Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**N.K.T.NATIONAL COLLEGE OF EDUCATION FOR WOMEN (AUTONOMOUS)**
Name of the head of the Institution	**Dr.S.Chamundeswari**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04428445924**
Mobile no.	**9790953062**
Registered Email	**nktnce@yahoo.co.in**
Alternate Email	**rajchamu2006@yahoo.co.in**
Address	**No.41,Dr.Besant Road, Triplicane**
City/Town	**Chennai**
State/UT	**Tamil Nadu**
Pincode	**600005**

2. Institutional Status	
Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.S.Malathi**
Phone no/Alternate Phone no.	**04428445924**
Mobile no.	**9841172972**
Registered Email	**nktnce@yahoo.co.in**
Alternate Email	**malathinkt@gmail.com**

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/generatePDF_aqar/eyJpdiI6IjNKS2Q3QkIxQTJ6M3ZmSjZXb0lMbGc9PSIsInZhbHVlIjoibFFFKTDBsM0pFYnQ2QnN0bzNoU0UrZz09IiwibWFjIjoiNzEwOWQwZjQwNzk0NmMwMTY0M2I2YmY2ZjhmNmVmYzhhMGM3YjM0MDA3NjViZDdkMj

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://nktnce.ac.in/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**3.26**	**2011**	**08-Jan-2011**	**07-Jan-2016**

6. Date of Establishment of IQAC	**25-Jun-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Institutional Policy Guidelines to streamline the activities of the Institution	01-Jun-2019 365	490
Establishment of Research Eco System and Research Colloquium at the R & D Centre for promotion of research culture	16-Jul-2019 321	476
Initiation of the NKT Centre of Excellence	08-Nov-2019 206	490
Initiation of the NKT Centre for Outreach	08-Nov-2019 206	490
Go Green Project	06-Dec-2019 178	490
You Share and We Care Online / Offline Counselling Services	04-Jul-2019 333	28
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities	**No**

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

To inculcate desirable attitude and values among students To sensitize students to the needs and challenges of the society To initiate sharing of expertise by the faculty in the forum for strategies and operations To conduct various programmes to maintain quality through Quality Circles To encourage faculty and students to reach out to the society through programmes and invited talks.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
(vi) Governance and Leadership ? To conduct meetings at regular intervals to discuss about the measures to be adopted based on the various Statutory and Non-statutory feedback meetings as per the autonomous norms of the University Grants Commission; ? To conduct the Finance Committee, Board of Studies Meeting, Academic Council, Governing Body and College Committee meetings for the academic year 2019-2020; ? To conduct periodical meetings of various other committees, Staff Meeting, Internal Quality Assurance Cell, Admission Committee, Purchase Committee, Students Grievance and Redressal Committee, Students Welfare Committee, Examination Committee, Library Advisory Committee and Kamala Nehru Hostel Residents Meetings; ? To host Retirement function of Mrs. Nalam Arul Poomani in the month of September; ? To initiate PTA Association meeting in the month of January 2020; ? Interview for Regular Typist Post will happen in the month of February 2020 as per norms of Government and ? To organize Capacity Building Programme for the Non-teaching Staff on Enhancing Performance through 5S in the month of February 2020.	(v) Governance and Leadership Retirement Function of Mrs. Nalam Arul Poomani, Typist was held on 12th September 2019. Our College Secretary Dr. M. Arumugam greeted Students, Faculty Members and Support Staff for the New Year on 8th January 2020. On 12th February 2020, interview was conducted to fill the approved Non-teaching Vacancy-Typist Post. With the support of the Management, Capacity Building Programme for Non-Teaching Staff: Enhancing Workplace Performance through 5S Initiatives was organized on 22nd February 2020. The Programme was inaugurated by Dr. M. Arumugam, Secretary of Society and College and resourced by Dr. C. Uthaya Kumar, Vice Chairman and Mr. S. Murugan, Joint Secretary, Quality Circle Forum of India, Chennai Chapter, Chennai. Meetings for Governance and Leadership ? Teaching Faculty Meetings were conducted on 4th July 2019, 16th August 2019, 5 th September 2019, 3rd October 1st November 20th November 3rd December 12th December 2nd January 10th January and 24th February to discuss about the regular functioning of the College activities. ? OnlineTeaching Faculty Meetings were conducted on 30th & 31st March 2020, 2 nd to 6th April 2020, to discuss on preparation for NAAC and revamping NKT Website. ? Non-Teaching Staff Meetings were conducted on 16th October and 23rd December 2019 to enable smooth functioning of the activities of the College. ? Admission

	Committee of our College met on the 26th and 31st of July to scrutinize on the certificates and finalize the admission of students admitted for the academic year 2019-2020, subject to the approval of the Secretary of the College and Tamil Nadu Teachers Education University, Chennai. ? Purchase Committee Meetings were held on 5th July 2019, 1st August 2019, 18th August 2019, 30th August 2019, 18th September 3rd October and 20th November 2019 to discuss and finalize the purchase of requirements of the College, subject to the approval of our College Secretary. ? Internal Quality Assurance Cell (IQAC) Meetings were held every quarterly on 4 th July 11th October 2019, 21st January 2020 and 28th August 2020. ? The Examination Committee Meeting was held on 18th August 2019 to decide on the examination schedules and to discuss about issues pertaining to Examination Unit of the College. ? The Library Advisory Committee Meeting was conducted on 18th November 2019 to decide on the purchase of books for the academic year 2019-2020 for all Academic Programmes in the College. ? The NKT College Parent Teacher Association was initiated and the meeting was held on 20th January 2020 to get to know the expectations from both parents and teachers. The election of the Office bearers of the Association was also conducted. ? The Board of Studies Meetings were held on 16th October 2019 and 26th February 2020 by inviting subject experts from other institutions. Suggestions pertaining to changes to be incorporated from the academic year 2020-2021 were discussed and reco
(v) Student Support and Progression ? To distribute the academic calendar for the year 2019-2020 and detail the students on the curricular activities for the two year B.Ed. and M.Ed. Programmes; ? To hold elections to select College Union representatives in end of July 2019; ? Proposed to arrange for a lecture as a part of Student Induction Programme to remove the cultural and area divide among the students in the third week of August; ? To make first year students to feel at home Fresher's Day is prearranged in	(v) Student Support and Progression NKT College Student Union Election was held on 12th July 2019. Suitable candidates were elected for the different posts for the academic year 2019-2020. The following are the elected candidates of the NKT College Student Union: ? President : F. Sajeeda Parveen (Mathematics) ? Vice President : N. Srividhya (Mathematics) ? Secretary : C. Ponnazhagu (Mathematics) ? Joint Secretary : M. Jasmine Fathima (Mathematics) ? Treasurer : R. Nithya (Mathematics) ? Sports Secretary : R.

the month of August 2019; ? As part of curriculum mini-teaching practice is proposed from 16th to 18th September 2019; ? In order to know the students' innate abilities Talents Day is proposed in the month of October 2019; ? To initiate centre for Excellence and Outreach for the benefit of School and College Students; ? It is propounded to organize a series of Guest lectures in the Month of September for dissemination of latest information in the field; ? As a part of routine activity medical check-up for the students is anticipated in the month of January 2020 for the Second year students and in the month of February for the first year students; ? Five-Day Citizenship training Programme a routine curricular extension activity to be scheduled for 2019-2021 batch students in the month of February 2020; ? Hall Mark of Excellence a ceremony of handing over the appointment orders to the students selected though the Recruits Pursuits of our College to be organized at the end of the academic year after the placement camp and ? Sports Day to display their sports talent, College Day to remember and honour the students of previous batch and students who excelled in the present batch will be celebrated in the month of March 2020. Guest Lectures and Invited Talks To organize a series of Guest Lectures and Invited Talks are planned to happen spread over four semesters as per the requirements of the Curricular demands. Students: Workshop/ Seminars and Training Programmes ? Earmarking the importance of Yoga Ten-Day Training Programme will be initiated; ? Programme to enhance management strategies among Students through a Two Day Workshop on Leadership in the month of January and Cyber crime awareness in the month of February and ? Training Programme in developing leader Skill and Story Telling is scheduled to happen in the month of February. Club Activities To organize various activities and celebrate days of significance through various NKT Clubs like the following: ? Ayudha Pooja ? Parambariya Unavu Thiruvizha ? Thamizhar Thirunal Vizha ? 150th Birth Anniversary of Mahatma Gandhi. ? Awareness Programme on Dengue

Sowndharya Meenakshi ? Asst. Sports Secretary : D. Charmathi ? Cultural Secretary : R. Vaishali ? Asst. Cultural Secretary : S. Nassima Begum ? Law and Order Secretary : M. Kowsar Begum ? Asst. Law and Order Secretary : V. Manthra Narayani ? Discipline and Cleanliness Sec. : S. Srija ? Asst. Discipline & Cleanliness Sec. : V. Elakiya ? Campus Maintenance Secretary : M. Gokila Priya ? Asst. Campus Maintenance Sec. : A. Samibi ? Library Secretary : Z. Nasreen Begum ? Asst. Library Secretary : K. Sharmila ? Addl. Secretary : A. Divya ? Addl. Treasurer : N. Valarmathi. Dr. M. Arumugam, Secretary of Society and College presided over the Student Union Induction Ceremony. The I Year Student Induction Programme was held on 19th August 2019. Ms. Suguna Kiran, Value Education Trainer, VITAL was invited to address the students on Values for Student-teachers. The Fresher's Day was organized on 22nd August 2019 for the I Year student-teachers. The Principal of the College gave an introduction of the College Management, oriented the students about the teaching profession and the two-year programme and formally introduced all Teaching and Non-teaching Staff of the College. All Rules and Regulations of the College were explicitly made clear to the students. Mini-Teaching Training Programme was conducted from 16th to 18th September 2019. Talents Day was organized on 1st October 2019. Students exhibited their ability before the Guests of Honour: Mrs. Nandhini Raghunathan, Vocalist and Mrs. T.M. Sridevi, Dancer. Centers of Excellence and Outreach were initiated for the benefit of Faculty members, students of both our Model School and College on 8th November 2020 in the august presence of our College Secretary, Dr. M. Arumugam. II Year students of B.Ed. Special Education went on study trip to National Institute for the Empowerment of Persons with Visual Disabilities (NIEPVD), Poonamalle on 18th December 2019. Medical Checkup Camp for the II Year students was conducted at the SYMA Medical centre, Chennai on 3rd January 2020 and for the I Year students on 14th February 2020. Doctors from Chettinad Dental College and Research

and Swine Flu and other dreadful diseases that is climatic and seasonal ? Founders Day ? Independence Day, Teachers Day, National Science Day, Literary Day, Days of importance to Consumers, and exploring the abilities of Differently Abled Children and National Unity Day Student Welfare Meetings ? To conduc	Institute, and Darshan Eye Care, Chennai diagnosed our students. The Five Days Citizenship Training Camp scheduled on 17th to 21st February 2020 was inaugurated by Dr. E. Uma, Head Department of Physical Education, Queen Mary's College, Chennai. The Recruits Pursuits of our College organized Campus Interview on 27
Plan of Action (i) Curricular Aspects ? To carry on with the functioning of the enhanced curriculum of the B.Ed. and M.Ed. programmes as in the previous year and ? To continue the curriculum operation keeping in line with the needs of the student teachers and the society.	(i) Curricular Aspects ? The B.Ed. and M.Ed. courses continued to function in line with the NCTE norms and regulations (2014). Both the courses are of two year duration. The College reopened for the II Year students on 5thJuly 2019 and for the I Year students19th August 2019. ? The course of the B.Ed. programme is for a duration of 400 working days / curriculum transaction days or 2400 hours which is spread over 4 semesters excluding admission and examination days. ? The B.Ed. curriculum comprises three broad interrelated curriculum areas (i) Perspectives in Education (ii) Curriculum and Pedagogic Studies and (iii) Engagement with the field. The courses include inbuilt fieldbased units of study and projects along with theoretical inputs. ? The course of the M.Ed. programme is for duration of 360 working days/ curriculum transaction days or 2160 hours, spread over 4 semesters excluding admission and examination days. ? The M.Ed. curriculum comprises five broad interrelated curricular areas (i) Perspective Courses (ii) Tool Courses (iii) Teacher Education Courses (iv) Specialisation: Core Courses and (v) Specialisation: Thematic Courses. ? Both the B.Ed. and the M.Ed. course work is tailor made to suit the requirements of the prospective teachereducators. ? B.Ed. and M.Ed. students faced the first year of study enthusiastically with the unstinted support of the faculty members. Examination Results of 20172019 Programme No. Appeared No. Passed Theory Practical Dissertation Distinction First Class Second Class Distinction First Class Second Class Highly Comm Comm Not Comm B.Ed. 121 121 50 71 103 18 B.Ed. Special Education (Visually Impaired) 16 16 04 11 01 12 04 M.Ed. 01 01 01 01 M.Phil. (20162017) Full Time 01 01 01 01 M.Phil.

