



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	N.K.T. NATIONAL COLLEGE OF EDUCATION FOR WOMEN (AUTONOMOUS)
Name of the head of the Institution	Dr. S. Chamundeswari
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04428445924
Mobile no.	9790953062
Registered Email	nktnce@yahoo.co.in
Alternate Email	rajchamu2006@yahoo.co.in
Address	No.41, Dr.Besant Road, Triplicane
City/Town	Chennai
State/UT	Tamil Nadu
Pincode	600005

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr.S.Malathi			
Phone no/Alternate Phone no.		98411727972			
Mobile no.		9840918285			
Registered Email		malathinkt@gamil.com			
Alternate Email		ah.komala@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://nktnce.ac.in/wp-content/uploads/2020/09/2.-aqar-2016-2017.pdf">https://nktnce.ac.in/wp-content/uploads/2020/09/2.-aqar-2016-2017.pdf</a>			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://nktnce.ac.in/wp-content/uploads/2022/05/8.-nkt-college-calendar-2017-2018-final.pdf">https://nktnce.ac.in/wp-content/uploads/2022/05/8.-nkt-college-calendar-2017-2018-final.pdf</a>			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.26	2011	08-Jan-2011	07-Jan-2016
6. Date of Establishment of IQAC			25-Jun-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Collaboration with NGO to Strengthen Infrastructure of the College	31-Jan-2018 1	322
Collaboration with Academic Institutions in India and Abroad for Knowledge Sharing	08-Dec-2017 2	406
Extending Networking with National Institutes for Disability focusing on Multiple Disabilities through Continuing Rehabilitation Education (CRE)	25-Oct-2017 5	30
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. S. Malathi	Major Research Project	UGC	2017 1095	330400
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Studentteachers were assessed on entry level teaching behaviour by the faculty members and additional inputs were given on the process of teaching by the respective Pedagogy faculty.
- One Day Workshop on Orientation of Rights to Education was organized by the National Institute for the Empowerment of Persons with Visual Disabilities, in collaboration with our Institution on 26th July,

2017. 50 Special Educators from various schools, districts and zones all over Tamil Nadu participated. • The Zonal Level Cultural and Sports Meet 2017 2018 of the TNTEU was organized by our College on 8th and 9th February, 2018 at the University Union grounds. Many Colleges of Education participated. • An International Conference on School Boards and Teacher Education was conducted by Chennai Institute of Educational Technology and Research in collaboration with our Institution, TIERA and SITU Council of Educational Research on 8th and 9th December, 2017. • Minor Research Project on Smart Phone Addiction and Academic Procrastination among Student - teachers funded by Sriman N.K. Thirumalachariar National Education Society was carried and submitted by Dr. N. Kalai Arasi, Associate Professor of Computer Science Education.

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### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>(iii) Research, Consultancy and Extension • To encourage the eligible faculty members to extend their Research Consultancy to Schools, Colleges and Universities without affecting the routine of the College; • To enhance and maintain the quality of ongoing research in the institution by incorporating the suggestions of the members of the Research Committee of the College; • To enable the research scholars for their timely submission of their Ph.D work by providing adequate supportive services; • To conduct a workshop on 'Orientation of Rights to Education' along with the National Institute for the Empowerment of Persons with Visual Disabilities in the month of July, 2017; • To organise Continuing Rehabilitation Education Programs for Special Educators in the months of October, 2017 and January, 2018; • To organise a Centre Based Programme along with the NIPMED in the month of March, 2018 such that the special educators from various zones are benefitted; • To conduct an International Conference on School Boards and Teacher Education in December, 2017; • To orient the faculty to present their research papers in State, National and International Level Conferences and Seminars and also to publish papers in reputed National and International Journals; • To convene a Special Invited Talk in the month of February, 2018 to bring out the</p>	<p>(iii) Research, Consultancy and Extension The members of the Research Committee are focussed on maintaining high research standards in teacher Education. • Dr. C. Rajendran, Professor, Department of Management Studies, IIT Madras • Dr. S. Devasahayam Selvakumar, Principal, Meston College of Education, Chennai • Dr. S. Vasanthi, Principal • Dr. N. Kalai Arasi, Associate Professor of Computer Science-Education • Dr. S. Chamundeswari, Co-ordinator and Associate Professor of Physical Science-Education • Dr. S. Malathi, Associate Professor of Education • A One Day Workshop on Orientation of Rights to Education was organized by the National Institute for the Empowerment of Persons with Visual Disabilities, in collaboration with our institution on 26th July, 2017. 50 Special Educators from various schools, districts and zones all over Tamil Nadu participated. Dr. R. Sreepriya, Principal, National Institute for the Empowerment of Persons with Visual Disabilities (NIEPVD) presided. 13 • The Continuing Rehabilitation Education Programme on Strategies for Working with the Deaf and Blind was organised by the National Institute for the Empowerment of Persons with Multiple Disabilities (NIEPMD) in collaboration with our institution for the Special Educators of various institutions from 25th to 29th October, 2017 • Yet another</p>

importance of Tamil Language.

Continuing Rehabilitation Education Programme on Individualized Education for the Deaf and Blind was conducted by NIEPMD in collaboration with our College from 18th to 20th January, 2018. 30 participants, both Special Educators and SSA teachers were benefitted through this programme. • A Centre Based Programme on Preparation of TLM - Charts, Flash Cards and Worksheets was organised by NIEPMD along with our College on 27th March, 2018. Special Educators from various districts and zones participated. • An International Conference on School Boards and Teacher Education was conducted by Chennai Institute of Educational Technology and Research in collaboration with our Institution, TIERA and SITU Council of Educational Research on 8th and 9th December, 2017. This conference benefitted our College educators. • A Special Invited Talk was held on 29th February, 2018 for our teachers, to highlight the importance of Tamil Language worldwide. The Resource Person was Dr. Vijay Janakiraman, who was instrumental in initializing the Harvard Tamil Chair. • Ms. U. Narmadha completed her viva-voce examination on 17th November, 2017 under Tamil Nadu Teachers Education University. She was guided by Dr. S. Chamundeswari. • The viva-voce examination of Ms. C. Poongothai, guided by Dr. N. Kalai Arasi, Associate Professor and Ms. K. Usha guided by Dr. S. Malathi, Associate Professor was conducted on 4th December, 2017. They will obtain their doctoral degree from The Tamil Nadu Teachers Education University. • Another doctoral candidate Ms. Archana Kumari guided by Dr. S. Chamundeswari completed her viva-voce examination on 25th January, 2018. 14 • Ms. A. Roselin

(iv) Infrastructure and Learning Resources • To enhance the learning resources of the institution in order to facilitate a conducive and enriching environment for the student-teachers by purchasing books and periodicals, for the College library, as per the requirements of the faculty, research scholars, UG and PG students.

(iv) Infrastructure and Learning Resources The infrastructure and Learning Resource of the College was enhanced to fulfil the requirements of the student-teachers. ? Library Books and Periodicals were also purchased during 2017-18 to cater to the learning requirements of the student-teachers. The details of books purchased under different funds from April, 2017 to March,2018 are as follows: S.No Name of the Fund No. of Books 1 Autonomous Fund

137 2 Special Fees 30 3 Dr. S. Vasanthi  
 UGC Project Grant 11 4 Gift Books 89  
 Total 267 Details of Journals and  
 periodicals subscribed during 2017-2018  
 are as follows: S.No Name of the  
 Journal Annual Subscription Amount Rs.  
 1 Beyond Horizon (Research Journal of  
 St. Christopher's College of Education)  
 400 2 New Frontiers in Education 800 3  
 Meston Journal of Research Education  
 (HalfYearly) 600 4 The Journal of  
 Education Research and Extension 500 5  
 Journal of Research and Reflections on  
 Education (Quarterly) 400 6  
 Infinithoughts 1200 7 Edu Track  
 (Monthly) 1000 8 Journal of Educational  
 and Psychological Research 700 9 The  
 Indian Educational Researcher 300 10  
 INIGO EDU RESEARCH 300 11 University  
 News 950 12 Braille Paarvai (Tamil  
 Bimonthly) 1200 18 S.No Name of the  
 Journal Annual Subscription Amount Rs.  
 13 Journal of Rehabilitation Council of  
 India (JRCI) 450 14 ACE Research  
 Propeller 250 DD Commission 826 Total  
 Rs. 9876 INFLIBNET + DD Commission 5959  
 Net Total Rs. 15835 Number of Books  
 added during 2017-2018 S. No. Academic  
 Year No. of Books 1 No. of Books up to  
 2016 - 2017 20900 2 No. of Books added  
 during 2017 - 2018 267 3 Total No. of  
 Books 21167 Total Number of Books in  
 the Library as on 31st March, 2018  
 (Full Stock) S. No. Book Heads No. of  
 Books 1 Accession Register 18713 2 Book  
 Bank 1404 3 Gift Books 1050 Total 21167  
 Total Expenditure incurred on purchase  
 of Books/Periodicals during 2017-2018  
 S.No Category No. of Books/Periodicals  
 Amount spent for Books 1 Books 267  
 81915 2 National Periodicals 14 9876 3  
 INFLIBNET 5959 Net Total Rs. 97750

(v) Student Support and Progression •  
 To distribute the academic calendar for  
 the year 2017-2018 and detail the  
 students on the curricular activities  
 for the two year B.Ed. and M.Ed.  
 Programmes; • To organise the Five Day  
 Citizenship Training Camp for the II  
 year B.Ed. students from 10th to 14th  
 July, 2017; • To involve the student-  
 teachers to render their service to old  
 age homes and orphanages in Chennai as  
 part of their camp activity in July  
 2017; • To conduct Fresher's cum  
 Talents day for the I year students to  
 display their talents on the stage in  
 August, 2017; • To arrange a field trip

