

04.03.2024

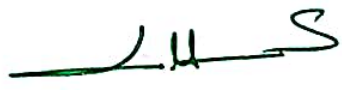
NOTICE

We wish to inform you that the Internal Quality Assurance Cell Meeting of N.K.T. National College of Education for Women (Autonomous) will be held on 15th March 2024 at 11.00 am. To discuss the items cited under the agenda.

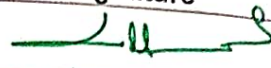
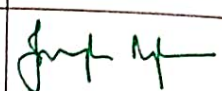
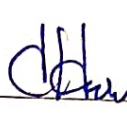
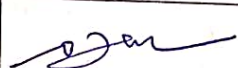
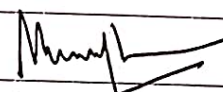
AGENDA



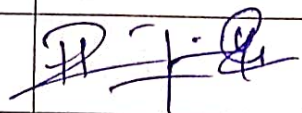
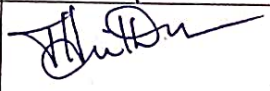
1. Prayer
2. Confirmation of minutes of the previous meeting held on 11th December 2023
3. Presentation of the Third Quarterly Report of the College (December 2023 to February 2024.)
4. Discussion on the activities to be conducted during the months of March to May 2024
5. Any other

Kindly attend the meeting and render your valuable suggestions.


PRINCIPAL
N.K.T. NATIONAL COLLEGE OF
EDUCATION FOR WOMEN
(AUTONOMOUS),
TRIPPLICANE, CHENNAI-600 005.

Attendance pertaining to the Internal Quality Assurance Cell Meeting of the College held on Friday, 15th March 2024 at 11.00 a.m.

S.No.	Name and Designation	Position	Signature
1	Dr. S. Chamundeswari, Principal	Chairperson	
2	Dr. N. Kalai Arasi Emeritus Professor	Emeritus Professor	N. Kalai Arasi 15-3-24
3	Dr. S. Malathi, Emeritus Professor	Emeritus Professor	S. Malathi
4	Dr. V. Jayashree Priyadharsini, Assistant Professor of Biological Science-Education	Teaching Faculty Member	
5	Ms. P. Sangeetha, Assistant Professor of English- Education	Teaching Faculty Member	Sangeetha P
6	Mrs. A.H. Komala, Assistant Professor of Economics- Education	Teaching Faculty Member	
7	Dr. T. Sahaya Saila, Assistant Professor of Tamil- Education	Teaching Faculty Member	ABSENT
8	Dr. V.J. Uma, Assistant Professor of Physical Science-Education	Teaching Faculty Member	
9	Dr. M. Arumugam, Secretary	Management Member	
10	Mrs. V. Pattammal, Assistant	Senior Administrative Officer	ABSENT
11	Dr. Joseph Catherine Principal, Stella Matutina College of Education, Chennai	Nominee from Local Society	Catherine 15/3/24
12	Mrs. V. Shylasree Headmistress N.K.T. National Girls' Higher Secondary School, Chennai.	Nominee from Local Society	v. shyla
13	Ms. H. Revathi B.Ed. Student	Nominee from Students	Revathi H
14	Ms. D. Esther M.Ed. Student	Nominee from Students	D. Esther
15	Dr. B. Annapoorani Assistant Professor of Tamil- Education Stella Matutina College of Education, Chennai	Nominee from Alumni	v. Annapoorani 15/3/24
16	Dr. K. Sai Kumari, Associate Professor of Biological Science-Education, Institute of Advanced Study in Education, Saidapet, Chennai.	Nominee from Alumni	K. Saikumar 15/3/24

S.No.	Name and Designation	Position	Signature
17	Mrs. Seema Ramachandran Principal, Janaki Ramachandran Kalalayam Higher Secondary School, Chennai.	Employer Representative	
18	Thiru J. Siva, Partner, Strategic Research Insights LLP, No.6-49A, 2 nd Floor, Phase-2, 768 & 769, Annasalai, Spencer Plaza, Chennai- 600 002	Industrialist Representative	
19	Mrs. N. Saratha President NKT College PTA Association	Nominee from Stakeholder	
20	Mrs. T. Anitha Devi, Assistant Professor of Mathematics- Education	Member Co-ordinator, IQAC	

N.K.T. National College of Education for Women

(Autonomous)

Triplicane, Chennai – 600 005

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

15th March, 2024

Minutes of the Meeting of the Internal Quality Assurance Cell of N.K.T. National College of Education for Women, held on 15th March 2024 at 11.00 am.

Members Present

Chairperson

Dr. S. Chamundeswari

Principal

Senior Faculty Members

Dr. N. Kalai Arasi

Emeritus Professor

Dr. S. Malathi

Emeritus Professor

Dr. V. Jayashree Priyadharsini

Assistant Professor of Biological
Science-Education

Ms. P. Sangeetha

Assistant Professor of English-
Education

Mrs. A.H. Komala

Assistant Professor of Economics-
Education

Dr. V.J. Uma

Assistant Professor of Physical
Science-Education

Member of the Management Committee

Dr. M. Arumugam

Secretary

Nominees from Local Society

Dr. Joseph Catherine
Principal
Stella Matutina College of
Education,
Chennai

Mrs. V. Shylasree
Headmistress

N.K.T. National Girls' Higher
Secondary School, Triplicane
Chennai

Nominees from Students

B.Ed. Student-Ms. H. Revathi

M.Ed. Student-Ms. D. Esther

Nominees from Alumni

Dr. K. Sai Kumari

Associate Professor of Biological
Science Education, IASE, Saidapet

Dr. B. Annapoorani

Assistant Professor of Tamil-
Education,
Stella Matutina College of
Education, Chennai