(iv) Infrastructure and Learning Resources ? To enhance the learning resources of the institution in order to facilitate a conducive and enriching environment for the student-teachers by purchasing books and periodicals, for the College Library, as per the requirements of the faculty, research scholars, UG and PG students; ? In order to meet to basic amenities of College it is proposed to raise funds from Philathropist; ? Utilizing the UGC Autonomous Grant Fund it is planned to purchase 3 LCD Projectors, Screens, and two interactive white boards; ? Two steel cupboards to accommodate books and magazines for Ambulimama Library will be purchased; ? It is proposed to spend from autonomous grant for renovation of Sarojini Varadappan Hall and Computer Laboratory which requires a primary attention; ? To construct a differently abled friendly toilet to facilitate the needs Special students; ? It is anticipated to request our esteemed management to fund for purchase of fire extinguisher, LCD projector and Computer for Special Education Department; ? It is anticipated to purchase Wall type Projection screen ,Magnetic Ceramic Green Board, Board Stand, White Board ,Cannon Image Runner (Copier Printer & Scanner for enhancing teaching learning process and ? Acrylic Notice Boards to display the names of students placed through Placement Cell is required to be purchased.

(iv) Infrastructure and Learning Resources Library Books and Periodicals were also purchased during 2019-20 to cater to the learning requirements of the student-teachers. The details of books purchased under different funds from April 2019 to March 2020 are as follows S.No Head / Source of Fund No.of Books Amount spent for Books 1 Autonomous 174 59803 2 Special Fees 5 1400 3 Reading Room 62 8111 Total 241 69314 S.No Name of the Journal Amt.in Rs. 1 Quest- The Journal of UGC-HRDC, Kumaun University, Nainital 2420 2 GCTE Journal of Research and Extension in Education 600 3 The Journal of Education Research and Extension 500 4 Journal of Research and Reflections on Education 1200 5 Edu Track 1000 6 Journal of Educational and Psychological Research 800 7 The Indian Educational Researcher 300 8 University News 950 9 Braille Paarvai 600 10 Infinithoughts 1200 11 Inigo Edu Research 300 Total Rs. 9870 12 International Periodical 18750 13 INFLIBNET 5900 Net Total Rs. 34520 S.No Name of the Journal Amt.in Rs. News Paper 4920 No.of Books upto 2018 – 2019 21774 No.of Books added during 2019 – 2020 241 Total No.of Books 22015 Accession Register 19561 Book Bank 1404 Gift Books 1050 Total 22015 S.No. Name of the Item No.of Items Amount spent for Books 1 Books 241 69314 2 National Periodicals 11 9870 3 International Periodical 1 18750 4 News Paper 2 4920 5 INFLIBNET 5900 Total 108754 Equipments and Furniture Purchased S.No. Date Item Distributor Cost UGC Autonomous Grant 2019-2020 1 24-10-2019 Projector Screen Navkar Computers, Chennai. Rs. 7,080/- 2 04-11-2019 Interactive Board with Cable and Kit (2) Educorp Technologies, Chennai. Rs. 90,560/- 3 05-11-2019 Steel Racks (12) Himalaya Steel Industries, Chennai. Rs. 29,736/- 4 20-11-2019 PA System Speaker

	(2) Educorp, Chennai. Rs. 62,540/- 5 22-11-2019 LCD Projectors and Kits and Wall Mounting Screens (3) Educorp Technologies, Chennai. Rs. 1,35,360/- Total Rs. 3,25.276/- Sriman NKT National Education Society 1 15-10-2019 UPS (2), Key Board (2), Optical Mouse (2) and Internet Security (1) Navkar Computers, Chennai. Rs. 9,450/- 2 05-12-2019 Fire Extinguishers-Refilling and Purchase of 29 new units A Safeway Systems and Equipment, Chennai. Rs. 39,141/- 3 05-12-2019 LCD Projector (Department of Special Education) Navkar Computers, Chennai. Rs. 30,370/- 4 02-01-2020 Computer System and Kit (Department of Special Education) Navkar Computers, Chennai. Rs. 39,648/- 5 17-12-2019 Office Visitors Chairs (contributed by the M.Ed. students) Thirumala Steel Furniture, Chennai Rs. 22,000/- 6 30-12-2019 Computer (HP Desktop) and HP Printer Navkar Computers, Chennai. Rs. 36,529/ 7 06-01-2020 Wall Type Projection Screen Educorp Technologies, Chennai Rs. 9,440/- 8 10-01-2020 Magnetic Ceramic Green Board APS Industries, Chennai Rs. 3,650/- S.No. Date Item Distributor Cost 9 10-01-2020 Board Stand APS Industries, Chennai Rs. 2,400/- White Board APS Industries, Chennai Rs. 980/- Cannon Image Runner (Copier
(iii) Research, Consultancy and Extension Guest Lectures ? To gain more insight on Credit Based Academic System a special invited talk is anticipated in the Month of December 2019 utilizing the Autonomous Grant fund and ? To familiarize our Teacher Educators with more knowledge on Role of Goverance. Faculty Enhancement ? To encourage eligible faculty members to extend their Research Consultancy to Schools, Colleges and Universities without affecting the routine of the College; ? To enhance and maintain the quality of on-going research in the institution by incorporating the suggestions of the members of the Research Committee of the College; ? To enable the research scholars for their timely submission of their Ph.D. work by providing adequate supportive services; ? Faculty members will be encouraged to participate in various Faculty augmentation Programmes and disseminate the same with the other faculty members in the Forum for	(iii) Research, Consultancy and Extension The members of the Research Committee focus on maintaining high research standards in teacher Education. ? Dr. M. Govindan, Dean of Faculty of Department of Educational Psychology, Tamil Nadu Teachers Education University. ? Dr. S. Devasahayam Selvakumar, Principal, Meston College of Education, Chennai ? Dr. S. Chamundeswari, Principal ? Dr. N. Kalai Arasi, Associate Professor of Computer Science-Education ? Dr. S. Malathi, Associate Professor of Education Guest Lectures ? On 16th December 2019, Prof. L.S. Ganesh, Department of Management Studies, IIT Madras, was invited to deliver a Guest Lecture on Credit Based Academic System. ? Guest Lecture on Role and Governance of Autonomous Colleges was delivered by Prof. R. Manivanan, Head, Department of Politics and Public Administration, University of Madras, Chennai was held on 7th January 2020.

Strategies Planning and Administration and ? To motivate and appreciated faculty members to share their expertise in the required forum either under Academic Outreach. Forum for Strategies and Operations Planning ? Delibrations on the recent changes in the field of Education, Technology, Management, Evaluation, and Research are proposed to be discussed at the required time inorder to equip the Teacher Educators with the latest arrivals in the desired field of knowledge. Faculty Members: Workshops/ Training Programmes ? To equip Teacher Educators-Equipping with 21st Century Skills Capacity Building programme is intended in the month of August 2019; ? To schedule for a preliminary and final workshop on Question Bank preparation utilizing UGC Autonomous grant during September 2019; ? A Two-Day Workshop on Enhancing Faculty Contribution to Quality Circles will be organized in the month of January 2020 utilizing the Autonomous Grant under the head Capacity Building for Teachers and ? It is advocated to utilize the UGC Autonomous Grant under the head Orientation and Re-training of Teachers to arrange for a training programme on Revisiting Skills of Teacher Educators is planned in the month of March 2020.

Faculty Enhancement ? Dr. N. Kalai Arasi, Controller of Examinations attended the National Workshop on Examination Reforms organized by UGC, SERO on 18th and 19th July 2019. ? Dr. S. Malathi, Dean of Academics participated in the National Workshop on Research Integrity and Awareness organized by UGC, SERO, Hyderabad at University of Hyderabad, Hyderabad on 5th August 2019 and in A Three-Day Capacity Building Workshop for IQAC Co-ordinators (29th -31st August 2019) organized by Tamil Nadu Teachers Education University, Chennai on 29th August 2019. ? Mrs. A.H. Komala Assistant Professor and Dr. S. Dhanalakshmi Librarian participated in the National Conference on Benchmarking Quality Parameters of Research Programmes organized by RUSA (Rashtriya Uchchatar Shiksha Abhiyan), Department of Higher Education and Government of Tamil Nadu on 15th October 2019 and in A Two-Day Training Programme for Training of Teachers for Student Induction Programme organized by UGC, SERO at Bharathiar University, Coimbatore on 30th and 31st October 2019. ? Dr. T. Sahaya Saila participated in the KjyhtJ jkpopir khehL. organized by cyf jkpohuha;r;rp epWtdk; (jukzp> nrd;id) and presented a paper on jkpopirf; fiyQh;fspd; tho;tpay; kw;Wk; goe;jkpoh;fspd;; tho;tpaypy; jkpopir on 14th and 15th December 2019, presented a paper on An Analysis on Acceptance of Couple Violence among Married Student-teachers and their Spouse in the International Conference on Gender Rampage, Femicide and Strategically Immunity Measures Organized by School of Education VISTAS, Pallavaram, Chennai on 19th and 20th December 2019 and participated in the National Level Workshop on Writing Research Papers and Publication, Citation Analysis, Plagiarism and E-Resources for Research organized by Measi Institute of Management, Chennai on 29th February 2020. ? Appreciation to Mrs. A.H. Komala, Assistant Professor of Economics-Education for successful completion of the Annual Refresher Programme in Teaching: Concerns in Educational Research and Assessment under MOOC programme conducted at NKT

(ii) Teaching, Learning and Evaluation ? To assess the student-teachers as per the existing norms of the weightage of Internal Assessment and End Semester Examination for the B.Ed., M.Ed. and M.Phil. courses respectively; ? To disseminate the student-teachers with innovative methods in submission of files and project work both in the College and in the teaching practice schools; ? To conduct Observation and Demonstration classes for student-teachers to acquaint them with the desirable teaching behaviour; ? To circularize the student-teachers with knowledge on key topics through Guest Lectures on current topics related to the newly evolved curriculum in Teacher Education and to meet to the requirements of the stake holders; ? To reopen the College for the second year B.Ed Students on 5th July 2019; ? To reopen College for the first years 2019-2021 batch students in August 2019 as per the instructions of Tamil Nadu Teachers Education University, Chennai; ? It is proposed to arrange for Demonstration of Class by School Teachers, Teacher Educators during the second week of October 2019 for 2019-2021 batch Students; ? To empower tudent-teachers to gain work experience by assigning them into various internship school for 2018-2020 batch students for 90 days which is planned till 5th November 2019; ? The school internship for a week period from 14th to 25th October 2019 is proposed for 2019-2021 batch students; ? Student-teachers of 2018-2020 will be examined on their practical aspects in November 2019; ? The first Year 2019-2021 batch student-teachers will be facing their first practical examinations in the month of December 2019 and ? A practical examination for 2018-2020 batch students to assess their Semester IV Practical Components is proposed to be held in month of March 2020.