(v) Student Support and Progression •  
 College reopened on 5th July, 2017 for  
 the II year B. Ed. 2016-2018 batch and  
 on 4th August, 2017 for I year B.Ed.  
 2017-2019 batch students. • The  
 Academic Calendar pertaining to the  
 academic year 2017-2018 was distributed  
 to the I and II year students and the  
 respective batches were detailed on the  
 plan of academic activities spread out  
 through the year. • Orientation was  
 given to the students by the Principal  
 and faculty members to equip them for  
 the schedule of the forthcoming year. •  
 Fresher's cum Talents day for the I  
 year students of 2017-18 batch was

for the B.Ed. and B.Ed. special Education students to visit NIEPMD, Muttukadu in August, 2017 to gain an exposure of special and inclusive education and also the practical experience of differently abled students by their way of learning; • To felicitate the Investiture ceremony of the N.K.T. Students Union for the year 2017- 2018 of those who were formally elected on 5th April, 2017 in the month of August, 2017; • To celebrate Teacher's Day with grandeur on 5th September, 2017; • To facilitate eligible BC, MBC, SC and ST students to apply for the Scholarships to the Government of Tamil Nadu before the stipulated time to seek financial aid; • To organize competitions to commemorate Sardar Vallabai Patel's birth anniversary on 31st October, 2017; • To motivate the students to enrol in the Citizen Consumer Club to actively organize programmes and participate in competitions at the Inter-collegiate level; • To kindle the interest of students to participate in various Inter-Collegiate extracurricular competitions to exhibit their talents; • To organize awareness programmes on legal rights of women in the month of November and highlight its importance; • To conduct the Thirukkural competition in the month of January, 2018; • To arrange for the Project Punarbava in the month of January, 2018, to install incinerators to destroy the sanitary napkins and to create a hygienic atmosphere for women students in collaboration with the Rotary club of Chennai IT city; • To organize campus interviews for the II year student - teachers in the month of February, 2018 to enable their employment in various schools; • To organize a Two Day Fabric Painting Programme for the B.Ed. students (both I and II year) in the month of February, 2018; • To organise the Five Day Citizenship Training Camp for 2017-2019 batch students from 19th to 23rd February, 2018; • To arrange for a One Day Field-Trip on 18th March, 2018, for the II year B.Ed. students to Vivekananda Illam; • To arrange a Bid-Adieu on 2nd April, 2018, for the II year student teachers; • To convoke the Grievance and Redressal Cell and

organized by the II year students on 10th August, 2017. Students enthusiastically displayed their talents on the stage. • The Five Day Citizenship Training Camp was organized for the II year B.Ed. students from 10th to 14th July, 2017. The guide trainers engaged the B.Ed. students with a number of activities and craft work. • A Five Day Citizenship Training Camp was organised for the student-teachers of I year 2017-2019 batch from 19th to 23rd February, 2018. The guide trainers imparted knowledge and hands on experience on various topics such as community service, health rules, leadership competence, human rights, knots, first aids and exercises. • Our College arranged for the B.Ed. and B.Ed. special Education students to visit NIEPMD, Muttukadu on 11th August, 2017. Nearly 100 students visited the Institute and gained an exposure of special and inclusive Education and also the practical experience of differently abled students by their way of learning. • Investiture ceremony of the N.K.T. Students Union for the year 2017- 2018 who were formally elected on 5th April, 2017 took place on 17th August, 2017. The secretary of our College Dr. M. Arumugam presided over the ceremony. Designation Name ?  
 President : S.L. Vanmathi (Mathematics)  
 ? Vice President : S. Zainab (English)  
 ? Secretary : N. Rizwana Begum (Mathematics) 20 ? Asst. Secretary : K. Karthiga (English) ? Treasurer : S. Persiya (English) ? Assistant Treasurer : K. Priyanka (Mathematics) ? Cultural Secretary : P. Haritha Priyasarathi (English) ? Assistant Cultural Secretary : K. Kanagavalli (Mathematics) ? Camp Secretary : K.V.Sai Nivedha (Biological Science) ? Assistant Camp Secretary : K.Hannah Sharon (Physical Science) ? Joint Camp Secretary : M. Sneha (English) ? Sports Secretary : S. Priyanka (English) ? Asst. Sport Secretary : S. Santhiya (Mathematics) ? Library Secretary : E. Lakshmi (Tamil) ? Asst. Library Secretary : G. Kalavani (Mathematics) ? Campus Maintenance and Law & Order Secretary : K. Sharmila (Physical Science) ? Assistant Campus Maintenance, and Law & Order Campus Maintenance Secretary: K. Pavithra



<p>Students' Welfare Committee Meetings to address the grievance of the students and to provide solution for the same.</p>	<p>(Biological Science) • Teacher's Day was celebrated with grandeur on 5th September, 2017. Students - teachers organised a cultural extravaganza. • In the competitions held on the occasion of Mahatma Gandhi's 149th birth anniversary, on 2nd, October, 2017, A. Laskhmi of our College won t</p>
<p>(vi) Governance and Leadership • To conduct meetings at regular intervals to discuss about the measures to be adopted based on the various Statutory and Non-statutory feedback meetings as per the autonomous norms of the University Grants Commission; • To conduct the Board of Studies Meeting in the month of September, 2017 to place on record the changes made in the Syllabi; • To conduct the Academic Council Meeting in September, 2017; • To conduct the College Governing Body Meeting in October, 2017; • To conduct the Finance Committee Meetings for the academic year 2017-2018.</p>	<p>(vi) Governance and Leadership • The Principal held Staff meetings with faculty members from time to time, as and when need arose, to ensure the smooth functioning of the institution and to discuss other miscellaneous areas. A staff meeting was held on 4th July, 2017 to discuss the plan of action for the coming academic year. • Staff meetings were also held to discuss the allocation of workload, confirmation of timetable and examination schedule for each semester. • The Meeting of the Board of Studies took place on 25th September, 2017. The academic results of the previous year was presented and approved. The modified two year duration B.Ed., B.Ed. Special Education and M.Ed. syllabi were presented and approved. Approval was also given for the new panel of examiners. 24 • The Academic Council Meeting was conducted on 26th September, 2017. The resolution of the board of studies meeting was taken into discussion, analysed and approved. • The College Governing Body Meeting took place on 4th October, 2017. • The Retirement function for Mr. S. Subramaniam, Audio Visual Laboratory Operator took place on 30th March, 2018. • The Management Committee Meeting and the College Committee Meeting took place on 5th and 17th May, 2018 followed by the interview for the post of Principal on 28th May, 2018. • Our Principal Dr. S. Vasanthi, retired from service on 31st May, 2018. • The new Principal Dr. S. Chamundeswari took charge on 1st June, 2018. • The interview for the non-teaching vacant posts was conducted on 22nd June, 2018. • The College Committee Meeting was held again on 29th June, 2018 to finalise the appointments.</p>
<p>(vii) Innovative Practices • To have an open climate in all academic and non-academic areas to ensure maximum use of available resources within the College</p>	<p>(vii) Innovative Practices • Through the IQAC Cell, the College has been periodically collecting feedback from alumni, retired staff and students.</p>



and also to have healthy and positive interactions with the stake holders, faculty and students; 5 • To incorporate diverse teaching methods for various papers in the Teacher Education Curriculum.

This analytical data has been made available to the concerned faculty members and the management also. This practice has facilitated the assessment of academic and administrative potentialities of the Management, Principal, Faculty Members and Non-teaching Staff for initiating appropriate measures to enhance the academic standards as well as the growth and development of the institution • A diverse array of teaching - learning experiences was delivered to our studentteachers in order that they benefit the maximum from the ongoing B.Ed. programme. • Technology was given a prime position in the classroom activities. • The semesterisation of both theory and practical, which was an innovative venture in itself continued as in the previous years.

(i) Curricular Aspects • To carry on with the functioning of the enhanced curriculum of the B.Ed. and M.Ed. programmes as in the previous year • To continue the curriculum transaction keeping in line with the needs of the student teachers and the society.

(i) Curricular Aspects • The B.Ed. and M.Ed. courses continued to function in line with the NCTE norms and regulations (2014). Both the courses are of two year duration. The College reopened for the I Year students on 3rd August, 2017 and for the II Year students on 8th August, 2017. • The course of the B.Ed. programme is for a duration of 400 working days / curriculum transaction days or 2400 hours which is spread over 4 semesters excluding admission and examination days. • The B.Ed. curriculum comprises three broad interrelated curriculum areas - (i) Perspectives in Education (ii) Curriculum and Pedagogic Studies and (iii) Engagement with the field. The courses include inbuilt fieldbased units of study and projects along with theoretical inputs. • The course of the M.Ed. programme is for a duration of 360 working days/ curriculum transaction days or 2160 hours, spread over 4 semesters excluding admission and examination days. • The M.Ed. curriculum comprises five broad interrelated curricular areas (i) Perspective Courses (ii) Tool Courses (iii) Teacher Education Courses (iv) Specialisation: Core Courses and (v) Specialisation: Thematic Courses. • Both the B.Ed. and the M.Ed. course work is tailor made to suit the requirements of the prospective teachereducators. • B.Ed. and M.Ed.

(ii) Teaching, Learning and Evaluation

- To assess the student-teachers as per the revised norms of the weightage of Internal Assessment and End Semester Examination for the B.Ed., M.Ed., and M.Phil. courses respectively;
- To familiarise the student-teachers with innovative methods in submission of files and project work both in the College and in the teaching practice schools;
- To conduct Observation and Demonstration classes for student-teachers to acquaint them with the desirable teaching behaviour;
- To saturate the student-teachers with knowledge on key topics through Guest Lectures on current topics related to the newly evolved curriculum in Teacher Education

students faced the first year of study enthusiastically with the unstinted support of the faculty members.

