

23.06.2021

NOTICE

We wish to inform you that the Internal Quality Assurance Cell Meeting of N.K.T. National College of Education for Women (Autonomous) will be held Online on 25th June, 2021 at 11.15 am. to discuss the items cited under agenda.

AGENDA



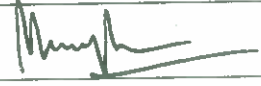

1. Prayer
2. Confirmation of minutes of the previous meeting held on 10th March, 2021
3. Presentation of the Fourth Quarterly Report of the College (March - May, 2021)
4. Discussion on the Activities to be conducted for the Academic Year 2021-2022.
5. Any other



Kindly attend the meeting and render your valuable suggestions.



PRINCIPAL
N.K.T. NATIONAL COLLEGE OF
EDUCATION FOR WOMEN
(AUTONOMOUS),
TRIPLICANE, CHENNAI-600 005.

Attendance pertaining to the Online Internal Quality Assurance Cell Meeting of the College which is held on Friday, 25-06-2021 at 11.15 a.m.

S.No.	Name and Designation	Position	Signature
1	Dr. S. Chamundeswari, Principal	Chairperson	
2	Mrs. Nalam Arul Poomani, Assistant	Administrative Officer	
3	Mrs. V. Pattamal, Junior Assistant	Administrative Officer	
4	Dr. N. Kalai Arasi Associate Professor of Computer Science -Education	Faculty Member	
5	Dr. V. Jayashree Priyadharsini, Assistant Professor of Biological Science- Education	Faculty Member	
6	Ms. P. Sangeetha, Assistant Professor of English-Education	Faculty Member	
7	Mrs. A.H. Komala, Assistant Professor of Economics- Education	Faculty Member	
8	Mrs. T. Anitha Devi, Assistant Professor of Mathematics- Education	Faculty Member	
9	Dr. T. Sahaya Saila, Assistant Professor of Tamil-Education	Faculty Member	
10	Dr. Deepa Edwin, Assistant Professor of Physical Science Education	Faculty Member	Absent
11	Dr. M. Arumugam, Secretary	Management Member	
12	Dr. S. Devashayam Selvakumar, Principal, Meston College of Education, Chennai	Nominee from Local Society	
13	Dr. Joseph Catherine, Principal, Stella Matutina College of Education, Chennai	Nominee from Local Society	
14	Ms. A. Divya	Nominee from Students (B.Ed.)	
15	Ms. S. Praveena	Nominee from Students (M.Ed.)	
16	Dr. S. Vasanthi, Principal (Rtd.), NKT National College of Education for Women, Chennai.	Nominee from Alumini	
17	Dr. K. Sai Kumari, Assistant Professor of Biological Science-Education, Institute of Advanced Study in Education, Saidapet, Chennai.	Nominee from Alumini	
18	Mrs. V. Shylasree Headmistress N.K.T. National Girls Higher Secondary	Nominee from Stake Holder	

S.No.	Name and Designation	Position	Signature
	School, Triplicane Chennai		
19	Mr. S. Venkatadhri N.K.T. Boys' High School, Triplicane Chennai	Nominee from Stake Holder	
20	Dr. S. Malathi, Associate Professor of Education	Member Co-ordinator, IQAC	

N.K.T.NATIONAL COLLEGE OF EDUCATION FOR WOMEN

(Autonomous)

Triplicane, Chennai – 600 005

MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL

25th June 2021

Minutes of the meeting of the Internal Quality Assurance Cell of N.K.T. National College of Education for Women, held on 25th June 2021, at 11.15 a.m.

Members Present

Chairperson

Dr. S. Chamundeswari
Principal

Senior Administrative Officer

Mrs. Nalam Arul Poomani
Assistant

Senior Faculty Members

Dr. N. Kalai Arasi
Associate Professor of Computer
Science Education

Mrs. V. Jayashree Priyadharshini
Assistant Professor of Biological
Science-Education

Mrs. A.H. Komala
Assistant Professor of Economics-
Education

Mrs. T. Anitha Devi
Assistant Professor of Mathematics
-Education

Dr. T. Sahaya Saila
Assistant Professor of Tamil-
Education

Member of the Management Committee

Dr. M. Arumugam
Secretary

Nominees from Local Society

Dr. S. Devashayam Selvakumar,
Principal
Meston College of Education,
Chennai
Dr. Joseph Catherine
Principal
Stella Matutina College of
Education,
Chennai

Nominees from Students

B.Ed. Student – A. Dhivya

M.Ed. Student- S. Praveena

Nominees from Alumni

Dr. S. Vasanthi
Principal (Rtd.)
NKT National College of Education
for Women,
Chennai
Dr. K. Sai Kumari
Assistant Professor of Biological
Science Education
IASE,
Saidapet

Stake Holders

Mrs. V. Shylasree
Headmistress
N.K.T. National Girls Higher
Secondary School, Triplicane
Chennai
Mr. S. Venkatadhri
N.K.T. Boys' High School, Triplicane
Chennai

Member Co-ordinator, IQAC

Dr. S. Malathi

Associate Professor of Education

Prayer

The meeting of the Fourth Quarterly of the Internal Quality Assurance Cell for the academic Year 2020-2021 of the College started with a silent prayer.

