL from 1st to 12th October 2018.

Mrs. V. Pattammal, Junior Assistant participated in the Training Programme on EAT Module of Public Financial Management System (PFMS) for HEI's organized by University Grants Commission, SERO, Hyderabad at Loyola College, Chennai on 9th March,2019.

37. Any other relevant information the institution wishes to add.

Our institution has been providing an open, positive and conducive climate which enables our NKT Team to excel in scholastic and non scholastic areas.

PART- C

Explain the Plans of the Institution for the next year

- To organize and conduct the following programmes:
 - UGC Autonomous Grant-Examination Reforms: Workshop on Development of Question Bank (Semesters-II & IV)
 - UGC Autonomous Grant Orientation and Re-training of Teachers: A Three Day Training in Multivariate Statistical Analysis for Teacher Educators and Prospective Research Scholars
 - UGC Autonomous Grant Workshops and Seminars: A Two Day Seminar on Cyber Crime Awareness
 - UGC Autonomous Grant Capacity Building: Equipping Teachers with Life Span Counselling Techniques
 - UGC Autonomous Grant Area Study Programmes for the benefit of the Community.
 - UGC Autonomous Grant Guest Lectures
- To organize activities under different clubs of the College
- To organize Invited Talks pertaining to celebrations and activities of various Commiittees.
- To initiate NKT Centre for Excellence and NKT Centre for Academic and Social Outreach

- To undertake Rennovation of Computer Laboratory using funds allocated by UGC
- To initiate Additional Rennovation and Repairs with the help of Management and other Non-governmental Organizations.
- To send an appeal to the Director, Directorate of Collegiate Education for seeking their approval for the additional teaching and non-teaching posts as per the enhanced work load due to the increase in duration from one year to two years.
- To request the UGC to expedite the sanctioning of funds for the construction purposes (extension of Kamala Nehru Hostel and Indoor and Outdoor Stadium)

Dr. S. Malathi

Co-ordnator

Dr. S. Chamundeswari

Chairperson