(ii) Teaching, Learning and Evaluation

- Theoretical and Practical inputs related to the syllabi were delivered through various sources - Faculty, Guest Lectures, Seminars and Workshops.
- 6 • A variety of teaching strategies were employed such as Case Studies, Group Presentations, Projects, Discussions, Field Trips, Brain Storming and Community Interactions. The weightage given for the Internal Assessment and End Semester Examination for the B.Ed. course stands at 40:60.
- Components of Continuous Internal Assessment for 40 marks (Formative Evaluation) (for Full Paper): Seminar - 10 Assignment - 10 Internal Examinations - 20 (Average of 2 Internal Examinations)
- Components of Continuous Internal Assessment for 20 marks (Formative Evaluation) (for Half Paper): Seminar - 10 Internal Examination - 10 (Average of 2 Internal Examinations)
- Components of Continuous Internal Assessment for 50 marks will be assessed for the Enhancing Professional Capacities Courses (EPC).
- Field-based Practicum for 25 marks are included under the name Task and Assignment for courses, PE1, PE2, PE3a, PE3b, PE4, PE5, PE6, PE7, CPS1, CPS2a-2d, CPS 3, CPS4, CPS5a - 5h.
- 7 ? The question paper pattern for the B.Ed. End Semester Examination is given below: Question Paper Pattern for End Semester Examination for 60 marks (Summative Evaluation): (Full Paper) Section Type of Question No. of Questions Marks allotted for each question Total Marks

Section Type	No. of Questions	Marks allotted for each question	Total Marks
A Objective Type (Multiple Choice Question)	10	1	10
B Very Short Answer Type (Maximum of 50 words or half a page for each question)	5	out of 7	2 10
C Short Answer (Maximum of 200 words or two pages for each question)	4	out of 6	5 20
D Essay Type (Maximum of 400 words or four pages for each question)	2	out of 4	10 20
Maximum Marks	60	Passing Minimum marks:	30 in each course
Maximum Time:	3 hours		

Question Paper Pattern for End Semester Examination for 30 marks (Summative Evaluation): (Half Paper) Section Type of Question No. of Questions Marks allotted for each question Total Marks

A Objective Type (Multiple Choice Question) 4 1 4 B Very Short Answer Type (Maximum of 50 words or half a page for each question) 3 out of 5 2 6 C Short Answer (Maximum of 200 words or two pages for each question) 2 out of 3 5 10 D Essay Type (Maximum of 400 words or four pages for each question) 1 out of 2 10 10 Maximum Marks 30 8 Passing Minimum marks: 15 in each course Maximum Time: 1 1/2 hours ? The weightage given for the Internal Assessment (Formative Evaluation) and End Semester External Assessment (Summative Evaluation) for the M.Ed. course is at 30:70. The various components of Internal Assessment are as follows: • Components of Continuous Internal Assessment for 30 marks (Formative Evaluation) (Full Paper) • Seminar - 10 • Assignment - 10 • Internal Assessment Examination - 10 (Avg of 2 Internal Assessment Examinations) • Components of Continuous Internal Assessment for 15 marks (Formative Evaluation) (Half Paper) • Seminar - 5 • Internal Assessment Exami

[View File](#)

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Autonomous Governing Body	04-Oct-2017

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

15-Dec-2017

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

22-Feb-2019

**17. Does the Institution have Management Information System ?**

No

**CRITERION I – CURRICULAR ASPECTS****1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

N.K.T. National College of Education for Women, an autonomous institution affiliated to Tamil Nadu Teachers Education University, Chennai offers B.Ed., B.Ed., Special Education (Visual Impairment), M.Ed., M.Phil., and Ph .D Programmes. The Institution has flexibility in designing the curriculum to provide holistic and comprehensive Teacher Education adhering to guidelines laid down by University Grants Commission, National Council for Teacher Education, Tamil Nadu Teachers Education University and Tamil Nadu State Council for Higher Education, in tune with the vision and mission of the Institution. The curriculum is framed with emphasis on overall development and knowledge acquisition. Curriculum Planning: The Curriculum planning is a continuous process, periodically revised in tune with innovative trends in Education by adopting Credit Based Semester pattern after approval by the Board of Studies. The Board of Studies, evaluates various aspects of curriculum, in consultation with the Principal and faculty members and the draft is sent to the Academic Council. The draft curriculum approved by Board of Studies is presented at Academic Council and then at the College Autonomous Governing Body for further changes if any. The approval of the Governing Body is the final step in Curriculum Planning. The curriculum imparts skills through choice-based elective courses to enhance the knowledge and attitude of the students. The exposure of faculty in recent advancements through participating and organizing the National/ International conferences, seminars, workshop and feedback from Stakeholders draws sketch to new sources. The teachers of the Institution and resource experts play active part in the planning stages itself. Curriculum Delivery: Feedback on curriculum aspects obtained from students, teachers, employer, alumni, heads of the teaching practice school, parents has facilitated innovative initiatives and ensures continuous growth. The College offers a range of specialized certificate courses in every semester. In the first year, English Language Development and Basic Computer Skills are provided. In the second year, Competitive Examination Coaching Programme is arranged. Exposure to Special Schools through school visits; guest lectures and interaction with successful personalities are arranged. Prepare the student-teachers to be competent teachers with better acquaintance of innovative skills of teaching and mastery over the discipline with proper zeal and interest. To train the student-teachers to adopt inclusive and equity based approach in the organization both the scholastic and non-scholastic activities are planned and carried out effectively. .Academic processes are stream-lined and the Institution enjoys technologically enabled, inclusive infrastructure including a well-equipped library, which makes it possible for the students to participate in a modern teaching-learning process. Documentation: The approval by Governing Body in curriculum revision and signal for implementation is provided. The finalized curriculum is discussed in Faculty meeting with the objective to implement from the next academic year. The latest revised syllabus is printed in the Programme Guide and duly uploaded in the College Website with Course Learning Outcome and Programme Learning Outcomes. Thus, the Institution provides updated syllabus to pursuit excellence in Teacher Education.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development

Academic Skill Enhancement Certificate Course	NIL	28/02/2018	1	Employability Professional Skill
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## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education	20/12/2017
MEd	Education	18/12/2017
MEd	Education	20/12/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	125	0

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
CECP - Competitive Examination Coaching Programme	16/12/2017	124
CC1 - English Language Development	05/08/2017	62
CC2 - Basic Computer Skills	23/12/2017	62
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	242
BEdSplEd	Visual Impairment	16
MEd	Education	3
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

The Institution collects feedback from all the stakeholders - students, teachers, employer, alumni, heads of the teaching practice school and parents. The Internal Quality Assurance Cell makes it mandatory to collect the feedback in person in the Stakeholder Committee meeting and analyses are carried out. On the whole, Feedback on Curriculum Aspects showed 88.2 of students expressed utmost satisfaction and 11.8 satisfaction on the varied aspects of the present curriculum. It is clear from the analysis that majority of the students were favourable with the course work, satisfied with resource available at Central library and Department library, evaluation process, placement and community related programme organized. Members of the IQAC and Faculty members decided to offer the course as an Internal Course based on the feedback provided by the students in the Stakeholders Committee meeting. There were suggestions for providing guest lectures on Dance Art and innovative techniques in teaching and assessment. The action was taken in the next academic year by arranging guest lecture for Evaluation Techniques Assessment and guest lecture for Dance Arts in Education. The analysis of the Feedback from Teachers on Curricular Aspects points out that 95.3 of the teachers were highly satisfied and 4.7 satisfied with the present curriculum. It is clearly evident that most Teachers expressed a high degree of satisfaction on the course content and scope for Faculty Development. Sub-unit on Rashtriya Madhyamik Shiksha Abhiyan was suggested in the stakeholder meeting and subsequently included in the course PE2- Contemporary Indian and Society of B.Ed., curriculum. Another suggestion was to Capacity Building Programmes to enhance effectiveness in teaching and framing of syllabi. The outcome of the Employer Feedback was 93.5 were extremely satisfied and 6.5 satisfied the higher level of satisfaction is strongly attributed to the optimal working environment of the in institution and the capacity building programme organized for the employers. The sub-unit on 'Tree Plantation' is suggested and it was included in Course PE2- Contemporary India and Society of B.Ed., curriculum. It was suggested to include story -telling method in Teaching of Pedagogy course to facilitate understanding of the lesson. The consolidated analysis of the feedback from Alumni revealed that 95.8 were highly satisfied and 4.2 satisfied with the curricular aspects. This reveals that the alumni were active in the affairs of institution and well aware of the design of the present curriculum. The Feedback received from Heads of Practice Teaching Schools on Curriculum Aspects revealed that 95.4 of them were highly satisfied and 4.6 were moderately satisfied. The Heads of Practice Teaching Schools felt that the curriculum of B.Ed., Programme is filled with new knowledge and activities for academic and professional development. From the Parents Feedback analyses, it is revealed that 91.4 expressed total satisfaction and 9.6 were satisfied with the present curriculum. They were much pleased with the courses offered and mode of campus placement in particular. Most parents were very happy with Placement opportunities and experiences gained by their wards in the teaching internship schools.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
BEd	Education (Counselling)	180	0	111
BEdSplEd	Visual Impairment	30	36	17
MEd	Education	50	8	2
MPhil	Education	20	8	4
BEd	Education (Management)	20	202	20

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	272	12	17	0	11

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	28	5	13	1	164300

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student success is the core of any academic institution and it is the shared responsibility of all stakeholders. N.K.T. National College of Education for Women proffers unique mentorship where students enjoy the opportunity to develop a relationship with a faculty member who becomes a role model and advocate for students by offering assistance and support. Mentoring of all sorts enhances students' experiences and assists them in educationally purposeful activities which are known to improve their success. Mentoring strengthens the ability of mentees to recognise their skills, abilities, and interests and assists them in accomplishing their goals. A mentoring system is well in place in the College, where each teacher constantly mentors ten to fifteen students and provides guidance and counsel to mentees in academic, professional and personal grounds for holistic development in all spheres. Mentoring creates avenues for interaction, performance and cooperation and encourages group activities like collaborative learning, group discussions, mini-teaching sessions, citizenship training, club activities and community events for the development of professional attributes and thereby students are allowed to work in teams to perform a task or solve a problem. Having identified a list of professional attributes for a successful student-teacher, namely Leadership, Cooperation, Team Work, Patience, Creativity, Communication Skills, Soft Skills, Tactfulness, Adaptability, Flexibility, Initiating Initiatives, Responsibility, Punctuality, Matured Behaviour, Appearance and other professional behaviours, the mentors motivate their mentees to participate in all academic and outreach activities of College in order to develop and imbibe these attributes in them. The Mentors of the College give assistance, instructions and suggestions to mentees before and after all the activities of the College like Observation of classes, Demonstration, Mini Teaching, Peer Teaching, Practice Teaching, etc. The mentees are motivated to update themselves academically and professionally through Quiz programmes, Panel Discussions, Group Discussions, seminars, workshops, value

added certificate courses and student development programmes in order to be on par with the rest of the world.