(ii) Teaching, Learning and Evaluation Theoretical and Practical inputs related to the syllabi were delivered through various sources – Faculty, Guest Lectures, Seminars and Workshops , training programmes, Community programmes. A variety of teaching strategies were employed such as Case Studies, Group Presentations, Projects, Discussions, Field Trips, Brain Storming, Blended learning and Community Interactions. The weightage given for the Internal Assessment and End Semester Examination for the B.Ed. course stands at 40:60. ? Components of Continuous Internal Assessment for 40 marks (Formative Evaluation) (for Full Paper): Seminar -10 Assignment -10 Internal Examinations -20 (Average of 2 Internal Examinations) ? Components of Continuous Internal Assessment for 20 marks (Formative Evaluation) (for Half Paper): Seminar -10 Internal Examination -10 (Average of 2 Internal Examinations) ? Components of Continuous Internal Assessment for 50 marks will be assessed for the Enhancing Professional Capacities Courses (EPC). ? Field-based Practicum for 25 marks are included under the name Task and Assignment for courses, PE1, PE2, PE3a, PE3b,PE4, PE5, PE6, PE7, CPS1, CPS2a-2d, CPS 3, CPS4, CPS5a – 5h. Question Paper Pattern for B.Ed. and B.Ed. Special End Semester Examination for 60 marks (Summative Evaluation): (Full Paper) Section Type of Question No. of Questions Marks allotted for each question Total Marks A Objective Type (Multiple Choice Question) 10 1 10 B Very Short Answer Type (Maximum of 50 words or half a page for each question) 5 out of 7 2 10 C Short Answer (Maximum of 200 words or two pages for each question) 4 out of 6 5 20 D Essay Type (Maximum of 400 words or four pages for each question) 2 out of 4 10 20 Maximum Marks 60 Passing Minimum marks: 30 in each course Maximum Time: 3 hours Question Paper Pattern for B.Ed. and B.Ed. Special Education End Semester Examination for 30 marks (Summative Evaluation): (Half Paper) Section Type of Question No. of Questions Marks allotted for each question Total Marks A Objective Type (Multiple Choice Question) 4 1 4 B Very Short Answer Type (Maximum of 50 words

	or half a page for each question) 3 out of 5 2 6 C Short Answer (Maximum of 200 words or two pages for each question) 2 out of 3 5 10 D Essay Type (Maximum of 400 words or four pages for each question) 1 out of 2 10 10 Maximum Marks 30 Passing Minimum marks: 15 in each course Maximum Time: 11/2 hours The weightage given for the Internal Assessment (Formative Evaluation) and End Semester External Assessment (Summative Evaluation) for the M.Ed. course is at 30:70. The various components of Internal Assessment are as follows: ? Components of Continuous Internal Assessment for 30 marks (Formative Evaluation) (Full Paper) Seminar -10 Assignment -10 Internal Assessment Examination -10 (Avg of 2 Internal Assessment Examinations) ? Components of Continuous Internal Assessment for 15 marks (Formative Evaluation) (Half
(vii) Innovative Practices ? To have an open climate in all academic and non-academic areas to ensure maximum use of available resources within the College and also to have healthy and positive interactions with the stake holders, faculty and students; ? To incorporate diverse teaching methods for various papers in the Teacher Education Curriculum and ? Go Green project at NKT campus will be initiated to contribute towards the sustainable environment	(vii) Institutional Values and Best Practices Through the IQAC Cell, the College has been periodically collecting feedback from alumni, retired staff, stake holders and students. This analytical data has been made available to the concerned faculty members and the Management also. This practice has facilitated the assessment of academic and administrative potentialities of the Management, Principal, Faculty Members and Non-teaching Staff for initiating appropriate measures to enhance the academic standards as well as the growth and development of the institution. We thank Dr. S. Malathi, the Dean of Academics and the team of Faculty members for meticulous planning of the activities of the College through IQAC Cell and Dr. V. Jayashree Priyadharshini, Co-ordinator of Community Development and Extension Activities and the team of Faculty members for careful planning and implementation for Community Development Programmes. The Best Practices of the College are: ? A diverse array of teaching-learning experiences delivered to our student teachers in order that they benefit the maximum from the ongoing B.Ed. and M.Ed. programmes. ? Student Exchange Programme at the M.Ed. Level with St. Christopher's College of

Education, Chennai. ? Semesterization of Practical Examinations at the B.Ed. and M.Ed. Levels. ? Assessment of Entry Level Behaviour and Development of Performance Growth Chart for students. ? Sharing of expertise and knowledge in the Forum for Strategies and Operations Planning to achieve optimum quality and competency among faculty members. ? Centre of Excellence to empower students and faculty members with required knowledge and skills. ? Centre for Outreach to inculcate desirable attitude and values among students to sensitize them to the needs and challenges of the society. ? Improved understanding of problems to maintain quality through Quality Circles ? Capacity Building Programmes for Non-teaching Staff to enhance workplace performance.

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Autonomous Governing Body	**04-Sep-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**15-Dec-2018**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**24-Feb-2020**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum is the heart and soul of any educational process. It is the sum total of all that is rendered by an educational institution in bringing out the required changes in the student. It influences the thoughts, feelings, ideas and opinions of the learner. The College, being an autonomous institution affiliated to Tamil Nadu Teachers Education University, Chennai, enjoys academic flexibility in designing and updating the curriculum. Curriculum Planning: The curriculum design and development is constantly monitored to provide holistic Teacher Education to women students following the guidelines laid down by University Grants Commission, National Council for Teacher Education, Tamil Nadu Teachers Education University and Tamil Nadu State Council for Higher Education. The College is committed to its Mission and Vision, endeavouring to attain excellence in Teacher Education and has been continuously upgrading its courses on par with the global standards and Faculty members take active part in the process of Curriculum Planning. The feedbacks of stakeholders are the basis of discussion in faculty meetings for curriculum planning, taking into consideration students' needs, interests and goals. The College adopts Credit Based Semester pattern to develop knowledge, skills, values and competencies of students. Courses are revamped periodically to ensure quality education. Addition of elective and certificate courses to the existing ones pave way for additional inputs on innovative ideas and concepts. Curriculum Delivery: ? In order to make curriculum more effective, value-added course on Teacher Eligibility Test (TET) was recommended in the place of Competitive Examination Coaching Programme. Requisition for Soft Skill course was immediately catered through guest lectures and webinars. ? It was suggested to include 'SMART Interactive White Board' and Online Tools in the Pedagogy of School Subjects in Semester-I of B.Ed. & B.Ed. Special Education Programme from next academic year. It was suggested to involve parents' in community programme. The draft is prepared keeping in mind the need of the students at school and the Dean of Academics consolidates the changes in consultation with the Principal and faculty members, which is then presented in the Board of Studies for recommendations and approval. Incorporating the suggestions from the Board of Studies the revised draft is presented before the Academic Council. The Academic Council with its wisdom recommends and advocates the curriculum on the valid criteria with specific teaching-learning units for further revision. The Academic Council approved draft is then presented before the College Autonomous Governing Body for further changes, if any and approval. The approval by the College Governing Body is the final step in curriculum revision and signal for implementation. Curriculum Documentation: The finalized curriculum is discussed in the Faculty meeting and is compiled to be implemented from the next academic year with letter and spirit. The latest revised syllabus and Programme Guide are duly uploaded in the College Website with spelled out Programme and Course Learning Outcomes benefiting the students and excellence in Teacher Education for better attainment. In short, the Institution periodically revises the curriculum and the syllabi for achieving excellence in Teacher Education.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Career Skill Enhancement Certificate Course	Nil	04/12/2019	9	Employability	Soft Skills
Personal Skill	Nil	12/09/2019	18	Employability	Life Skills

Enhancement Certificate Course					
Academic Skill Enhancement Certificate Course	Nil	03/09/2019	2	Employabil ity	Professional Skills
Technical Skill Enhancement Certificate Course	Nil	12/11/2019	3	Employabil ity	Technical Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education	21/11/2019
MEd	Education	20/01/2020
MEd	Education	21/11/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	223	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
TETCP - Teacher Eligibility Test Coaching Programme	23/11/2019	218
CC1 - English Language Development	10/08/2019	57
CC2 - Basic Computer Skills	25/01/2020	111
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	384
BEdSplEd	Visual Impairment	53

MEd	Education	6
MPhil	Education	2

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The College has emerged as a benchmark of excellence and leader in generating innovative ideas to the world of education. The IQAC has developed the feedback mechanism with a structured rating based feedback forms to the stakeholders comprising of student, teacher, employer, alumnae, heads of teaching practice school and parent for continuous improvement in curriculum development and enrichment. 1. Stakeholder Feedback on Curricular Aspects (i) Student Feedback: Students Feedback revealed that 91.8 expressed highest satisfaction on the present curriculum, while 8.2 were satisfied with the same. The majority of students were happy with the course related theoretical and practical work, placement and community related activities organized by the College. Requisition for Soft Skills course was immediately catered through guest lectures and webinars. Request for rooms for the interns in the practice teaching Schools was addressed by the Principal of the College and provision for same was arranged. (ii) Teacher Feedback: 92.3 of the Teachers were highly satisfied and 7.7 of teachers were satisfied with the current curriculum. The suggestion on orienting on the recent changes in National Education Policy 2020 was implemented by organizing Panel Discussion and Webinar for the benefit of the Faculty members and the Students. Increasing the credits of practicum components of Semester II III of M.Ed. Programme was suggested and implemented. Inclusion of Background Course of 1 credit in the M.Phil. Programme was suggested and implemented. It was decided to increase the Continuous Internal Assessment from 30 to 40 and revise End Semester Examination from 70 to 60 for the M.Ed. and M.Phil. Programmes and implemented from the following academic year. Further, it was decided to conduct 2 cycle test and Task and Assignment as a component of CIA for B.Ed., B.Ed., Spl. Edn. Programme. Similarly at the M.Ed. Level, inclusion of 2 cycle test, Practicum Component as internal courses in Semester III and Semester IV to be implemented from the following year, It was decided to include 'SMART Interactive White Board' in the Pedagogy of School Subjects in Semester-I of B.Ed. B.Ed. Special Education Programmes from the following academic year. (iii) Employer Feedback on Curricular Aspects Employer Feedback revealed 91.5 were extremely satisfied and 8.5 satisfied with the present curriculum. They strongly endorsed the working environment of the institution and the Capacity Building Programme. Mrs. Seema Ramachandran, Principal of JRK Group of Schools, Chennai, emphasized the need to equip students on Online Teaching Tools. (iv) Alumni Feedback: Alumni Feedback revealed 94.8 were highly satisfied and 5.2 satisfied with the curriculum and the Alumni were active in the affairs of the Institution. They recommended to orient Student-teachers on the strengths and traditions of the Alma Mater. (v) Parent Feedback: Parent Feedback revealed 93.4 expressed total satisfaction and