The Principal of the College welcomed the members present for the meeting.

Confirmation of Minutes of the previous Meeting held on 10th March 2021

The members unanimously resolved to approve and pass the minutes of the IQAC meeting held on the 10th March 2021 at 11 a.m. and it was confirmed.

Presentation of the Fourth Quarterly Report of the College (March - May, 2021)

The Principal, Dr. S. Chamundeswari, presented before the Committee a detailed Report of the Fourth Quarterly Activities of the College for the period March-May, 2021.

Principal appreciated the Controller of Examinations Dr. N. Kalai Arasi for introducing the mock Viva-voce Examinations for the first year M.Ed. students. She placed on record her appreciation to the Office of the Controller of Examinations and all Faculty members for their cooperation and involvement in conduct of the Online Examinations and also preparing students adequately to face the online practical and theory examinations.

The Report of the Quality Circles Project: Maintenance & Optimum Use of Campus Facilities through Quality Circles was presented by the Principal and discussed. Principal acknowledged the Dean of Academics and IQAC Member Co-ordinator Dr. S. Malathi for the effective implementation of Quality Circles at our College in collaboration with Quality Circles of India, Chennai Chapter. She appreciated the In-house Training Programme organized for Faculty members on Outcome Based Education to review the Programme and Course Learning Outcomes and to map with the Vision, Mission and Value Framework of our Institution.

Principal presented the activities of the College conducted both Off-line and Online from March to May 2021 elaborately under the heads Curricular Aspects, Teaching Learning and Evaluation, Research, Consultancy and Extension, Infrastructure and

Learning Resources, Student Support and Progression, Infrastructure Facilities and Governance, Leadership and Management and the Best Practices of the Institution.

Books, Journals and furniture purchased during this period were discussed in detail. Scholarships availed from the State Government and fund mobilized by the Management to support students belonging to the Economically Weaker Section was discussed. The support claimed and discussed during the meetings of Parent-Teacher and Alumni Associations were discussed.

Dr. Devasahayam Selvakumar, Principal, Meston College of Education, Chennai placed on record his appreciation to the Principal and her team of Faculty members and Non-teaching Staff for all efforts taken towards meticulous planning and conduct of all programmes during the lockdown period. He appreciated the initiation taken by the Principal in conduct of all extension programmes for the benefit of the Society along with the academic schedule.

Dr. Joseph Catherine, Principal, Stella Matutina College of Education, Chennai appreciated the Principal and the College for carrying out relevant activities of the College as per schedule and discussed about the difficulties faced in conducting online classes.

Discussion on the Activities to be planned for the Academic Year 2021- 2022

The activities proposed to be conducted for the forthcoming Academic Year 2021-2022 was discussed and it was planned to organize following programmes:

- To Schedule and conduct various Statutory and Non-Statutory Body Meetings for the smooth functioning of the College;
- To motivate Faculty Members to apply and take up Funded Research Projects;
- It is proposed to organize various Online Programmes for the benefit of Students, Faculty Members, Non-teaching Staff and Community.
- To celebrate important Days; and
- To prepare and submit NAAC Self-Study Report.

Dr. S. Devashayam Selvakumar discussed on the future plans and mentioned the recent Guidelines of UGC to conduct 40 percent of classes online and remaining 60 percent offline.

Dr. K. Sai Kumari, Assistant Professor of Biological Science Education, IASE Saidapet, Chennai, appreciated and also suggested to organise programmes on Ensuring Online Safety for school students, student- teachers, and parents. She also emphasised on the precautions to be taken in posting Display Picture, sharing profile in the Social Networking. The suggestion was welcomed and Principal suggested NKT Alumni Association to organize such programmes as it is the need of the hour and beneficial to both College and School students.

Any other:

The meeting came to an end with a note of thanks by the Principal to all members present for the meeting.



Dr. S. CHAMUNDESWARI,
PRINCIPAL
N. T. National College of Education
For Women (Autonomous)
Triplicane, Chennai-600 005,