Mentors provide emotional support to students with the help of Guidance and Counseling Cell to efficiently balance the challenges faced at home and the Institution by organizing seminars and workshops and motivating them to participate in sports, cultural and outreach activities. Similarly, mentors chisel students into good citizens by instilling some of the professional attributes into the veins of students through various activities, which involves the functioning of the cognitive, affective and psychomotor domains of students. Though the Code of Conduct for students is well informed during the Student Induction Programme itself, the mentors stress the importance of following the code of conduct, both in the Institution and at school during Internship by mentees and they are made to understand that following the code of conduct is the requisite for student attainment. Thus, Mentoring provides positive effects and multitude of benefits for the mentees and the Institution. During the academic year 2017-2018, 284 mentees were mentored by the mentors/ faculty members.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
284	28	1:10

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	28	14	0	11

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr.V.Jayashree Priyadharsini	Assistant Professor	Best Community Outreach Award
2017	Mrs.V.Sridevi	Assistant Professor	Best Community Outreach Award
2017	Mrs.E.Malini	Assistant Professor	Best Community Outreach Awards
2017	Ms.E.Nivethana	Assistant Professor	Best Community Outreach Award

[View File](#)

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed.	Semester IV	04/05/2018	07/06/2018
MEd	M.Ed.	Semester IV	30/04/2018	07/06/2018
MPhil	M.Phil	Semester II	30/04/2018	07/06/2018

[View File](#)

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

N.K.T. National College of Education for Women being an autonomous College has

the freedom to design the mode of evaluation. For each Course of all programmes, there are both, Continuous Internal Evaluation during the semester and End Semester Examinations are held to assess the academic progress of the students. The Continuous Internal Evaluation (CIE) is a regular practice of the Institution as it cultivates good study habits, accelerates personality development and enhances student and teacher relationship. CIE encourages students to progress continuously during the semester, leading to thorough understanding of the course. Continuous Internal Evaluation consists of Assignment, Seminar and Internal Examinations both at the B.Ed. and M.Ed. levels. For a full credit paper, CIE is assessed for 40 marks and for a half credit paper it is assessed for 20 marks at the B.Ed. level. Similarly, it is assessed for 30 marks for a full credit paper and for a half credit paper it is 15 marks at the M.Ed. level. At M.Phil. level, CIE is assessed for 100 marks, which comprises of both Theoretical and Practical Assignments, Seminar and Revision Examination. CIE is a boon for students as the scope for scoring marks is enhanced, thereby augmenting and accelerating student performance. Since CIE distributes course work throughout the semester reducing stress on the students and increasing student learning, the College brings forth reforms in the mode of Evaluation, especially CIE. In order to facilitate improvements in CIE, the College plans for changes and upgrading based on the feedback of stakeholders. Accordingly, Examination Reforms are carried out by the College. Since the advent of Two-year B.Ed. Programme in 2015, CPS4 – Language across the Curriculum was offered as a Theory paper for the 2015-2017 and 2016-2018 batches of students. However, during the academic year 2017-2018, the College decided to offer CPS4 – Language across the Curriculum as an activity oriented internal paper for the 2017-2019 batch of students onwards based on the clarification rendered by National Council for Teacher Education under 'frequently asked questions' about the two-year duration NCTE's curriculum framework pertaining to B.Ed. and M.Ed. Programmes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

N.K.T. National College of Education for Women has an established procedure to develop its academic calendars for B.Ed., B.Ed. Special Education (Visual Impairment), M.Ed. and M.Phil. programmes, respectively, at the start of each academic year. Based on the suggestions and feedback provided by stakeholders, especially students, faculty members, parents and recommendations by Planning and Evaluation Committee, academic calendars for the various programmes of the College are drafted meticulously, which depicts scheduled academic activities of the College including the conduct of Examinations and other major events of the College, namely Convocation, Sports Day and College Day. Discussions are held with faculty members in faculty meetings for finalizing the dates of all activities, Internal Evaluation comprising of assignment, seminar and internal examinations and End Semester Examination. The academic calendar is prepared by the Dean of Academics in consultation with faculty members and approval of the Principal, keeping in mind the major events and total number of working days and by adhering to the norms of National Council for Teacher Education and Tamil Nadu Teachers Education University, Chennai. When students receive their respective calendars as hardcopies, they learn in advance about the components, major events, schedule of Internal Evaluation, End Semester Examination and dates of Practicum based activities. The College adheres to the dates specified in the calendar. However, when untoward circumstances erupt, the rescheduling of examination is done. And the rescheduling is done in a transparent way after discussion and approval in the in-house meetings of faculty members and with the approval of the Examination Committee. The changes finalized by the Examination Committee are conveyed to students in Student Welfare Committee Meeting.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://nktnce.ac.in/wp-content/uploads/2022/06/nkt-programme-plo-clo-2017-2018.pdf>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed.	BEd	Education	119	119	100
M.Ed.	MEd	Education	2	2	100
M.Phil. Part Time	MPhil	Education	1	1	100
M.Phil. Full Time	MPhil	Education	2	1	50

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://nktnce.ac.in/wp-content/uploads/2022/06/student-satisfaction-survey-2017-2019-batch.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	University Grants Commission	10.6	3.3
Minor Projects	365	Sriman N.K.Thirumalachariar National Education Society	0.15	0.15

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Digital India: Programme for Raising Public Awareness on Information Rights	NKT Literary Club	26/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Research and Development Centre	Guidance and Counselling Support Services to the student fraternity	National Institute for the Empowerment of Person with Multiple Disabilities (NIEPMD)	Preparation of TLM - Charts, Flash Cards, Worksheets for Children with Special Needs	Enhance the Skills in preparing Instructional Aids for differently abled students.	27/03/2018
Research and Development Centre	International Conference	Chennai Institute of Educational Technology and Research, Tamizhaga Institute of Educational Research and Advancement and SITU Council of Educational Research	School Boards and Teacher Education	Sharing the Innovative practices across various Boards of School and Colleges of Teacher Education.	08/12/2017
Research and Development Centre	Individualized Education Programme	National Institute for the Empowerment of Person with Multiple Disabilities (NIEPMD)	Individualized Education Programme for Deaf Blind	Competencies to facilitate differently abled students in their Teaching-Learning Process	18/01/2018
<a href="#">View File</a>					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

Education	6
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### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	15	4.43
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	0
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	0
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	6	7	0	0
Attended/Seminars/Workshops	26	7	0	0
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Campaign to Sensitize the Community on Rights and Responsibilities of Consumers: National	N.K.T. National College of Education for Women in collaboration with neighbouring Community	5	192



<b>Consumer Rights Day</b>			
<b>Caring for the Aged</b>	<b>N.K.T. National College of Education for Women in collaboration with Kakkum Karangal, Anbu Illam, Manika Choudary, Little Sisters for the Poor and Anjugam Illam</b>	<b>10</b>	<b>224</b>
<b>Medical Camp for Sensitizing Community on Health Issues</b>	<b>N.K.T. National College of Education for Women in collaboration with neighbouring Community</b>	<b>10</b>	<b>120</b>
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

<b>Name of the activity</b>	<b>Award/Recognition</b>	<b>Awarding Bodies</b>	<b>Number of students Benefited</b>
<b>Awareness Programme on Food Adulteration</b>	<b>Best Community Outreach Awards 2017</b>	<b>Ram Nagar Adhi Andhara Welfare Sangam/Regd-/298/06</b>	<b>30</b>
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

<b>Name of the scheme</b>	<b>Organising unit/Agency/collaborating agency</b>	<b>Name of the activity</b>	<b>Number of teachers participated in such activities</b>	<b>Number of students participated in such activities</b>
<b>Swachh Bharat</b>	<b>N.K.T.National College of Education for Women in Collaboration with Neighbouring Community</b>	<b>World Toilet Day: Community-wide Sensitization for Clean Hygienic Environment</b>	<b>5</b>	<b>60</b>
<b>Gender Issue</b>	<b>N.K.T.National College of Education for Women in Collaboration with Neighbouring Community</b>	<b>AIDS: World AIDS Day-Community Sensitization Programme for Prevention of HIV/ AIDS</b>	<b>5</b>	<b>65</b>
<b>Digital India</b>	<b>N.K.T.National</b>	<b>Digital India:</b>	<b>5</b>	<b>70</b>

	College of Education for Women	Programme for Raising Public Awareness on Information Rights		
Gender Issue	N.K.T.National College of Education for Women	Gender Sensitivity: Gender Sensitization Programme for Empowering Women: International Women's Day	3	150
Jal Shakti Abhiyan	N.K.T.National College of Education for Women	Water Mission: World Water Day- Campaign for Water Conservation Management	5	50

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange	M.Ed.	Sriman N.K. Thirumalachariar National Education Society	30

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
B.Ed. and B.Ed. Special Education Internship	Engagement with the Field SEMESTER - I (Observation - Two Weeks)	Schools	03/10/2017	16/10/2017	139
B.Ed. and B.Ed. Special Education Internship	Engagement with the Field SEMESTER - II (Observation - Two Weeks)	Schools	11/01/2018	30/01/2018	139

B.Ed. and B.Ed. Special Education Internship	Engagement with the Field SEMESTER - III (Field Internship - Fifteen Weeks)	Schools	21/08/2017	02/12/2017	119
B.Ed. and B.Ed. Special Education Internship	Engagement with the Field SEMESTER - IV (Observation - One Week)	Schools	11/01/2018	19/01/2018	119
M.Ed. Internship	Engagement with the Field (Semester -II - 2 weeks)	Co-operative Schools	20/02/2017	03/03/2017	2
M.Ed. Internship	Engagement with the Field (Semester -II - 2 weeks)	Teacher Education Institution	17/04/2017	28/04/2017	2
M.Ed. Internship	Engagement with the Field (Semester -III - 1.5 weeks)	Teacher Education Institution	17/01/2018	31/01/2018	2
M.Ed. Internship	Engagement with the Field (Semester -IV - 1.5 weeks)	Co-operative Schools	14/02/2018	28/02/2018	2

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
No file uploaded.			

### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

#### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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750000	87000
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#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Autolib Integrated Management Software - Web Based Software - Advanced Edition with Barcode	Partially	v18	2006

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19439	3260050	167	41526	19606	3301576
Reference Books	6119	4172348	11	40389	6130	4212737
e-Books	0	0	164300	5959	164300	5959
Journals	0	0	14	9876	14	9876
e-Journals	0	0	6000	5959	6000	5959
CD & Video	151	4598	0	0	151	4598
Library Automation	0	145270	0	0	0	145270
Weeding (hard &	2785	142975	0	0	2785	142975

soft)						
Others(s pecify)	0	0	2	4150	2	4150
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. V. Jayashree Priyadharsini	CPS2b-Pedagogy of Biological Science: Lesson Plan	You Tube	04/10/2017
Dr. V. Jayashree Priyadharsini	PE3b-Learning and Teaching	You Tube	22/11/2017
Mrs. D. Kalpana	PE3a-Learning and Teaching: Levels of Teaching	You Tube	17/08/2017
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	105	17	23	10	15	10	30	20	0
Added	0	0	0	0	0	0	0	0	0
Total	105	17	23	10	15	10	30	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NKT Studio with DSLR Photo Camera- Canon 5DM3, Panasonic Video Camera, Video Lights, Epson Photo Printer, Mike and Tripod	<a href="https://nktnce.ac.in/n-k-t-studio-2/">https://nktnce.ac.in/n-k-t-studio-2/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	4.09	13	11.48

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

The College has well established systems and procedures for maintenance of physical, academic and support facilities. The Purchase and Maintenance Committee of the Institution is overall in charge of maintenance. The Principal discusses the required physical, academic and support facilities in the Faculty meeting, Stake holders meeting, and Planning and Evaluation Committee meeting. The proposal is presented for approval of the Finance Committee, and in the College Autonomous Governing Body for final approval. The Purchase and Maintenance Committee micromanages all purchase and maintenance requirements of the College with the approval of the College Secretary. The maintenance of the physical, academic and support facilities are under the supervision of Faculty members, the non-teaching and support staff. An annual audit and stocktaking of the physical, academic and support facilities is also administered periodically. Maintenance and Utilization of Physical Facilities Drinking water purifier, Generators and Surveillance Cameras are maintained under Annual Maintenance Contract. Fire extinguishers and First-Aid Kits are inspected periodically, refilled and maintained on time. Furniture like Chairs, Tables, Cupboards, Amirah's and Bureau available in the Classroom, Halls, Laboratories, Office of the Controller of Examination Unit, College Front Office and Library are repaired/ replaced and disposed periodically. The College premises is cleaned and maintained by the support staff on daily basis. Maintenance and utilization of Academic and Support facilities Laboratories: The faculty in-charge of the Laboratory and supporting staff are responsible for maintenance of each laboratory. NKT Central Library: With the approval of Library Advisory Committee, new collections are added every year. Library support staff assists with the maintenance of the library books and other resources. Sports: The playground is cleaned regularly and the courts are marked periodically for sports activities. The Directress of Physical Education maintains the stock register of all Physical and Gym equipment. Computers LCDs, Smart Interactive White Boards, Copier Machines, Printers, Scanners and other electronic equipment and Electrical gadgets available in the College are repaired/ replaced and disposed periodically. Classrooms with adequate ICT facilities and furniture's are maintained adequately for smooth conduct of Classes. All physical, academic and support facilities available in the College are optimally utilized for the welfare of students.

<https://nktnce.ac.in/wp-content/uploads/2022/06/1.-27th-may-2019-institutional-policy-guidelines-for-purchase-maintenance-and-utilization-of-physical-academic-and-support-facilities.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Department of Backward Classes Welfare BC, MBC Scholarship, Adi Dravidar Tribal Welfare Scholarship	204	817896
Financial Support from Other Sources			
a) National	00	0	0
b) International	00	0	0

[View File](#)



5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	28/02/2018	118	Dr. Janakiraman, The United States of America (Free Lancer)
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career Counselling	0	144	0	104
2017	Guidance for Competitive Examination	144	0	10	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	1

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
13	85	62	26	120	42
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Ed	Education	University of Madras	M.Sc. Physics
2018	1	B.Ed.	Education	University of Madras	M.Sc. Mathematics
2018	1	B.Ed.	Education	Madurai	M.Sc. Mathe

				Kamaraj University	Mathematics
2018	1	B.Ed.	Education	University of Madras	M.A.English
2018	1	B.Ed.	Education	University of Madras	M.Sc.Physics
2018	1	B.Ed.	Education	N.K.T.National College of Education for Women	M.Ed. Education
2018	1	B.Ed.	Education	N.K.T.National College of Education for Women	M.Ed. Education
Nil	1	B.Ed.	Education	N.K.T.National College of Education for Women	M.Ed. Education
2018	1	M.Ed.	Education	N.K.T.National College of Education for Women	M.Phil.
2018	1	M.Ed.	Education	N.K.T.National College of Education for Women	M.Phil.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SLET	1
Any Other	8
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	Institutional Level	41
Sports	Institutional Level	69
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Elocution	National	0	2	16BED029,	E.Lakshmi

	Competition Award				16BED053	,K.Priyanka
2017	Make Over Award	National	0	2	17BED044, 17BED129	P.Kavibala ,R.Siva Shamuga Priya
2018	Quiz Competition Award	National	0	6	16BED059 ,16BED062, 16BED039,1 6BED094,16 BED053,16B ED029	V. Elavara rasi,S.Lak shmi , S.Suganya , S.Persiy a,K.Priyan ka, E.Lakshmi
2017	Throw Ball Tournament	National	0	9	16BED042 ,16BED026, 16BED030,1 6BED043,16 BED094,16B ED105,16BE D055,16BED 080,16BED0 35	T.Ganga ,V. Dhanal akshmi ,M. Lalitha ,R. Hemalatha ,S. Persiya ,G. Kalaivani ,S. Santhiya ,S. Priyanka ,S. Sivadh arshini
2018	Throw Ball Tournament	National	0	9	16BED042 ,16BED026, 16BED030,1 6BED043,16 BED094,16B ED105,16BE D055,16BED 080,16BED0 35	T.Ganga ,V. Dhanal akshmi ,M. Lalitha ,R. Hemalatha ,S. Persiya ,G. Kalaivani ,S. Santhiya ,S. Priyanka ,S. Sivadh arshini

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council plays a significant role and they represent the student fraternity. The Council serves a link between the students, the Principal and the Faculty Members of the College. They Student council plays an active role and support the Faculty members in organizing Seminars, Conferences, Workshops, Value -added Programmes of the College. Their role is indispensable they work

with the motive of familiarizing the student-teachers on current inventions and happenings around the world. Students have organized important celebrations like Independence Day, Teachers Day, Unity Day, Awareness programs, Career Development, Rallies on Water Conservation and Management, Welcome and farewell function of the students. Student-Union Members 2017-2018 Elected members of the Student Union President- Ms. S.L.Vanmathi (Mathematics) Vice-President- Ms. S.Zainab (English) Secretary- Ms. N.Rizwana Begum (Mathematics) Assistant Secretary- K.Karthiga (English) Treasurer- S.Persiya (English) Assistant Treasurer- K.Priyanka (Mathematics Cultural Secretary- P. Haritha Priyasarathi (English) Assistant Cultural Secretary - K.Kanagavalli (Mathematics) Camp Secretary -K.V. Sai Nivedha (Biological Science) Assistant Camp Secretary- K.Hannah Sharon (Physical Science) Joint Camp Secretary-M.Sneha (English) Sports Secretary- S.Priyanka(English) Assistant Sports Secretary- S. Santhiya (Mathematic) Library Secretary- E.Lakshmi (Tamil) Assistant Library Secretary- G. Kalaivani (Mathematics) Campus Maintenance and Law Order Secretary- K.Sharmila ( Physical Facility) Assistant Campus Maintenance and Law Order Secretary- K.Pavithra (Biological Science) The Student Council meets regularly to plan for their activities and discuss on the role and progress of the Student Union. Student Council is active in the functioning of the College and they are members of the Following Committees and Cells. S.No. Representing Bodies 1. Library Advisory Committee 2. Anti-Ragging Committee 3. Student Welfare Committee Meeting 4. Grievance and Redressal Cell The Student Council plays an important role in academic, academic related and extension activities, and they are firm in maintaining discipline, cleanliness and healthy green environment. The elected members of the Council work with the faculty members and the Principal to fulfill the Vision and Mission of the College. NKT Student Union is firm in strengthening the relationship among the faculty members and the Students develop favorable climate that facilitate smooth functioning of the College.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

124

5.4.3 – Alumni contribution during the year (in Rupees) :

2000

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni of the College is very active and participate efficiently in the development of the Institution and the Students. Alumni members are part of organizing Seminars, Guest Lectures, and Training Programmes for the welfare of students of the College besides being a part of generously donating funds for the development of the College. The Alumni of the College were part of organizing International Conference on School Boards and Teacher Education in association with Chennai Institute of Educational Technology Research. Mrs. C.S. Dhanavijaya, PGT Assistant in Tamil, Mrs. Jenitha, PGT Assistant in Economics, N.K.T. National Girls' Higher Secondary School, Chennai, served as an expert for the demonstration class for the students of our College. Our eminent Alumni serve as mentor to many of our student- teachers during their teaching practice phase as a part of field engagement. Many of our Alumni also volunteer to serve as scribe to visually challenged students of our School. The Alumni meeting organised once a year is a regular phenomenon where they plan

and chalk out programmes that can involve the participation of the Alumni of this esteemed Institution.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

N.K.T. National College of Education for Women practices decentralized and participatory management in keeping with its belief in collective leadership and democratic tradition. The success of the Institution is the result of the combined efforts of all who work towards attaining the Vision and Mission of the Institution. Hence, the College extends equal opportunities to all so that they participate in the functioning of academic, and administrative machinery by following the principle of Plan, Do, Study and Act. Decentralization is done through Statutory, Non-Statutory and Functional Bodies, in a democratic way.