6.6 were satisfied with the present curriculum. Most parents were content with Placement opportunities and the experiences gained in professional skills. Parents suggested that more members of the PTA can be involved in community and outreach programme.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	200	100	200
BEdSplEd	Visual Impairment	30	55	24
MEd	Education	50	6	5
MPhil	Education	20	3	2
PhD or DPhil	Education	4	4	4
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	446	18	17	0	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
28	28	10	18	3	164300
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentoring system is well in place at N.K.T. National College of Education for Women where each faculty member constantly mentors students and provides assistance and support to mentees in academic, professional and personal grounds. Ten to Fifteen students are monitored by each faculty member for holistic development in all spheres. Mentoring creates avenues for interaction, performance and cooperation and encourages group activities like collaborative learning, group discussions, mini-teaching sessions, citizenship training, club activities and community events for the development of professional and personal attributes and the students are motivated to work in teams. Since transition from school to College can be daunting for the young adults, the College provides mentoring services to students, who hail from varied diversified background. The basic barriers that affect the growth of students are taken care of through continuous mentoring and the mentors assist their students in navigating the complexities of higher education. Keeping in mind students' interests, abilities, skills and talents, the mentors help them reach their highest potential. Having identified a list of professional attributes for a successful teacher, namely Leadership, Cooperation, Team Work, Patience, Creativity, Communication

Skills, Soft Skills, Tactfulness, Adaptability, Flexibility, Initiating Initiatives, Responsibility, Punctuality, Matured Behavior, Appearance and other professional behaviours, the mentors motivate their mentees to participate in all academic and outreach activities of College in order to develop and imbibe these attributes in them. They give assistance, instructions and suggestions to mentees before and after all the activities of the College, especially Mini Teaching, which is conducted for a group of 15 student-teachers and for a week or till all the student-teachers complete teaching at least 5 lesson plans. The mentees are motivated to update themselves academically and professionally through Quiz programmes, Panel Discussions, Group Discussions, Conferences, Seminars, Workshops, Value-added Certificate Courses and Student Development Programmes in order to be on par with the rest of the world. Mentors provide emotional support to students as a confident, advisor and friend. With the help of Guidance and Counseling Cell, mentors shoulder the responsibility of providing support services for students to efficiently balance the challenges faced at home and the Institution by organizing seminars and workshops and motivating them to participate in sports, cultural and outreach activities. Mentors chisel their students into good citizens, instilling some of the professional attributes like Patriotism, Leadership, Cooperation, Team Work, Patience, Creativity Adaptability, Flexibility, Responsibility, Punctuality, etc., into the veins of students through various activities, which involves the functioning of the cognitive, affective and psychomotor domains of students. During the mentor-mentee sessions, the Code of Conduct to be followed is well informed to students and they are made to understand the importance of adhering to it, both in the Institution and at school. The Mentees are made to understand that following the code of conduct is the requisite for student attainment. Thus, Mentoring provides positive effects and multitude of benefits for the mentees and the Institution. During the academic year 2019-2020, 223 mentees were mentored by the mentors/ faculty members.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
464	28	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	28	14	0	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mrs. A. H. Komala	Assistant Professor	Best Community Outreach Awards 2019
2019	Mrs.V.Sridevi	Assistant Professor	Best Community Outreach Awards 2019
2019	Mrs. D. Kalpana	Assistant Professor	Best Community Outreach Awards 2019
2019	Mrs. V. Geethanjali	Assistant Professor	Best Community Outreach Awards 2019
2019	Mrs.V. R. Santha Kumari	Assistant Professor	Best Community Outreach Awards 2019
2019	Dr. V. Sumangala Vaidharani	Assistant Professor	Best Community Outreach Awards

				2019

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed.	Semester IV	29/09/2020	15/10/2020
BEdSplEd	B.Ed. Special Education	Semester IV	29/09/2020	15/10/2020
MEd	M.Ed.	Semester IV	25/09/2020	15/10/2020
MPhil	M.Phil.	Semester II	25/09/2020	15/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

N.K.T. National College of Education for Women being an autonomous College has the freedom to design the mode of evaluation. For each Course of all programmes, there are both CIE during the semester and End Semester Examinations are held to assess the academic progress of the students. The Continuous Internal Evaluation (CIE) is a regular practice of the Institution as it allows tracking of student progress and offers more support, guidance and opportunities to improve during the programme. It helps in mastery of content if given enough time and practice and reduces the anxiety around testing and heightens the emphasis on learning itself. Since CIE reduces the stress of students and helps in better student performance, the College brings forth reforms in the mode of Continuous Internal Evaluation. In order to facilitate improvements in CIE, the College plans for changes and upgrading based on the feedback of stakeholders. Accordingly, Examination Reforms are carried out by the College. During the academic year 2019-2020, the College decided to develop Question Bank comprising of multiple choice questions, very short answer questions, short answer questions and long answer questions for the students of B.Ed. and M.Ed. Programmes, in order to help them prepare for their tests and examinations. Accordingly, a Workshop on Development of Question Bank was conducted between 25th September 2019 and 27th September 2019 using UGC Autonomous Grant for Examination Reforms for the courses pertaining to Semester II and Semester IV of B.Ed. and M.Ed. Programmes. Thus, the College plans and executes Examination Reforms for enhancing the performance of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

N.K.T. National College of Education for Women prepares academic calendar for B.Ed., B.Ed. Special Education (Visual Impairment), M.Ed. and M.Phil. programmes at the start of each academic year. Based on the feedback of stakeholders and recommendations of Planning and Evaluation Committee, the College endeavours to include the complete schedule of commencement of classes, internal evaluation schedule, observation days, tentative examination schedule, etc. During faculty meetings, discussions are held with faculty members for finalizing the dates of academic activities, Internal Evaluation and End Semester Examination. When the activities and dates are finalized, the Dean of Academics in consultation with faculty members and the Principal, draft the academic calendar, keeping in mind the total number of working days and by

adhering to the norms of National Council of Teacher Education and Tamil Nadu Teachers Education University, Chennai. The compiled academic calendar in print form is distributed to faculty members and students well in advance, which facilitates sharing of information pertaining to conduct of examination, both Continuous Internal Evaluation and End Semester Examinations. The College adopts the dates mentioned in the calendar for conducting Formative Evaluation and Summative Evaluation, systematically and perfectly. However, when the College encounters unforeseen circumstances, rescheduling of examination is carried out. The rescheduling is done in a transparent way after discussion with the faculty members during faculty meetings and after seeking the approval of the Examination Committee. The changes finalized by the Examination Committee are conveyed to students in Student Welfare Committee Meeting.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://nktnce.ac.in/wp-content/uploads/2022/05/nkt-programme-plo-clo-2019-2020.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed.	BEd	Education	189	189	100
B.Ed. Special Education	BEdSplEd	Visual Impairment	29	29	100
M.Ed.	MEd	Education	3	3	100
M.Phil.	MPhil	Education	2	2	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://nktnce.ac.in/wp-content/uploads/2022/05/students-satisfaction-survey-2019-2020-2.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Sriman N.K.Thirumalachariar National Education Society	0.1	0.1
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Digital India : Programme for Easy Learning of Tamil using Digital Technology (Tamizha Tamizh Padi) for School Students	Pedagogy of Tamil - Education	22/07/2019
Invited Talk on Values and Discipline for School Students	Guidance and Counselling Cell	14/08/2019
Invited Talk on Attitude and Emotional Management among Adolescent School Students	Guidance and Counselling Cell	14/10/2019
Orientation to School Students on Culture and Heritage of Parthasarathy Temple	Pedagogy of Tamil - Education	21/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Ingenious Instructional Aids	Ms.K. Biralaya, Pedagogy of English-Education	N.K.Thirumala chariar National Girls Higher Secondary School, Chennai- 600005	11/03/2020	Teaching Instructional Aids (TLM)
		[View File](#)		

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Research and Development Centre	Workshop	University Grants Commission	Development of Question Bank for Semesters II and IV	Construction of question items on Content Knowledge	25/09/2019
Research and Development Centre	Orientation and Training Programme	Sriman. N.K. Thiruma lachariar National Education Society	Effective use of Smart Interactive Whiteboards	Equipping student-teachers with latest teaching techniques	15/11/2019
Research and Development Centre	'Go Green' Project	Sriman. N.K. Thiruma lachariar National Education Society	Go Green NKT	Maintenance of Clean and Green Campus	12/12/2019

Research and Development Centre	Area Development Study Programme	University Grants Commission	Parambariya Unavu Thiruvizha	Traditional and Healthy Food Practices	22/01/2020
Research and Development Centre	Seminar	University Grants Commission	Cyber Crime Awareness and Prevention	Cyber Crime Awareness and Prevention	05/02/2020
Research and Development Centre	Seminar	University Grants Commission	Management in Educational Institutions	Quality Management	11/02/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	3

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	4
Library and Information Science	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	6	4.15
International	Education	6	5.78

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	Nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
Nil	Nil	0	Nill	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	0	1	1	0
Presented papers	5	7	0	0
Attended/Seminars/Workshops	19	16	13	30

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally for Sensitizing Community on Unity and Integration	NKT Citizen Consumer Club	4	289
Medical Camp for Community Welfare in association with SYMA	NKT Centre for Outreach in Collaboration with Ram Nagar Adi Andhara Welfare Sangam-Regd.298/06	3	240
Parambariya Unavu Thiruvizha: Community-wide Programme on Preparation of Traditional and Healthy Food	NKT Centre for Outreach in Collaboration with Ram Nagar Adi Andhara Welfare Sangam-Regd.298/06	10	329
Awareness Programme on Dengue and Swine Flu	NKT Citizen Consumer Club in Collaboration with Ram Nagar Adi Andhara Welfare Sangam-Regd.298/06	10	292
Awareness on Road Safety and Installation of Kavalan - SOS App	NKT Citizen Consumer Club	10	254
Awareness Programme on Symptoms, Treatment	NKT Citizen Consumer Club in Collaboration with	4	257

and Prevention of Hansen's Disease (Leprosy)	Ram Nagar Adi Andhara Welfare Sangam-Regd.298/06		
Medical Camp for Dental and Eye Care	NKT Centre for Outreach in Collaboration with Ram Nagar Adi Andhara Welfare Sangam-Regd.298/06	20	293
Invited Talk: Discipline and Values for School Students	NKT Centre for Outreach in Collaboration with Ram Nagar Adi Andhara Welfare Sangam-Regd.298/06	4	378
Promoting Herbal Garden in the Community	NKT Science Club in Collaboration with Ram Nagar Adi Andhara Welfare Sangam-Regd.298/06	4	132
Invited Talk:Attitude and Emotional Management Among Adolescents	NKT Guidance and Counselling Cell	4	338
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 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Awareness on Road Safety and Installation Kavalan- SOS App	Appreciation Letter	Tamil Nadu Greater Chennai Traffic Police	264
Programme on Management of Bio-degradable Waste	Appreciation Letter	Ram Nagar Adhi Andhara Welfare Sangam/ Regd. - 298/ 06	108
Re. 1 Campaign for Gaja Cyclone	Best Community Outreach Awards 2019	Ram Nagar Adhi Andhara Welfare Sangam/ Regd. - 298/ 06	333
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 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NKT Science Club in collaboration	Swachh Bharat: UGC Autonomous	20	88