Employer Representative

Mrs. Seema Ramachandran
Principal

Janaki Ramachandran Kalalayam
Higher Secondary School, Chennai

Industrialist Representative

Thiru. J. Siva

Strategic Research Insights LLP,
Chennai

Stakeholder Representative

Mrs. N. Saratha
President

NKT College PTA Association

Member Co-ordinator, IQAC

Mrs. T. Anitha Devi

Assistant Professor of Education

Prayer

The meeting of the Third Quarterly of the Internal Quality Assurance Cell for the academic Year 2023-2024 of the College started with the prayer. The Principal of the College welcomed the members present.

Confirmation of Minutes

Principal presented the minutes of the previous meeting held on 11th December 2023. The members unanimously resolved to approve and pass the minutes and it was confirmed.

Presentation of Third Quarterly Report of the College (December 2023-February 2024)

The Principal presented before the Committee a detailed Report of the Third Quarterly Activities of the College for the period December 2023-February 2024.

The Committee placed on record their appreciation to the Management and all Faculty members for their commitment and efforts taken to plan meticulously and execute all activities planned keeping in mind the welfare of students and motivating them to take part in Programmes organized by other Institutions and Organizations.

The members appreciated Faculty members for undergoing Training Programmes to update themselves with the latest technology that would facilitate inclusion of such topics in the Teacher Education curricula both at the Bachelor's and Master's Programmes.

The Principal invited Dr. V.J. Uma, Assistant Professor of Physical Science-Education to present the Report of the Two Day National Seminar on Awareness & Perception of Herbal Medicines for Health of Women funded by the Ministry of Ayush, Government of India and conducted on 20th and 21st November 2023 and submitting the Report and relevant documents by December 2023. The Committee placed on record their appreciation to Dr. V.J. Uma for obtaining Financial Assistance of Rs. 2,00,000/- from the Ministry of Ayush, Government of India and for

successfully conducting the Seminar and submitting the Report and relevant Documents on time.

The Committee also appreciated Dr. V.J. Uma, Placement Officer and her Team for meticulously organizing the Five-Day Placement Drive: Recruits Pursuit inviting more than 40 reputed Schools for the benefit of the Students. The Committee discussed and appreciated the Placement Drive being conducted both in Campus and Online mode and for signing MOU with Schools in other States.

The Committee appreciated the support given by the NKT Parent-Teacher Association considering the welfare of not only Students but the Non-Teaching Staff. The Capacity Building Programme for Non-Teaching Staff: Developing Your Identity organized by the NKT College Parent-Teacher Association inviting Dr. Sudha Chari, Consultant, PGT Teacher, Blog Writer & Yoga Trainer, Chennai was well appreciated.

Mrs. N. Saratha, President, NKT Parent-Teacher Association placed on record her appreciation to the Secretary, Principal and all Faculty members for meticulously organizing each and every programme for the benefit of the Students that was well reflected during the Campus Drive.

Dr. Joseph Catherine, Principal, Stella Matutina College of Education, Chennai appreciated the Principal for introducing the Value-Added Certificate Courses ensuing Choice Based Credit System in collaboration with other Educational Institutions and Non-Governmental Organizations. She added that her Students had also taken up the Courses offered by NKT and were benefitted.

Thiru. J. Siva, Industrial Representative placed on record his appreciation to the functioning of all Centres of the College, especially, the Centre for Outreach for organizing the Multi Specialty Free Medical Camp, that was organized by the NKT Centre for Outreach in association with Rotary Club of Chennai Crown, Chennai & Rotary Club of Chennai IT City, Chennai. He added that such activities to the society would not only benefit the people in the nearby society but also help in developing the culture of returning to the society among Students.

Faculty members expressed their satisfaction with all curricular and co-curricular activities of the Institution and thanked the Secretary of the College and the Principal for their guidance and support.

The student representatives expressed their satisfaction of the curricula offered and all programmes scheduled. They thanked the College Secretary, Principal, Teaching & Non-Teaching Staff and all Stakeholders for prioritizing the welfare of Students and offering each and every activity for the benefit of the Students.

After discussion the members of the Internal Quality Assurance Cell unanimously approved the activities conducted for the Third Quarter (December 2023-February 2024) of the academic year 2023-2024.

Discussion on Activities Scheduled for the period March-May 2024

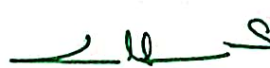
The activities planned till the end of May 2023 were discussed. It was planned to organize the following Programmes.

- Conduct all Statutory and Non-Statutory Body meetings as per schedule
- Conduct activities under the banner of Clubs, Centres and Cells of the Institution
- Organize all College Programmes, like College Day, Annual Sports Day, Union Election, Induction of New Union Members and Hall Mark of Excellence

After discussion, the members of the Internal Quality Assurance Cell unanimously approved the activities scheduled for the Fourth Quarter (March-May 2024) of the academic year 2023-2024.

Any Other

The Principal thanked all the members for their suggestions and support for the smooth execution of all Programmes at the Institution.


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