The following are the two practices of decentralization and participative management during the last year 2016-2017: 1. Analysis of Stakeholder Feedback to Strengthen Academic and Administrative Setup The College seeks the feedback of all stakeholders for enhancing the curriculum of B.Ed., B.Ed. Special Education and M.Ed. Programmes. The feedback of stakeholders encourages stakeholder engagement, thereby maintaining the commitment and cooperation of all. Soliciting stakeholder feedback helps strengthening communication links and the College values the input of all stakeholders. The feedback of stakeholders is highly important for the improvement of the College as valuable insights can be derived from all of them. Reviewing incoming comments, questions and suggestions from the stakeholders enables the College to address the problems quickly. On understanding the glitches that occur, the College can focus on resolving the issues with highest priority. The College receives feedback from Students, Teachers, Employers, Alumni, Heads of Practice Teaching Schools and Parents on Curricular Aspects, Academic Programmes, Outreach Programmes, Institutional Autonomy, Teaching Performance of faculty members, Basic Facilities available in the College campus and Hostel Facilities. Having received feedback from stakeholders, the College analyses their responses both positive and negative and arrives at a set of results for further improvement and development. 2. Networking with Industries: Skill Training Partners Experiencing success in education not only builds knowledge and skills but also builds confidence that can translate to success on the job. To reduce the gap between curricular inputs and expectations in the Teaching Profession, networking with other educational institutions is one of the best practices of the Institution in vogue. To enhance the skills required to excel in the teaching profession, with better exposures leading to enriched performance, collaboration with Organizations for skill enhancement was initiated. The Institution signed Memorandum of Agreement with Skill Training Partners, namely Be Positive Academy, Chennai and Imago Image Foundation, Chennai.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? B.Ed., B.Ed. SplEdn (VI), M.Ed. and M.Phil. curricula designed to keep in line with the requirements of the society and the growing demands in the

	<p>field of Education and Special Education ? Adopting varied teaching strategies, like, presentation, projects, discussions, field trips, brainstorming sessions and community interactions employed for enhanced classroom interactions</p>
Teaching and Learning	<p>? Student-teachers assessed as per the revised weightage of Internal Assessment and End Semester Examinations of B.Ed., B.Ed. Special Education, M.Ed. and M.Phil. Programmes  ? Use of used innovative methods by student-teachers for preparation of files and project works both in the College and in the Teaching Practice Schools ? Observation and Demonstration classes for student-teachers to acquaint them with the desirable teaching behaviour ? Student-teachers equipped with additional knowledge through Guest Lectures on current topics related to the newly evolved curriculum in Teacher Education</p>
Examination and Evaluation	<p>? Continuous Internal Assessment ? Semesterization of Practical Examination ? Internal: External ratio 40: 60 for 4 Credit Paper and 20: 30 for 2 Credit Paper for optimum assessment</p>
Research and Development	<p>? Faculty members motivated to extend their Research Consultancy to Schools, Colleges and Universities without affecting the routine of the College ? Incorporating suggestions of the members of the Research Committee of the College in all Research Activities  ? Adequate support services for Research Scholars facilitating timely completion of research work ? Conduct of International Conference for sharing of expertise and knowledge among academic institutions and academicians within the country and abroad ? Faculty members motivated to present Research Papers in State, National and International Conferences and Seminars and publish Research Papers in reputed National and International Journals ? Faculty members permitted to attend Capacity Building Programmes, Workshops, Faculty Development Programmes, Refresher and Orientation Programmes for updating their professional calibre ? Faculty members encouraged to apply for Minor and Major Research Projects to various funding</p>

	agencies
Library, ICT and Physical Infrastructure / Instrumentation	? Purchase of adequate Learning Resources, books and periodicals, for the College Central and Departmental Libraries, as per the requirements of faculty members, research scholars, UG and PG students ? Availability of e - resource, N-List, INFLIBNET, e - journals and Journal of Rehabilitation Council of India ? Well-equipped eight Laboratories with Adequate Facilities ? Adequate Basic Facilities
Human Resource Management	? Conducive environment to all employees for teaching-learning, evaluation, research and administration related activities ? Financial support to Teaching Faculty members for attending academic activities like, seminars, conferences and workshops leading to professional enhancement and to carryout Minor Research Projects ? On-Duty permission to Teaching and Non-teaching employees for participating / presenting in Conferences / Seminars / Workshops/ Symposia/Training Programmes and to attend to Official Assignments ? Teaching Staff encouraged to serve as Resource Experts, Members of various panels such as Selection Committee, Academic Audits, Inspections, Boards of Studies, Academic Councils, Doctoral Committees and Research Consultants
Industry Interaction / Collaboration	? Collaboration with NGO's to strength the infrastructure of the College and with Academic Institutions in India and Abroad for Knowledge Sharing ? Collaborations with National Institutions encouraged for enhancing academics and research activities
Admission of Students	? Admissions made through Single Window System as per the norms and regulations laid by the State Government of Tamil Nadu ? Availability of Application Forms with Prospectus for BEd, BEd, Special Education, MEd and MPhil Programmes in the College website ? Circulation of time-table and other related activities through WhatsApp groups ? Admission Committee to ensure transparency in admission procedures adhering to the norms of State Government and the Tamil Nadu Teachers Education University an SC/ST Committee to ensure equal opportunities to all



E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> <li>• Planning and Evaluation Committee meets to envision and articulate prospective plans for the development and growth of the Institution. Academic transaction implement the use of technology for interactive classroom, interactions and for keeping the quality of academic standards of the Institution</li> </ul>
Administration	<ul style="list-style-type: none"> <li>• College has 24/ 7 Internet facility with high speed bandwidth(170mbps)</li> <li>• Development of ICT based Infrastructure</li> </ul>
Finance and Accounts	<ul style="list-style-type: none"> <li>• The Finance Committee monitors the budget requirements and the genuinity of purchases made in line with the approval and requirements. Annual budget meticulously prepared using TALLY software helps to streamline the budget under different heads such as College Accounts, Examination Accounts, etc.</li> </ul>
Student Admission and Support	<ul style="list-style-type: none"> <li>• Availability of Application Forms with Prospectus for B.Ed., B.Ed., Special Education, M.Ed. and M.Phil. Programmes in the College Website</li> <li>• Circulation of time-table and other related activities through WhatsApp Groups</li> <li>• Library with Autolib software system and open access system</li> <li>• Bar code facility in vogue at the College Central Library</li> <li>• e - resource, N-List, INFLIBNET, and e - journal are in vogue</li> <li>• The Technology Laboratory at the Hostel facilitates resident students to prepare projects and other academic, academic related and outreach activities</li> <li>• Classrooms and Halls with LCD projectors and Smart Interactive White Boards</li> </ul>
Examination	<ul style="list-style-type: none"> <li>• Technology facilitates an easy interface in the timely publication of results</li> </ul>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr.S.Malathi Mrs.A.H.Komala	Open House Meeting of NCTE at Kochin, Kochin	Nil	9951

		University		
2017	Dr.S.Malathi Mrs.A.H.Komala	Regional Summit of School Principals on Prevention and Management of Mental Health Problems in School Children Organized by Institute of Counsellor Training Research and Counseling	Nil	6400
2018	Dr.N.Kalai Arasi	Community Sensitization Programme on Cybergogy fir Engaged Leaning Organized by CCRPED under PMMNMTT, School of Education, Central University of Kerala, Thirussur	Nil	3150
2018	Mrs.A.H.Komala	Community Sensitization Programme on Cybergogy fir Engaged Leaning Organized by CCRPED under PMMNMTT, School of Education, Central University of Kerala, Thirussur	Nil	5100
2017	Mrs.Deepa Franky	National Seminar on Online Trading by Citizen Consumer Club and PG Research Department of Economics of Quaid-E-Millath associated with Department of Civil Supplies	Nil	2000

		Consumer Protection, Government of Tamilnadu		
2017	Dr.V.J.Uma	Nil	Karkka Karpikka Life Membership	2000
2017	Dr. V. Sumangala Vaidharani	Nil	Karkka Karpikka Life Membership	2000
2018	Mrs. D.Shenbagavalli	Workshop on Community Sensational Programme on Cybergogy for Engaged Learning organized by Central University of Kerala, Kerala. and Faculty Development Programme on Communication Skills for Teacher Educators	Karkka Karpikka Life Membership	2000
2018	Mrs.V.Sridevi	Workshop on Community Sensational Programme on Cybergogy for Engaged Learning organized by Central University of Kerala, Kerala. and Faculty Development Programme on Communication Skills for Teacher Educators	Karkka Karpikka Life Membership	2000
2017	Dr.K.Vijaya	National Seminar on Online Trading by Citizen Consumer Club and PG Research Department of Economics of Quaid-E-Millath associated with	Nil	2000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	One Day Biometric Training Programme	07/04/2018	07/04/2018	0	8
2017	International Conference on School Boards and Teacher Education Chennai Institute of Educational Technology and Research in collaboration with NKT National College of Education for Women, Chennai, Thamizhaga Institute of Educational Research and Adva	Nil	08/12/2017	09/12/2017	26	0
2017	Nil	Training Programme to Excel with Excellence	05/08/2017	05/08/2017	0	8
2017	Nil	Training Programme	25/11/2017	25/11/2017	0	8

for Safety  
and  
Protection  
at  
workplace

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course - Academic staff college	1	24/05/2017	13/06/2017	21
workshop on Community Sensational Programme on Cybergogy for Engaged Learning	5	11/04/2018	13/04/2018	3
A 5 Day National Level Training Programme On Thesis writing- From Copper Strip to Gold Bar	1	30/10/2017	11/11/2017	5
Training Programme on Educational Technology	4	11/10/2017	13/10/2017	3
A One day Orientation Programme for the faculty members serving in affiliated Colleges of Education	1	17/11/2017	17/11/2017	1
Regional Summit on Prevention and Management of Mental Health Problems in School Children	2	10/11/2017	10/11/2017	1
One day State level Seminar on " Research Free from	1	12/04/2018	12/04/2018	1