		with Ram Nagar Adi Andhara Welfare Sangam- Regd.298/06	Grant Extension Activities: Training in Bio- degradable Waste Management		
Digital India	NKT Literary Club in collaboration with Ram Nagar Adi Andhara Welfare Sangam- Regd.298/06	Digital India: Programme for Easy Learning of Tamil using Digital Technol ogy(Tamizha Tamizh Padi)	5	180	
Yoga for Wellness	NKT Center for Outreach in collaboration with Ram Nagar Adi Andhara Welfare Sangam- Regd.298/06	Yoga: A 10-Day Yoga Training Programme for Physical and Psychological Well-being	5	227	
Gender Issue	NKT Citizen Consumer Club in collaboration with Ram Nagar Adi Andhara Welfare Sangam- Regd.298/06	Gender Sensitivity: Invited Talk on Sexual Harassment and Anti-Ragging	5	104	
AIDS Awareness	NKT Science Club in collaboration with Ram Nagar Adi Andhara Welfare Sangam- Regd.298/06	AIDS: World AIDS Day- Community Sensitization Programme on prevention of HIV/ AIDS	5	163	
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Students Exchange	M.Ed.	N.K.Thirumalachar iar National Education Society	30
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
B.Ed. and B.Ed. Special Education Internship	Engagement with the Field - SEMESTER-I (Observation - 2 Weeks)	Schools	14/10/2019	25/10/2019	219
B.Ed. and B.Ed. Special Education Internship	Engagement with the Field SEMESTER-III (15 weeks of School Internship)	Schools	15/07/2019	05/11/2019	218
B.Ed. and B.Ed. Special Education Internship	Engagement with the Field - SEMESTER-II (Observation - 2 Weeks)	Schools	10/01/2020	29/01/2020	218
B.Ed. and B.Ed. Special Education Internship	Engagement with the Field - SEMESTER-IV (Observation - 1 Week)	Schools	27/01/2020	03/02/2020	219
M.Ed. Internship	Engagement with the Field - (SEMESTER-III - 1.5 Weeks)	Teacher Education Institution	14/10/2019	23/10/2019	3
M.Ed. Internship	Engagement with the Field - (SEMESTER-IV- 1.5 Weeks)	Co-operative Schools	27/01/2020	06/02/2020	3
M.Ed. Internship	Engagement with the Field - (SEMESTER-I - 2 Weeks)	Co-operative Schools	05/02/2020	14/02/2020	3
M.Ed. Internship	Engagement with the Field - (SEMESTER-II - 2 Weeks)	Teacher Education Institution	04/03/2020	13/03/2020	3

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

SDS Academy of Behavioural Sciences	01/11/2019	To provide professional services in terms of Psycho diagnosis, Psychotherapy such as BT, CBT and MBCT.	225

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
14	16.98

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Autolib - Integrated Library management Software - Web based Software-Advanced Edition with Barcode	Partially	v18	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20091	3418966	246	52056	20337	3471022

Reference Books	6252	4312793	23	23918	6275	4336711
e-Books	0	0	164300	5900	164300	5900
e-Journals	0	0	6000	5900	6000	5900
Journals	0	0	12	29387	12	29387
CD & Video	0	0	151	4598	151	4598
Library Automation	0	0	0	145270	0	145270
Weeding (hard & soft)	2785	142975	0	0	2785	142975
Others(s pecify)	0	0	2	7656	2	7656

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. T. Sahaya Saila	Learning Resources for Tamil Education	Wakelet	09/12/2019
Dr. V.J. Uma	Principles of Curriculum Construction	Wakelet	10/02/2020

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	125	25	23	10	25	10	32	170	0
Added	5	0	0	0	0	2	3	0	0
Total	130	25	23	10	25	12	35	170	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

170 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NKT Studio with DSLR Photo Camera- Canon 5DM3, Panasonic Video Camera,	https://nktnce.ac.in/n-k-t-studio-2/

Video Lights, Epson Photo Printer, Mike and Tripod	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
8	6.68	15	11.79

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has well established systems and procedures for maintenance of physical, academic and support facilities. The Purchase and Maintenance Committee of the Institution is overall in charge of maintenance. The Principal discusses the required physical, academic and support facilities with faculty members and stakeholders in the Faculty meeting and Planning and Evaluation Committee meetings. The proposal is presented for approval by the Finance Committee and on approval it is presented to the College Autonomous Governing Body for final approval before purchase and up gradation of infrastructure. The Purchase and Maintenance Committee micromanages all purchase and maintenance requirements of the College with the approval of the College Secretary. Under the supervision of Faculty members, the non-teaching and support staff are held responsible to maintain the physical, academic and support facilities. An annual audit and stocktaking of the physical, academic and support facilities is also administered periodically. Maintenance of Physical Facilities Drinking water purifier, Generators and Surveillance Cameras are maintained under Annual Maintenance Contract. Fire extinguishers and First-Aid Kits are inspected periodically and refilled on time. The outsourced maintenance team extends their services for maintenance of physical facilities. Maintenance of Academic facilities Laboratories: The Laboratory in charge faculty and supporting staff are responsible for maintenance of each laboratory. The concerned faculty brings to the notice of Principal for maintenance through the Purchase and Maintenance Committee. NKT Central Library: With the approval of Library Advisory Committee, new collections are added every year. Library support staff assists with the maintenance of the library books and other resources. The annual stock verification is done regularly in the library, the damaged/ worn-out books are segregated, the damaged books are sent for binding and the worn-out books are condemned with appropriate permission. Sports: The playground is cleaned and the courts are marked regularly for sports activities. The Directress of Physical Education maintains the stock register of all Physical and Gym equipment. Worn-out and condemned equipment are repaired/ replaced and disposed periodically with appropriate Procedure. Each system is secured with anti-virus software. Computers, LCDs, smart interactive white boards, copier machines, printers, scanners and other electronic equipment are checked, tested/ repaired on a routine basis by outsourced trained technicians. Obsolete Electronic gadgets are repaired/ replaced and disposed periodically abiding the Institutional Policy Guidelines for Condemnation and Disposal of Electrical and Electronic Equipment and Furniture. Classrooms with adequate ICT facilities inclusive of LCD screens, smart interactive white boards, black boards, green boards, and furniture are maintained properly. All facilities available are optimally utilized.

https://nktnce.ac.in/wp-content/uploads/2022/02/policy-purchase-full-ws.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Department of Backward Classes WelfareBC, MBC Scholarship Adi Dravidar Tribal Welfare Scholarship	266	1920585
Financial Support from Other Sources			
a) National	Cognizant Scholarship and Individuals Scholarship	15	440000
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga	12/09/2019	198	Mrs. R. Thangalakshmi, Dr. T. Amuktamalyada, Mrs. T.S. Bhuwaneshwari, Dr. Indu Bharkavi, Mrs. A. Kavitha, Vivekananda Kendra Prakashan Trust, Chennai.
Life Skill	06/12/2019	186	Mr. K. Subramani, NLP Trainer, Chennai
Language Laboratory	24/01/2020	176	Mr. V. Palanichamy, IIS (Indian Information Service), Director, All India Radio, Chennai.
Personal Counselling and Mentoring	19/02/2020	195	Mrs. N. Nalini, Trainer, Be Positive Training Academy, Chennai.
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passedin	Number of studentsp placed

		competitive examination	career counseling activities	the comp. exam	
2019	Career Counselling	0	225	0	184
2019	Guidance for Competitive Examination	225	0	1	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
16	106	56	72	133	128
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Ed.	Education	University of Madras, Chennai	M.A.English
2019	1	B.Ed.	Education	University of Madras, Chennai	M.A. English
2019	1	B.Ed.	Education	IGNOU	M.A. English
2019	1	B.Ed.	Education	University of Madras, Chennai	M.A. English
2019	1	B.Ed.	Education	University of Madras, Chennai	M.A. English
2019	1	B.Ed.	Education	Alagappa University, Karaikudi	M.A. English
2019	1	B.Ed.	Education	N.K.T.National College of Education	M.Ed.

2019	1	B.Ed.	Education	N.K.T.National College of Education for Women, Chennai	M.Ed.
2019	1	B.Ed.	Education	University of Madras, Chennai	M.A. English
2019	1	B.Ed.	Education	Tamil Nadu Teachers Education University	M.Ed.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activities	Inter Collegiate	74
Sports Activities	Institutional	103

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Extempore Elocution Competition	National	Nill	1	19BEDE160	P.S. Anuradha
2020	Essay Writing Competition	National	Nill	1	18BED092	F.Sajeed Parveen
2020	Quiz Competition	National	Nill	1	18BED092	F.Sajeeda Parveen

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the College is energetic and plays a dynamic role in organizing several Seminars, Conferences, Workshop and Value Added Programs to

student-teachers. Their role is obligatory they work with the objective of familiarizing the student-teachers on current happening in the field of Education and those information's that are requisite for teachers. Students have been playing an important role in celebrations, like Independence Day, Teachers Day, Unity Day, activities, like Tree plantation, Awareness programmes, Career Development, and rising to the need of the demands of the situation. The Student Union Members democratically elected are as follows. Student-Union Members 2019-2020 Student Union 2019-2020 President: F. Sajeeda Parveen Vice-President: N. Srividhya Secretary: C. Ponnazhagu Assistant Secretary: M. Jasmine Fathima Treasurer: R. Nithya Sports Secretary: R. Sowndharya Meenakshi Assistant Sports Secretary: D. Charmathi Cultural Secretary: R. Vaishali Assistant Cultural Secretary: S. Nassima Begum Law Order Secretary: M. Kowsar Begum Assistant Law Order Secretary: V. Manthra Narayani Discipline Cleanliness Secretary: S. Srija Assistant Discipline Cleanliness Secretary: V. Elakiya Campus Maintenance Secretary: M. Gokila Priya Assistant Campus Maintenance Secretary: A. Samibi Library Secretary: Z. Nasreen Begum Assistant Library Secretary: K. Sharmila The Student Council meets regularly to plan for their activities and discuss on the role and progress of the Student Union. Student Council is active in the functioning of the College and they are members of the Following Committees and Cells. NKT Student Union Representatives in Various Bodies of the Institution 2019-2020 S.No. Name Position of Student Representative Representing Bodies 1 Ms. S. Praveena – B. Ed. Representative Ms. D. Jhansi – M.Ed. Representative Internal Quality Assurance Cell 2 Ms. F. Sajeeda Parveen- President–NKT Student Union-2019-2020 – B.Ed. Representative Ms. B. Haleema Rahamat- M.Ed. Representative Grievance and Redressal Committee 3 Ms. S. Srija Ms. M. Gokila Priya B. Ed. Representative Environmental Sustainability Committee 4 First Year Students Representatives Ms. A. Divya – President –NKT Student Union-2020-2021 Ms. S. Praveena- M. Ed. Representative Second Year Students Representatives Ms. F. Sajeeda Parveen- President–NKT Student Union-2019-2020 Ms. Haleema Rahamat- M.Ed. Representative Ms. S. Srija- Kamala Nehru Women's Hostel- Student Representative Anti-Ragging Committee 5 Ms. F. Sajeeda Parveen- President–NKT Student Union-2019-2020 – B.Ed. Representative Ms. B. Haleema Rahamat- M.Ed. Representative Library Advisory Committee 6 Second Year Student Representatives Ms.S.Praveena- B.Ed. Representative Ms.D.Jhansi- M.Ed. Representative Planning and Evaluation Committee 7 Ms. A.Divya – President –NKT Student Union-2020-2021 Celebration Committee 8 Ms. L. K. Agilandeswari Ms. Rajpreeetha Ms. S. Manimegalai -M.Ed. Representative Ms. R. Lochana Ms. R. Prabhavathi Student Welfare Committee B.Ed. Representative Ms. R. Hemashri - President -NKT Student Union Ms. K. Ananthi- Vice President- NKT Student Union FarhanaTabasum – Secretary- NKT Student Union Ms.P.Kaviya Shree- Treasurer- NKT Student Union Ms. S. P. Shalini Devi 9 Ms. F. Sajeeda Parveen- President–NKT Student Union-2019-2020 – II year B.Ed. Representative Ms.N.Srividya, - Vice-President NKT College Stakeholder Meeting 10 Ms. F. Sajeeda Parveen- President–NKT Student Union-2019-2020 – II year B.Ed. Representative Ms. B. Haleema Rahamat- M.Ed. Representative Community Extension and Outreach Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

225

5.4.3 – Alumni contribution during the year (in Rupees) :

60000

5.4.4 – Meetings/activities organized by Alumni Association :

The following Activities such as Seminars, Guest Lectures, and Training Programmes were initiated by the Alumni of the College. The Alumni Association plays an active role in the functioning of the Institution and takes regular efforts towards student welfare and development of the Institution. The distinguished Alumni takes all effort to work for the Development of the Institution and they actively participate in the raising fund for the development of the Institution. ? Dr. Cinthai Jeyaraman, Correspondent, Angel Matriculation Higher Secondary School, Thiruninravur. Distinguished alumni of our College addressed the B.Ed. Student-teachers on Challenges of Teachers in the present Century on the Teachers Day celebrated on 5th September 2019. ? Dr. S. Vasanthi, retired Principal of the College and eminent alumni oriented the students on the Observation and Demonstration of Classroom Teaching on 24th September 2019. ? The alumni of our College volunteer to handle classes for the Bachelors Programme in the absence of the Regular staff of the College. ? Many of the Alumni of the Institution placed at various Schools render their mentoring services to the students of the College during their Internship Period. ? The College has made it mandatory to provide avenue for the Students of our College to meet by conducting Alumni Meet every year.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

N.K.T. National College of Education for Women practices decentralized and participatory management in keeping with its belief in collective leadership and democratic tradition. The success of the Institution is the result of the combined efforts of all who work towards attaining the Vision and Mission of the Institution. The Institution focuses on decentralization by extending equal opportunities to all so that they participate in the functioning of academic and administrative machinery by following the principle of Plan, Do, Study and Act. Decentralization is done through Statutory, Non-Statutory and Functional Bodies in a democratic way. The following are the two practices of decentralization and participative management during the last year 2018-2019: 1. Preparation and Development of Question Banks for B.Ed. and M.Ed. Programmes: The need for catering to better Academic Performance of students during Semester I and III was presented in the Faculty Meetings held on 7th, 25th, 30th January and 12th February, 2019 and was discussed again on 9th May, 16th August, 5th September and 3rd October, 2019 for Semester II and IV. Based on the Need Analysis, the preparation of Question Banks were followed in a two - step process for all the four Semesters and it was discussed in the IQAC meeting on 4th July, 2019 to conduct the workshops for the benefit of students. The Preliminary Workshop on the Development of Question Bank for Semesters I and III was organized on 5thand 6th February, 2019, which was followed by Final Workshop from 13th to 15th February, 2019, following the UGC Autonomous Grant Examination Reforms. Likewise, a Preliminary Workshop on Development of Question Bank for Semesters II and IV was organized from 19th to 23rd September, 2019 and the Final Workshop was organised from 25th to 27th September, 2019. After completion of Workshops, the Question Banks for all the four semesters were presented in all the statutory bodies for suggestions, recommendations and approval and the compiled Question Banks were placed in the College Library. 2. Assessment of Entry Level Behaviour and Development of Performance Growth Chart for enhancing student performance The IQAC conducts meetings every quarterly to review the activities of the College and

suggestions offered by the members are considered for further course of action. The last quarterly meeting for the academic year 2017-2018 was held on 4th July 2018 to discuss on the activities of the College conducted during the academic year 2017-2018 and to plan for the upcoming year 2018-2019. Accordingly, as per the suggestions of the members, the College decided to conduct an Entry Level Assessment at the beginning of every academic year for enhancing student performance. The Entry Level Assessment encompasses of individual assessment of teaching attitude and aptitude, interest in teaching and teaching performance using rating scales and observation of entry level teaching behaviour. Modified version of Teaching Aptitude Test Battery (Singh and Sharma, 2006) and Teaching Attitude Test (Goyal, 1984) are administered to student-teachers and they are assessed and analysed by subject experts in order to categorize them as Above

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? The College maintains Quality Education by adhering to the guidelines of the University Grants Commission (UGC), National Council for Teacher Education (NCTE), National Assessment and Accreditation Council (NAAC), Rehabilitation Council of India (RCI) and other related statutory bodies. The Curricula for B.Ed., B.Ed. Spl. Edn., M.Ed. and M.Phil. Programmes are designed based on the norms of NCTE and Tamil Nadu Teachers Education University. Curriculum revision begins at the Faculty level, where Faculty Members handling the courses, make necessary changes and the Revised Curriculum is placed in the Board of Studies. After scrutiny it is placed in the appropriate Bodies for approval incorporating necessary suggestions. Hence, for the Curriculum to be designed or modified, a multi-stage scrutiny is adopted.
Teaching and Learning	? Adequate provisions for ensuring effective Classroom interactions by using a wide variety of instructional approaches and closely supervised teaching internship. ? Remedial Coaching and Preparation of Question Banks for all courses ensure optimum performance of students. ? Technology incorporated classrooms for effective and interactive curricular transactions. ? Forum for Strategies and Operations Planning facilitates sharing of expertise among teachers gained through Faculty Enhancement

	Programmes and serving as Resource Experts.
Examination and Evaluation	? Continuous and Comprehensive Evaluation to ascertain attainment of CLOs and PLOs. ? Academic Calendar prepared at the beginning of the Academic Year reflects the Revision and End Semester Examination Schedule. ? Semesterization of Practicum components ensure mastery of the Practical work. ? Availability of Question Banks ensures enhanced academic performance of students. ? Scrutinizing Committee ascertains the quality of test items.
Research and Development	? Establishment of Research Eco System and Research Colloquium at the R and D Centre for promotion of Research Culture ? Members of the Research Committee focus on maintaining high research standards in Teacher Education. ? Faculty Members motivated to apply to Internal and External Funding Agencies to carry out Research projects for maintaining research vibrancy. ? Faculty Members deputed to attend Capacity Building Workshops, Faculty Development Programmes, Refresher and Orientation Programmes for updating their professional calibre. ? Faculty members invited to share their experiences and expertise obtained from attending programmes in the Forum for Strategies and Operations Planning. ? Invited talks also take place on the e-forum. ? Faculty Members encouraged with incentives/ appreciation to participate and present research papers in National and International Conferences and Seminars. ? Faculty Members motivated and recognised for publishing in reputed Journals.
Library, ICT and Physical Infrastructure / Instrumentation	? Library Advisory Committee meets twice a year to discuss the functioning and administration of the College Central and Departmental Libraries. ? College Central Library with open access system, exhaustive collection of books, periodicals, electronic resources of INFLIBNET, Reprography facilities ensure effective functioning of the Library. ? Technology upgraded Classrooms and Laboratories facilitate effective curricular transactions. ? Stock and Maintenance Registers are regularly updated. ? Construction and Maintenance of Rain Water Harvesting

	wells. ? "Go Green NKT Project" for Clean and Green Campus. ? Renovation and Maintenance of Basic facilities.
Human Resource Management	? Decentralization and Participative Management for quality practices. ? Periodical Meetings for smooth functioning of the Institution. ? Institutional Policy Guidelines to streamline the activities of the Institution. ? You Share and We Care Counselling services for psychological wellbeing of stakeholders. ? Welfare Schemes for Employees. ? Opportunities for Professional Enhancement
Industry Interaction / Collaboration	? Intense and effective Networking with School Community. ? National and International collaborations encouraged for collaborative research activities. ? Networking with Knowledge, Skill Training and International Partners for student development.
Admission of Students	? Admissions through Single Window System as per the norms and regulations laid by the State Government of Tamil Nadu maintaining utmost transparency monitored by appropriate approved bodies. ? Availability of Application forms with Prospectus for B.Ed., B.Ed. Special Education, M.Ed. and M.Phil. Programmes in the College website. ? Circulation of Time-table and other related activities through WhatsApp groups.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	• Planning and Evaluation Committee meets to envision and articulate prospective plans for the development and growth of the Institution. Academic transaction implement the use of technology for interactive classroom interactions and for keeping the quality of academic standards of the Institution • Various Whats App group at the Institutional level for sharing orders, information, directions and discussion on a common platform • Institutional Policy guidelines visible in the College website
Administration	• College has 24/7 Internet facility with high-speed bandwidth(170mbps) • Development of ICT based Infrastructure • Biometric / digital attendance for Staffs through Identix biometric instrument

Finance and Accounts	• The Finance Committee checks if necessary formalities have been observed in incurring expenses for purchases made. Annual budget is meticulously prepared using TALLY software which helps to streamline the budget under different heads such as College Accounts, Examination Accounts and so on. • Financial transactions of the Government and other Organizations is made through Integrated Financial and Human Resource Management System (IFHRMS) software
Student Admission and Support	• Availability of Application forms with prospectus for B.Ed, B.Ed., Special Education, M.Ed., and M.Phil programmes in the College Website • Circulation of timetable and other related activities through whats app groups • Library has Autolib software system and open access system • Bar code facility in vogue at the College Library • e - resource, N-List, INFLIBNET, and e - journal are in vogue • The Technology Laboratory in the hostel permits hostel students to undertake online courses on SWAYAM platform. • Classrooms and Halls with LCD projectors • Vision, Mission, Value Frame work programme and Course Learning Outcomes in the College website • Creation of Course blogs for academic purposes. Equipping students with Cyber Skills for Learning • Online counseling You Share We Care for psychological well being of students • Biometric / digital attendance for students through Identix biometric instrument
Examination	• Technology facilitates an easy interface in the timely publication of results

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr.S.Malathi	UGC-Workshop on Research Integrity Awarness, Organized by University	Nil	7035