Plagiarism"				
Two day National Colloquium on 'Mechanics of Thesis Writing'	2	18/04/2018	19/04/2018	2
UGC Sponsored National level Seminar on Components and methods of Qualitative research (CMQR 2017)	1	21/09/2017	22/09/2017	2
One Day National Seminar on innovative and best practices in Academic libraries in the Digital era	1	26/08/2017	26/08/2017	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	28	16	16

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Employee Provident Fund (EPF) Scheme 2. Employee State Insurance (ESI) Scheme 3. New Health Insurance Scheme (NHIS) 4. Group Insurance Scheme (GIS) 5. Festival Bonus and Advances according to the Government Norms 6. Incentives/ Appreciation in recognition of Academic and Professional accomplishments 7. Financial support to attend Academic activities 8. Seed money to support Research Projects 9. Capacity Building Programmes 10. On-Duty/ Special OD to attend academic related and official assignments 11. Maternity Leave/	1. Employee Provident Fund (EPF) Scheme 2. Employee State Insurance (ESI) Scheme 3. New Health Insurance Scheme (NHIS) 4. Group Insurance Scheme (GIS) 5. Incentives/ Appreciation in recognition of their Professional Enhancement 6. Financial support to attend Training Programmes 7. Capacity Building Programmes 8. On-Duty and Special On-Duty facilities 9. Maternity Leave for Women/ Earned Leave/ Leave on Private Affairs	1. SC/ ST/ BC/ MBC Scholarships as per Government Norms. 2. Financial support to students for the deserving EWS 3. Free Medical Checkup for sustaining the overall health of students 4. Certificate Courses/ Self Study Courses 5. Disaster Preparedness Mitigation Plans 6. Student Welfare Committees 7. Placement Cell/ Career and Personal Counseling 8. Scribe and Reader Services for the Visually Challenged students 9. Accessible and Barrier free environment for the Divyangjan Students 10. Bus and Train passes to facilitate easy commuting

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College is a grant-in-aid College of Education. It has also management supported Teaching and Non-teaching staff besides grant-in-aid Employees. The Internal and External Financial Auditing is conducted in the following manner ensuring consistency of goals aligning with financial requirements of the Institution and a sound mechanism for settling audit objections that require ratifications. Mechanism of Internal Financial Auditing Internal Financial Auditing audits accounts of Sriman N.K. Thirumalachariar National Education Society and the College. The Audit Team from the Office of M. Raghunath and Co, conducts auditing and submits report to the Governing Body of the Society. The report is presented in Annual General Society Meeting and course of action discussed with Ex-Officio Members. Mechanism of External Financial Auditing This Audit takes place in two stages: 1. Department of Higher Education Audit 2. State Audit Department of Higher Education Audit by the Office of Regional Joint Director, Chennai Region audits General Account and submits report to College and Office of Principal Accountant General. State Audit by AG's Office audits accounts audited by the Office of RJD, also audits Examination Account and verifies documents audited by Office of RJD. The report, with objections, raised by the Audit Team is submitted to the College. On ratification, the College submits a report to Office of the RJD and to AG's Office and on acceptance of ratifications, objections are dropped. External Financial Government Auditing is completed in the year 2017-2018. Thus the College ensures that funds received is appropriately utilized.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Funding Agencies	283000	Institutional Welfare
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

241000

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	INDCS Certification	Yes	IQAC Expert Team
Administrative	Yes	INDCS Certification	Yes	IQAC Expert Team

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Financial Support for the Welfare of the Institution. 2. Guest Lecture on the significance of Tamil Chair at the Harvard University, supported by NKT College Parent Teacher Association

6.5.3 – Development programmes for support staff (at least three)



1. One Day Biometric Training Programme 2. Training Programme for Safety and Protection at Workplace 3. Training Programme to Excel with Excellence

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Collaboration with NGO's to strength the infrastructure of the College 2. Collaboration with Academic Institutions in India and Abroad for Knowledge Sharing 3. Extend Networking with National Institutes for Disability focusing on Multiple Disabilities through Continuing Rehabilitation Education (CRE)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Collaboration with NGO's to strength the infrastructure of the College	07/07/2017	31/01/2018	31/01/2018	322
2017	Collaboration with Academic Institutions in India and Abroad for Knowledge Sharing	03/10/2017	08/12/2017	09/12/2017	406
2017	Extend Networking with National Institutes for Disability focusing on Multiple Disabilities through Continuing Rehabilitation Education (CRE)	07/07/2017	25/10/2017	29/10/2017	30

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the



2017	0	1	20/11/2017	1	Community-wide Sensitization for Clean Hygienic Environment	Understanding of the significance of maintaining a clean hygienic environment through various programmes	67
2018	0	1	08/03/2018	1	Gender Sensitization Programmes for Empowering Women: during International Women's Day Celebration	Equal opportunities and rights for women in every sphere of life.	156
2018	0	1	26/03/2018	1	Medical Camp for Sensitizing Community on Health Issues	Realizing the importance of health issues, prevention and proper treatment for those diseases.	135

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	01/06/2017	Response: The College has a Code of Conduct framed specifically for Teaching Faculty Members, Non-Teaching Staff and Students, which guides the conduct of all human resources in the Institution and the decorum to be maintained inside the premises. Principal of the College addresses Teaching Faculty Members during

the Teacher Orientation Programmes regarding the Code of Conduct to be followed by every faculty member. Similarly, Non-Teaching Staff are apprised by the Principal during the Non-Teaching Staff Annual Orientation Programme and the students are imparted regarding the Code of Conduct to be adhered during the Student Induction Orientation Programme. In the beginning of every academic year, the College conducts the Code of Conduct Meeting, wherein Secretary of the College, Principal, Teaching Faculty Members and Non-Teaching Staff are the members and the Principal conveys to the members regarding the orientation of Code of Conduct to all stakeholders. The Code of Conduct to be followed by all is posted in the College website, too. The College has a handbook/academic calendar to assist Teaching Faculty Members, Non-Teaching Staff and Students in understanding the discipline policies currently in place and the consequences of not adhering to them. It disseminates information regarding General Discipline, Dress Code to be followed, Security and Support Services and Awareness regarding Anti-Ragging. It is printed and distributed to all the stakeholders at the beginning of each academic year. In addition to these, Service Rule Book is issued to all Staff members of the

Institution with details of all the Service Conditions of Employees, Discipline Issues, Leave related Clauses, Termination Clauses, Maintenance of Confidentiality, etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Toilet Day: Community-wide Sensitization for Clean Hygienic Environment	20/11/2017	20/11/2017	102
AIDS: World AIDS Day-Community Sensitization Programme for Prevention of HIV/AIDS	01/12/2017	01/12/2017	132
Campaign to Sensitize the Community on Rights and Responsibilities of Consumers: National Consumer Rights Day	22/12/2017	22/12/2017	200
Gender Sensitivity: Gender Sensitization Programme for Empowering Women: International Women's Day	08/03/2018	08/03/2018	156
Water Mission: World Water Day-Campaign for Water Conservation Management	22/03/2018	22/03/2018	95
Digital India: Programme for Raising Public Awareness on Information Rights	26/02/2018	26/02/2018	117
Caring for the Aged	21/02/2018	21/02/2018	398

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. World Toilet Day: Community-wide Sensitization for Clean Hygienic Environment on 20th November 2017

2. Water Mission: World Water Day: Water Conservation Campaign on 22nd March, 2018

3. Project Punarbava launched by the Rotary Club of Chennai IT City on 31st January, 2018 to install incinerators in toilets attached to College buildings and Hostel to destroy sanitary napkins and thereby to create a hygienic atmosphere for women students.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best Practice - 1