		Grants Commission (MHRD) , SERO, Hyderabad		
2019	Mrs. A. H. Komala Dr. S. Dhanalakshmi	UGC – Workshop on Training of Teachers for Student Induction Programme, Bharathiar University, Coimbatore.	Nil	10846
2019	Mrs. A. H. Komala . Dr.S. Dhanalakshmi	Workshop on Online Submission of Performance Appraisal Report of Teachers Education Institution to NCTE, CSI, Bishop New Beginning College of Education, Mylapore, Chennai.	Nil	500
2020	Dr. N. Kalai Arasi Mrs.A.H.Komala	Workshop NAAC Sponsored a Two Day a National Workshop on Quality Assessment on Accreditation. Avinashlingam Institute, Coimbatore.	Nil	10766
2020	Dr.Deepa Edwin	A Two Day Workshop on Management Strategies for Leadership Sponsored by Rotary Youth Leadership Awards (RYLA), Rotary Club of Chennai, IT City.	Nil	2000
2019	Mrs D.Shenbagavalli	A Two Day Workshop on Management Strategies for	Nil	2000

		Leadership Sponsored by Rotary Youth Leadership Awards (RYLA), Rotary Club of Chennai, IT City.		
2019	Mrs. V. Sridevi	A Two Day Workshop on Management Strategies for Leadership Sponsored by Rotary Youth Leadership Awards (RYLA), Rotary Club of Chennai, IT City.	Nil	2000
2019	Dr. V.J. Uma	A Two Day Workshop on Management Strategies for Leadership Sponsored by Rotary Youth Leadership Awards (RYLA), Rotary Club of Chennai, IT City.	Nil	2000
2019	Dr. V. Sumangala Vaidharani	A Two Day Workshop on Management Strategies for Leadership Sponsored by Rotary Youth Leadership Awards (RYLA), Rotary Club of Chennai, IT City. A Two Day Workshop on Management Strategies for Leadership Sponsored by Rotary Youth Leadership Awards (RY	Nil	2000
2019	Mrs.B.Rita	A Two Day Workshop on Management Strategies for	Nil	2000

Leadership Sponsored by Rotary Youth Leadership Awards (RYLA), Rotary Club of Chennai, IT City. A Two Day Workshop on Management Strategies for Leadership Sponsored by Rotary Youth Leadership Awards (RY	

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on Holistic Approach to Learning Quality Circle Forum of India,Chennai	26	27/04/2020	02/05/2020	5
One Day Online Workshop on Empowering Effective Scientific Research By Harnessing the Power of Web of Science Managing References	1	20/05/2020	20/05/2020	1

Using Endnote				
Online International Faculty Development Programme on Establishing Research beyond the Horizon organized by the Research and Development Centre	26	26/05/2020	30/05/2020	5
One Day Workshop Entitled Writing Research Paper and Publications, Citation Analysis, Plagirism and E resources for research	1	29/02/2020	29/02/2020	1
Selection Of Appropriate Statistical Tools: A Critical Way for Successful ResearchResearch Advisory Committee,St.Marys College(Autonomous)	2	12/05/2020	12/05/2020	1
Three Day Online FDB on E content development Using open source tools Dr. M.G.R. Educational research University	1	27/05/2020	29/05/2020	3
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	28	14	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

WELFARE SCHEMES FOR TEACHING 2019-2020 1. Employee Provident Fund (EPF) Scheme 2. Employee State Insurance (ESI) Scheme 3. New Health Insurance Scheme (NHIS) 4. Group Insurance Scheme (GIS) 5. Festival Bonus and Advances according to the Government Norms 6. Incentives/ Appreciation in recognition of Academic and Professional accomplishments 7. Financial support to attend Academic activities 8. Seed money to support Research Projects 9. Capacity Building Programmes 10. On-Duty/ Special OD to attend academic related and official assignments 11. Maternity Leave/ Earned Leave/ Leave on Private Affairs	WELFARE SCHEMES FOR NON-TEACHING 2019-2020 1. Employee Provident Fund (EPF) Scheme 2. Employee State Insurance (ESI) Scheme 3. New Health Insurance Scheme (NHIS) 4. Group Insurance Scheme (GIS) 5. Incentives/ Appreciation in recognition of their Professional Enhancement 6. Financial support to attend Training Programmes 7. Capacity Building Programmes 8. On-Duty and Special On-Duty facilities 9. Maternity Leave for Women/ Earned Leave/ Leave on Private Affairs	WELFARE SCHEMES FOR STUDENTS 2019-2020 1. SC/ ST/ BC/ MBC Scholarships as per Government Norms. 2. Financial support to students for the deserving EWS 3. Free Medical Checkup for sustaining the overall health of students 4. Value-added Skill Enhancement Programmes 5. Centre of Excellence and Centre for Outreach for personality development 6. Disaster Preparedness Mitigation Plans 7. Student Welfare Committees 8. Placement Cell/ Career and Personal Counseling 9. Scribe and Reader Services for the Visually Challenged students 10. Accessible and Barrier free environment for the Divyangjan Students 11. Bus and Train passes to facilitate easy commuting 12. Residential Facilities

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College ensures periodic Internal and External Financial Auditing. Mechanism of Internal Financial Auditing Internal Financial Auditing audits accounts of Sriman N.K. Thirumalachariar National Education Society and the College. The Audit Team from the Office of M. Raghunath and Co, conducts auditing and submits report to the Governing Body of the Society. The report is presented in Annual General Society Meeting and course of action discussed with Ex-Officio Members. Mechanism of External Financial Auditing This Audit takes place in two stages: 1. Department of Higher Education Audit 2. State Audit Department of Higher Education Audit by the Office of Regional Joint Director, Chennai Region audits General Account and submits report to College and Office of Principal Accountant General. State Audit by AG's Office audits accounts audited by the Office of RJD, also audits Examination Account and verifies documents audited by Office of RJD. The report, with objections, raised by the Audit Team is submitted to the College. On ratification, the College submits a report to Office of the RJD and to AG's Office and on acceptance of ratifications, objections are dropped. External Financial Government Auditing is completed in the year 2019-2020.Thus the College ensures that funds received is appropriately utilized.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

Non-Governmental Funding Agencies and Individuals	1885501	Towards Students and Institutional Welfare

View File

6.4.3 – Total corpus fund generated

1075001

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	a. INDCS Certification	Yes	IQAC Expert Team
Administrative	Yes	a. INDCS Certification	Yes	IQAC Expert Team

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Financial Support for the Welfare of Institution Supported by NKT College Parent Teacher Association 2. Workshop on story telling as a method of Teaching in Collaboration with Traditional Art Culture Forum, Scotland Supported by NKT College Parent Teacher Association 3. Invited talk on Values Disciplines on School students Supported by NKT College Parent Teacher Association 4. National Level Webinar on Learn to Live with COVID-19 Organized by NKT College Parent Teacher Association

6.5.3 – Development programmes for support staff (at least three)

1.Capacity Building Programme: Enhancing Performance through 5S Initiatives 2.Training Programme for Developing Time Management skills 3.Training Programme for Enhancing Decision Making Skills

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Institutional Policy Guidelines to streamline the activities of the Institution 2.Establishment of Research Eco System and Research Colloquium at the R and D Centre for promotion of research culture 3.Initiation of the NKT Centre of Excellence 4. Initiation of the NKT Centre for Outreach 5.'Go Green Project' to ensure a clean, green and healthy campus 6. You Share and We Care Online / Offline Counselling Services

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Institutional Policy Guidelines to	24/04/2019	01/06/2019	31/05/2020	490

2019	Establishment of Research Eco System and Research Colloquium at the R and D Centre for promotion of research culture	04/07/2019	16/07/2019	31/05/2020	476
2019	Initiation of the NKT Centre of Excellence	10/11/2019	08/11/2019	31/05/2020	490
2019	Initiation of the NKT Centre for Outreach	10/11/2019	08/11/2019	31/05/2020	490
2019	Go Green Project' to ensure a clean, green and healthy campus	04/07/2019	06/12/2019	31/05/2020	490
2019	You Share and We Care Online / Offline Counselling Services	04/07/2019	04/07/2019	31/05/2020	28

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitivity: Invited Talk on Sexual Harassment and Anti-Ragging	03/10/2019	03/10/2019	89	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Consciousness and Sustainability: • The Institution has collected more than four thousand liters of rain water making it self-sufficient and not dependent on Corporation water supply. • There is one well, seventeen pits, two reservoirs, seven overhead tanks and five bore wells for water. • The Science Club of the Institution regularly organises Environmental programmes for the stakeholders to watch and care for the flora of the Institution. • Our College campus has more than 100 trees and nearly 50 shrubs and plants. Alternate Energy initiatives: • The infrastructure of the College is well planned with cross ventilation to provide adequate lighting and air circulation, facilitating minimal use of electrical gadgets. Sign boards for appropriate use of electrical appliances have been fixed at various sites to conserve energy. • Most of the buildings on the College campus are equipped with LED bulbs thereby saving a huge amount of electricity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	14/08/2019	1	Inculcating Discipline and Values for School Students	Self-discipline	382
2019	Nill	1	29/08/2019	1	Promoting Herbal Garden in Community	Importance of traditional medicines and the	136

2020	Nill	1	22/01/2020	2	Nurturing traditional and healthy food habits	Hazards of unhealthy food habits	339
2020	Nill	1	05/02/2020	1	Installation of Kavalan - SOS (Save Our Souls) App	Importance of SOS app	264
2020	Nill	1	14/02/2020	1	Distribution of emergency medical kit to Community	Distribution of mask, hand sanitizers,and hand gloves	217
2020	1	Nill	21/02/2020	1	Spiritual awakening	Developing spiritually inspired students	53
2020	1	Nill	19/05/2020	1	Face Mask Preparation	Enhancing efficiency in face mask preparation	188

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	01/06/2019	The College has a Code of Conduct framed specifically for Teaching Faculty Members, Non-Teaching Staff and Students, which guides the conduct of all human resources in the Institution and the decorum to be maintained inside the premises. Principal of the College addresses Teaching

Faculty Members during the Teacher Orientation Programmes regarding the Code of Conduct to be followed by every faculty member. Similarly, Non-Teaching Staff are apprised by the Principal during the Non-Teaching Staff Annual Orientation Programme and the students are imparted regarding the Code of Conduct to be adhered during the Student Induction Orientation Programme. In the beginning of every academic year, the College conducts the Code of Conduct Meeting, wherein Secretary of the College, Principal, Teaching Faculty Members and Non-Teaching Staff are the members and the Principal conveys to the members regarding the orientation of Code of Conduct to all stakeholders. The Code of Conduct to be followed by all is posted in the College website, too. The College has a handbook/ academic calendar to assist Teaching Faculty Members, Non-Teaching Staff and Students in understanding the discipline policies currently in place and the consequences of not adhering to them. It disseminates information regarding General Discipline, Dress Code to be followed, Security and Support Services and Awareness regarding Anti-Ragging. It is printed and distributed to all the stakeholders at the beginning of each academic year. In addition to these, Service Rule Book is issued to all Staff

| | members of the Institution with details of all the Service Conditions of Employees, Discipline Issues, Leave related Clauses, Termination Clauses, Maintenance of Confidentiality, etc. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Invited Talk: Values and Discipline for School Students	14/08/2019	14/08/2019	382
Rally for Sensitizing Community on Unity and Integration	31/10/2019	31/10/2019	293
Invited Talk: Values for Student-Teachers	19/08/2019	19/08/2019	204