1. Title Analysis of Stakeholder Feedback to Strengthen Academic and Administrative Setup
2. Objectives of the Practice ? To Improve Internal Support Systems ? To Advance Frontiers of Knowledge ? To Enhance Student Attainment and Learning Experience ? To Exhilarate the Teaching Performance of Faculty Members ? To Plan for the Development and Growth of the Institution ? To Conduct Academic and Outreach Programmes in tune with the recent trends and ? To Enhance Alumni Engagement and Parent Teacher Association.
3. The Context The Institution collects feedback from all the stakeholders, namely students, teachers, employers, alumni, heads of teaching practice schools and parents on all aspects of the College. The Internal Quality Assurance Cell makes it mandatory to collect feedback periodically and discuss the results of analysis of the feedback in the Stakeholder Committee Meetings to ensure active participation of stakeholders in strengthening the academic and administrative structure.
4. The Practice Feedback from stakeholders on various aspects of the College is collected and analyzed and the findings are discussed at the Stakeholder Feedback Committee Meetings and in other appropriate meetings for further suggestions and actions to be taken for the betterment of students and the growth of the Institution. Semester-wise Feedback on the Curricular Aspects and Teaching Performance of Faculty members is collected to improve Teaching-learning process, maintain the standard of the Institution and to be in update with the global community of teaching fraternity. In fact, feedback is an essential part of effective teaching-learning process. Feedback provides new information specifically related to the task or process of learning that fills the gaps between what is understood and what is aimed to be understood. The College aims to fill the gaps, if any, with utmost care to reach the highest pedestals of Teacher Education. Feedback on Curricular aspects is received from Students, Teachers, Employers, Alumni, Heads of Practice Teaching Schools and Parents. The feedback provides information related to curriculum drafted by the Institution, activities to bridge the gap between academics and job requirements, allocation of hours and credits to courses, provision of information by faculty members about reading resources and references, inclusion of projects in the curriculum to theoretical inputs, community related activities, assessment patterns, etc. Contrastingly, feedback is sought on the Teaching Performance of Teaching Faculty Members on characteristics such as preparation and delivery of content, adaption of newer methods of teaching, positive attitude towards students, provision of additional reading material, completion of syllabus on time, etc. Similarly, the College conducts Student Satisfaction Survey (SSS) on Overall Institutional Performance and feedback is received for aspects such as multiple modes of teaching and learning, technology based classroom transactions, school internship, community events, mentor-mentee sessions, development of soft skills, life skills, and employability skills, provision of certificate courses, organization of seminar, workshops, guest lectures, Quality Circles, receptiveness of Principal and faculty members, Grievance and Redressal Mechanism, services of Guidance and Counseling Cell, learning resources, Placement Cell, Coaching Programme for Competitive Examinations, etc. The College gathers feedback for the Academic and Outreach Programmes, too. For the conduct of Academic and Outreach Programmes, feedback is received for choice of

resource experts, selection of topics, presentation of ideas and concepts for development and social change, provision of activities, etc. In addition, the College gets feedback for Library Usage and Library Facilities. The Survey provides feedback on availability of resources in the library such as umpteen numbers of books, journals, magazines, periodicals, access to INFLIBNET e-resources, reprography facilities, etc. Feedback is received regarding Basic Facilities of the Campus also on amenities like well-lit rooms supported by LCD projectors, Smart Boards, Internet facilities, Sports and Games facilities, etc. Similarly, feedback is received from residents of College Hostel, too, on ambience and facilities such as clean ventilated rooms, RO drinking water, healthy food, hot water, laundry facilities, etc. After receiving feedback from all stakeholders on various aspects, the College analyses the findings in order to find out the level of satisfaction on various features, namely Curricular Aspects, Teaching Performance of Faculty Members, Academic and Outreach programmes, Institutional Autonomy, Library Facilities, Library Usage, Basic facilities and Hostel Facilities. The level of percentage attained, the strengths and weaknesses identified and the suggestions rendered by the stakeholders facilitate the College to plan strategies, tactics and approaches to upgrade the teaching-learning process, academic activities and administrative endeavours. The findings, suggestions and identified action plans are discussed in the Stakeholder Meetings and other statutory meetings for approval and implementation.

5. Evidence of Success Based on the feedback of stakeholders and analysis of the same, the College brings forth changes and innovations to strengthen Academic and Administrative set up. The feedback from stakeholders reveals that most of them are highly satisfied with the Academic and Administrative features and facilities of the College. When the College receives suggestions from stakeholders, they are discussed in the statutory body meetings for recommendations, approval and implementation. Based on the feedback and suggestions rendered by stakeholders during the academic year 2016-2017, the College ventured to implement the suggestions after approval of the statutory bodies. As per the feedback/ request of students on Curricular Aspects during 2016-2017, the College decided to allot additional time for the students to complete their files and records before the Practical Examinations. Similarly, based on the feedback of teachers, the Curriculum of B.Ed. Special Education Programme was revamped and the same was implemented for the students of batch 2017-2018. When the Employers suggested that the Certificate Course on Competitive Examination Coaching should be made mandatory for all students, the College motivated all the students to enrol for the Certificate Course. Similarly, when the Alumni felt that more number of social outreach programmes should be organised for the benefit of all stakeholders, the College decided to conduct more outreach programmes from 2017-2018 onwards. In accordance with the feedback of Heads of Teaching Practice Schools, the student-teachers were instructed and motivated regarding the importance of Time Management and Punctuality. Thus, the feedback of stakeholders on Academic and Administrative set up and the analysis of the same pave way for growth and improvement of the Institution and all stakeholders.

6. Problem Encountered Generosity error is encountered. The stakeholders may fail to render their true views due to generosity effect and thereby, the feedback may turn out be false and the analysis may turn out to be invalid or incorrect.

Best Practice - 2

1. Title Networking with Industries Skill Training Partners
2. Objectives of the Practice ? To conduct and organize students' skill training programmes through Integration with Training Partners ? To increase job opportunities, Global opening and other possibilities ? To enhance international opportunities for students and ? To strengthen the academic relationship with the Skill Training Partners for the welfare of students.
3. The Context Experiencing success in Education not only builds knowledge and skills but also develops confidence that can translate to success on the job front. To reduce the gap between curricular inputs and expectations in the Teaching Profession, networking with



other educational institutions is one of the best practices of the Institution in vogue. To enhance the skills required for excelling in the teaching profession and for enriched performance, collaboration with Organizations for skill enhancement was initiated. Skill development is the process of honing the existing skill, learning new and current trends in skills while enhancing the old skills. Integrating skill development in Teacher Education requires broad vision and comprehensive approach for accomplishment of desired goals. 4. The Practice The top most teaching skill depends on communication and creativity. To procure these skills teachers should develop positive energy and enthusiasm to learn. To develop communication skills, computer skills, and competencies for clearing competitive examinations, the College offers various Certificate Courses, namely English Language Development (CC1), Basic Computer Skills (CC2) and Competitive Examination Coaching Programme (CECP). During the first semester, the College offers English Language Development Certificate Course for 30 hours through one of Skill Training Partner, Be Positive Training Academy for enhancing the communication skills of future teachers. In addition, during second semester, Certificate Course on Basic Computer Skills is offered to the first year student-teachers for 30 hours with the linkage of yet another Skill Training Partner, Imago Image Consultant, Chennai which facilitates them to churn their computer skills. Similarly, Competitive Examination Coaching Programme is given during the fourth semester for 90 hours through DHOSTH Guides and Academy to successfully venture into teaching profession. These Certificate Courses are designed to strengthen specific professional skills. During the academic year 2017-2018, 62 student-teachers each got enrolled in English Language Development Certificate Course and Certificate Course on Basic Computer Skills, respectively. Similarly, 145 students got enrolled in Competitive Examination Coaching Programme and 8 student-teachers passed the Tamil Nadu Teachers Eligibility Test conducted by the Government of Tamil Nadu.

5. Evidence of Success Certificate Course on English Language Development enhanced the communication skills of students, which facilitated teaching during school internship and while attending interviews for Teaching career. Similarly, Certificate Course on Basic Computer Skills developed confidence in students to prepare

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://nktnce.ac.in/wp-content/uploads/2022/07/best-practice-2017-2018.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Among the Colleges of Education in the State of Tamil Nadu, N.K.T. National College of Education for Women is the only College of Education offering B.Ed. Special Education (Visual Impairment) Programme in an inclusive set-up with adequate facilities that prepares students to acquire knowledge and develop competencies to impart education to both special and general students with the choice to be placed either in General or Special Schools. The B.Ed. in Special Education (Visual Impairment) Programme is recognized by the Rehabilitation Council of India and initially affiliated to University of Madras and then by the Tamil Nadu Teachers Education University, Chennai. The Programme is offered since 2003 with intake of 30 students. The Department of Special Education with good infrastructure that functions in an accessible and barrier free environment is adequately equipped with Adaptive Technology, Softwares like JAWS and NVDA are available to train student-teachers with knowledge and skills to empower the visually challenged to live independently. The Department of B.Ed. Special Education (Visual Impairment) claims its uniqueness for the following reasons: • Educates student-teachers to acquire knowledge and develop

competencies and skills to impart education to both general and visually impaired students. • Offers tailor made courses for student-teachers to acquire knowledge and skills in Perspectives in Education, Curriculum and Pedagogic Studies, Disability Specialization (Visual Impairment), Cross Disability Inclusion and Enhancing Professional Capacities. • Offers skill-oriented training along with theoretical perspectives to student-teachers in various areas like effective use of Braille, Assistive Devices, Daily Living Skills and Orientation Mobility. • Provides Scribe and Reader services to engage and support the visually impaired students. • Facilitates student-teachers to gain varied experiences through exposure to different categories of schools like, General Inclusive School, Special School (Blind School) and Cross-Disability School (Hearing Impairment, Intellectual Disability Multiple Disabilities). • Creates opportunities to visit National Institutes like National Institute for the Empowerment of Persons with Multiple Disabilities (NIEPMD) National Institute for the Empowerment of Persons with Visual Disability (NIEPVD) that serve as a National Resource Centers for empowering persons with Multiple Disabilities. • Organizes various Continuous Rehabilitation Education (CRE) Programmes for Special Educators. • Motivates students of NKT Differently-abled Club to organize programmes for familiarizing State and Central Government Schemes and Policies. • Provides a platform to show-casing the talents of differently abled children. • Widens placement opportunities as student-teachers of the Department of Special Education are able to cater to requirements of Educational Institutions in an inclusive set-up. In line with the Vision of the Institution, the Department of Special Education acts as a catalyst in providing Teacher Education and School Education under the inclusive setup, thereby contributing towards human development to meet the dynamic challenges in Education.

Provide the weblink of the institution

<https://nktnce.ac.in/wp-content/uploads/2022/05/7.3-institutional-distinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

To organize and conduct the following programmes: • Workshop on Health and Fitness for student-teachers. • Workshop on Unique Teaching Methods. • Training Programmes for skill development of student-teachers. • Capacity Building Programmes for Teacher Educators: Enhancing Personal Effectiveness. • Skill Based Training Programme for Teacher Educators. • Capacity Building on Office Etiquette and Training in Basic Computing Skills for the non-teaching staff. • Various community development programmes as a part of extension activities