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

7.1.7 – Initiatives taken by the institute to make the campus eco-friendly (at least five) Initiatives 1. The Science Club of our College organized the Maram Nadum Vizha on the 28th of August 2019. About 25 saplings were planted in the College campus which was Sponsored by the Student-Teachers. 2. Training in Bio-degradable Waste Management was organized on 3rd February 2020 for the benefit of women in the community. Mrs. Keerthi Suresh Babu, CSR Manager, Credai, Chennai shared her expertise in transforming the bio-degradable waste to worthful organic manure. 3. Promoting Herbal Garden in the community on 29th of August 2019. About 10 saplings were planted in the College campus. 4. Go Green Project initiated on 6th December 2019 by Dr. M. Arumugam, Secretary of the College. 5. Water Mission: Awareness on Conservation and management of water Resources on 22nd March 2020

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The Two Best Practices followed during the Academic Year 2019-2020 are: Best Practice: 1 1. Title: Certificate Course: Teacher Eligibility Test Coaching for the professional development of students 2. Objectives of the Practice The College offers Certificate Course on Teacher Eligibility Test Coaching for the professional development of students • To enhance the skills needed to perform in the teaching career, • To identify and improve students' aptitude and attitude towards TET, • To acquaint them with knowledge on educational psychology of teaching and learning to understand test items on Child Development and Pedagogy, • To improve functional language proficiency of students in order to clear test items in Language chosen by the candidate, • To understand the elements of language, communication and comprehension abilities to pass the test items in Language II, • To provide the students with knowledge of concepts, problem solving abilities, and pedagogical understanding of the subjects, namely Mathematics and Science/ Social Science to help in preparation

of TET, • To practice previous years' sample papers within the time limit. • To have an idea of the syllabus, exam pattern and weightage to prepare for the exam accordingly, and • To help them qualify TET for a sense of achievement and contentment. 3. The Context The Teacher Eligibility Test (TET) was introduced by the Government of India in 2011 to improve standards in teaching. It is an entrance examination for teachers, which is mandatory for getting teaching jobs in government schools from class 1 to class 8. It is conducted by both Central government and State governments in India. Most states conduct their own TET. The exam is based on National Curriculum Framework. The people who have the professional qualification to Teacher Training such as B.T.C (D.El.Ed), B.Ed , B.El.Ed are eligible to take part in the test. It's a mandatory qualification for one who wants to be a teacher from class I to class VIII. A candidate has to score over 60 to clear the Eligibility Test. National Council for Teacher Education maintains the database and guides the government bodies about conducting the test. The rationale for including TET as a minimum qualification for a person to be eligible for appointment as a teacher is as under: • It brings national standards and benchmark of teacher quality in the recruitment process • It induces teacher education institutions and students from such institutions to further improve their performance standards and • It sends positive signals to all stakeholders that the Government lays special emphasis on teacher quality. 4. The Practice Since Teacher Eligibility Test (TET) and the Central Teacher Eligibility Test (CTET), refer to the mandatory qualification of teachers to pursue a career in schools as a teacher, the College offers Certificate Course on Teacher Eligibility Test Coaching for the professional development of second year student-teachers to clear the TET Examination with a good score. During the academic year 2015-2016, in the meeting of IQAC it was decided to offer a training programme for clearing TET in the denomination of Competitive Examination Coaching Programme for the second year students and it was implemented during the academic year 2016-2017 for the benefit of students belonging to 2015-2017 batch. And, during the academic year 2018-2019, the College decided to offer the training programme as a Certificate Course from 2019-2020 onwards as Teacher Eligibility Test Coaching for the professional development of students to help students clear the TET Examination with a good score. The Certificate Course for TET Coaching is a 90 hr. 5. Evidence of Success The College supports teacher development by enhancing the professional expertises of students through its Certificate Course on Teacher Eligibility Test Coaching for the professional development of students. Through the Course, it provides sharing of knowledge with the help of resource experts and the benefitted students are able to appear for TET and CTET. In the recent past, seven student-teachers of the College were successful in clearing the Tamil Nadu Teachers Eligibility Test. Having understood the fact that they must clear TET in order to teach in a government or private school, the students show interest in attending TET coaching. The feedback obtained from students regarding curricular aspects reveal the fact that most of them are highly satisfied with TET coaching offered by the College. 6. Problem Encountered Teacher Eligibility Test Coaching is implemented effectively, efficiently, and sustainably however, the resource experts find it difficult to give practice sessions to all the students and for all the areas and concepts found in the pattern of the question paper. Similarly, there is no adequate time for repeated practice and to concentrate on the curriculum. Another drawback faced by students is that they are unable to attend some of the classes as they are conducted on Saturdays. As the syllabus is vast, students find it difficult to study for TET due to lack of time. Best Practice: 2 1. Title: Initiation of the Centre for Skill Development Work Experience 2. Objectives of the Practice • To identify the skills gap in students in order to provide skill training for employment, • To cultivate the requisite skills required for teaching career, • To enhance the skills of aspiring teachers through education and training, • To extend support to students by serving them

with proper guidance, infrastructure, opportunities and encouragement, • To conduct workshops and seminars for skill development, • To develop communication skills of students, • To provide basic knowledge of computers and online teaching tools, • To promote independence, creativity, teamwork, social skills, fast, etc., • To help students discover their interests, aptitudes and potentialities, • To maximize their potentialities and boost self-confidence, • To enhance all-round expertise of students to perform well in their career. 3. The Context Skill infusion is crucial for today's education system as just theoretical knowledge, or degree won't help students get a job. Skill development is imperative to adapt, survive and succeed. While maintaining academic awareness in one's field, one has to review the career eco-system, and adapt skills and attitude, which is inevitable to succeed in the years to come. Education and Experience alone will not help one if one is working with outdated technologies. Hence, having relevant skills with experience is equally important. Basic knowledge of computers, online teaching tools and techniques help student-teachers to acquire better skill sets needed for a successful career and for engaging students in research and internship experiences. Work Experience complements academic studies by providing another way of learning and an opportunity to put theory into practice. It is crucial to step into one's field or teaching career. Work Experience gives understanding of the work environment and what employers expect of their employees. It provides with crucial knowledge, skills and personal attributes like increased self-understanding, maturity, independence and self-confidence. Work Experience provides motivation to continue study and/ or to undertake further training. Opportunities to develop work-related competencies and skills help students to understand their field. The Centre equips students with the knowledge, skill and motivation to succeed which will in turn pave way for Formal Work Experience Placement. 4. The Practice The Centre for Skill Development Work Experience was initiated on 7th January 2019 by the Secretary of the College, Dr. M. Arumugam, to cultivate the requisite knowledge, skills and motivation to perform in one's career. The Centre provides opportunities for the students to develop their skills and requisites required for their teaching profession. It chisels the professional attributes of students by organising workshops, seminars and training programmes. The Centre invites resource experts to provide knowledge and training to students on crucial areas like communication skills, basic computer skills, online tools, etc. Students are trained in life skills and soft skills, too, for personality development. 5. Evidence of Success The real learning happens through the Centre for Skill Development Work Experience, wherein students get opportunities to think about what they saw and experienced. Reflecting back about the experiences is a key to learning and teaching, which the students experience because of the Centre. The Centre provides real time experiences in learning and illuminates the importance of active engagement. Thus, student feedback showed that they were highly satisfied and benefitted by the programmes organized by the Centre for Skill Development Work Experience. Similarly, Employer feedback showed that the students were able to perform well during the School Internship period, both in their teaching and in conducting various practical activities and outreach programmes. 6. Problem Encountered The Centre for Skill Development Work Experience endeavours to provide opportunities to students in order to gain proficiency in various skills and competencies through conduct of workshops seminars and training programmes. Most of the students participate in such programmes with interest and dedication, however some of them are reluctant to indulge themselves in practical activities and find it difficult to cope up with the proceedings. It was found that the resource experts were unable to give individual attention to students for practical and technical sessions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Among the Colleges of Education in the State of Tamil Nadu, N.K.T. National College of Education for Women is the only College of Education offering B.Ed. Special Education (Visual Impairment) Programme in an inclusive set-up with adequate facilities that prepares students to acquire knowledge and develop competencies to impart education to both special and general students with the choice to be placed either in General or Special Schools. The B.Ed. in Special Education (Visual Impairment) Programme is recognized by the Rehabilitation Council of India and initially affiliated to University of Madras and then by the Tamil Nadu Teachers Education University, Chennai. The Programme is offered since 2003 with intake of 30 students. The Department of Special Education with good infrastructure that functions in an accessible and barrier free environment, is adequately equipped with Adaptive Technology, Softwares like JAWS, NVDA and Duxbury. The Department is also equipped with Assistive Devices, such as, Computerized Braille Embossed Printer, Perkins Brailler Machine, Slate and Stylus, Pocket Braille Slate, Alphabet Braille Slate, Word Building Braille Slate, Taylor Frame, Abacus, Geo Board, Geometry Kits, Spur wheel, Adapted Measuring Tape and Scale are available to train student-teachers with knowledge and skills to empower the visually challenged to live independently. The Department of B.Ed. Special Education (Visual Impairment) claims its uniqueness for the following reasons: • Educates student-teachers to acquire knowledge and develop competencies and skills to impart education to both general and visually impaired students. • Offers tailor made courses for student-teachers to acquire knowledge and skills in Perspectives in Education, Curriculum and Pedagogic Studies, Disability Specialization (Visual Impairment), Cross Disability Inclusion and Enhancing Professional Capacities. • Offers skill-oriented training along with theoretical perspectives to student-teachers in various areas like effective use of Braille, Assistive Devices, Daily Living Skills and Orientation Mobility. • Provides Scribe and Reader services to engage and support the visually impaired students. • Facilitates student-teachers to gain varied experiences through exposure to different categories of schools like, General Inclusive School, Special School (Blind School) and Cross-Disability School (Hearing Impairment, Intellectual Disability Multiple Disabilities). • Creates opportunities to visit National Institutes like National Institute for the Empowerment of Persons with Multiple Disabilities (NIEPMD) National Institute for the Empowerment of Persons with Visual Disability (NIEPVD) that serve as a National Resource Centers for empowering persons with Multiple Disabilities. • Organizes various Continuous Rehabilitation Education (CRE) Programmes for Special Educators. • Motivates students of NKT Differently-abled Club to organize programmes for familiarizing State and Central Government Schemes and Policies. • Provides a platform to show-casing the talents of differently abled children. • Widens placement opportunities as student-teachers of the Department of Special Education are able to cater to requirements of Educational Institutions in an inclusive set-up. In line with the Vision of the Institution, the Department of Special Education acts as a catalyst in providing Teacher Education and School Education under the inclusive setup, thereby contributing towards human development to meet the dynamic challenges in Education.

Provide the weblink of the institution
https://nktnce.ac.in/wp-content/uploads/2022/05/special-education-visual-imapairment-programme.pdf

8.Future Plans of Actions for Next Academic Year

The future plan of action for the next academic year is as follows: • To encourage students, Faculty and non-teaching staff to update by joining more number of more courses. • To organize online Workshops Seminars for Students, Faculty members and non-teaching staff • To conduct online Capacity Building Programmes, Skill development, Orientation and Re-training Programmes for Faculty members and office staff. • To organize more number of Academic and Social Outreach Programmes for the benefit of society • To organize activities under different clubs of the College. • To Collaborate with other Educational Institutions and Industry • To implement Internship Embedded Degree Programmes (UGC-Recommendationsdt:17/08/2020) • To organize Invited Talks pertaining to celebrations and activities of various Committees. • To initiate NKT Centre of Excellence and NKT Centre for Academic and Social Outreach